

**EMPLOYMENT
OPPORTUNITY**



**Township of
Pickle Lake**

**ECONOMIC DEVELOPMENT OFFICER
Full Time Position
Competition #: 2017-005-5**

DUTIES:

Perform all duties relative to the coordination and oversight of economic development activities, focused on increasing job opportunities, sustainable growth, promoting and marketing Pickle Lake, facilitate the development and retention of local businesses, participate in the implementation and delivery of innovative community initiatives. Working with the Community Economic Development Committee, prepare applications for provincial and federal grants for developmental projects, supervise the Economic Development Intern, as well as Recreation Summer Students.

QUALIFICATIONS:

- Post Secondary Education or Degree in Commerce, Economics, Marketing or Community Economic Development
- Municipal accounting experience would be an asset.
- Proficiency in various competencies that include strong problem solving and conflict resolution skills, demonstrated ability to forge partnerships, ability to develop solid internal and external relationships, strong negotiation and analytical skills
- Confidentiality
- Strong written and oral skills

Remuneration:

30.29 hourly at 40 Hours per Week, commensurate on experience.

**TOWNSHIP OF PICKLE LAKE
CLERK-TREASURER
2 ANNE ST. — BOX 340
PICKLE LAKE, ON P0V 3A0**

**PHONE: 807-928-2034
FAX: 807-928-2708**

E-Mail: clerktreasurer@picklelake.org

We thank all applicants, however only those considered for an interview will be contacted.

Successful candidate may be required to supply a criminal record and vulnerable sector check.

Personal Information collected for this competition is authorized under Section 207 (45) of the Municipal Act R.S.O. 1990, as amended, and will be used to determine eligibility for employment. As per the Accessibility for Ontarians with Disabilities Act, applicants with disabilities are encouraged to apply.

Please visit our website at www.picklelake.org for more details on our accessibility and accommodation policy.

Posted: May 29, 2017