

**EMPLOYMENT
OPPORTUNITY**



**Township of
Pickle Lake**

**TOWN SUPERINTENDENT
Full Time Position
Competition #: 2018-03**

Knowledge of the Following:

- ◆ Construction practices and principles including the operation, maintenance and repair of roadways and drainage systems.
- ◆ Control of budgets and grant expenditures.
- ◆ OHSA Safety regulations and related guidelines
- ◆ General knowledge of vehicle and equipment mechanics including ability to assess and repair public works equipment
- ◆ Knowledge of laws, rules and regulations relating to public works projects including design selection, contract bidding, tender selection, awards and management.
- ◆ Thorough knowledge of public works operations and supervision
- ◆ Ability to establish and maintain effective and harmonious working relationships with Town staff and the general public

Skill in:

- ◆ Preparing and presenting financial information
- ◆ Public speaking, and written and oral communication
- ◆ Assessing and resolving situations
- ◆ Computer software use

Requirements:

- ◆ Valid Ontario G Driver's License
- ◆ D Class License and Z Endorsement an Asset
- ◆ Criminal Record Check/ Vulnerable Sector Check
- ◆ Highschool Diploma or Equivalent

Ability to:

- ◆ Provide positive leadership and motivation to departmental personnel
- ◆ Be a team player
- ◆ Perform administration functions
- ◆ Read blueprints and plans
- ◆ Work with administration to write grants, proposals and bid specifications.
- ◆ Assist Water and Sewer Department as Required.

Salary range is dependent upon qualifications and experience along with a competitive benefit package.
Confidential applications will be accepted until April 6, 2018 at 5:00 p.m., by mail, fax or email (Phone calls will be accepted).
Please clearly indicate the competition number on your correspondence.

**TOWNSHIP OF PICKLE LAKE
CLERK-TREASURER
2 ANNE ST. — BOX 340**

**PHONE: 807-928-2034
FAX: 807-928-2708**

E-Mail: clerktreasurer@picklelake.org

Personal information collected for this competition is authorized under Section 207(45) of the Municipal Act R.S.O. 1990, as amended, and will be used to determine eligibility for employment. As per the Accessibility for Ontarians with Disabilities Act, applicants with disabilities are encouraged to apply. Please visit our website at www.picklelake.org for more details on our accessibility and accommodation policy.

Posted: March 19, 2018