

# **THE CORPORATION OF THE TOWNSHIP OF PICKLE**

**POSITION (JOB TITLE):** OPERATOR 2

**SUPERVISOR:** OVERALL RESPONSIBLE OPERATOR/CLERK  
TREASURER

**EMPLOYEE GROUP:** WORKING AGREEMENT

---

## **EXPERIENCE SPECIFICATIONS**

Class II Certified Licenses in Water and Treatment and Distribution and Waste Water Treatment and Collection plants

### **Minimum Requirements:**

- Knowledge of plant and building processes, testing and maintenance
- Working Knowledge of OHSA and WHMIS Act
- Valid class G driver's license
- Operators licensed to Level 2 water and Sewer Facilities.

## **REPORTING RELATIONSHIP**

The Operator 2 is under the direct supervision of the Overall Responsible Operator/Clerk Treasurer

## **DIRECTION RECEIVED**

Follows the Municipal Working Agreement procedures and policies

Follows all Ministry of Environment Guidelines for Water Quality and Sewage Treatments and Effluent

Reports directly to the Overall Responsible Operator/Clerk Treasurer

## **DUTIES AND RESPONSIBILITIES**

### **General**

Responsible for taking all steps necessary to operate the processes within their jurisdiction in a safe and efficient manner

Ensuring that processes within their responsibility are measured, monitored, sampled and tested in a manner that provides accurate results and allows adjustments promptly

Ensures that records are maintained of all tests and adjustments made to the process

Ensures that all equipment in the plant, buildings and processes are properly monitored, tested, inspected and evaluated

Ensures that all monthly reports are completed and forwarded to the Overall Responsible Operator

Ensures that Occupational Health and Safety and WHMIS Acts are implemented and followed

Is responsible for the day to day overall operation of the facility

Operates the facilities under their jurisdiction

Works with the Overall Responsible Operator to schedule and direct maintenance and repairs

Responsible for preparing employees work and on call schedules

Checks for inaccuracies on employee timesheets and submits to Deputy Clerk-Treasurer for processing

Develop operational procedures to ensure safe and efficient system operations

Maintain and repair all water systems, sewage systems, plants and buildings

Assist fire department with removal of snow from fire hydrants

Must continue training to the Level of Facility Certification

Renews Plant Licensing

Complies with Drinking Water Quality Management System DWQMS requirements

### **Impact of Errors**

Errors in operations could result in costly delays and create serious health and safety hazards as well as repairs to equipment and possible injury

Legal implications as well as public relations problems are high in this category

Near immediate impact for miscalculations

### **Working Conditions**

Requires eight hours per day which entails on call and some call outs

The position requires approximately 35% of the workday outdoors with exposure to temperature changes and occasional exposure to temperature extremes, wet conditions, snow, rain, dirt, machine noise and dust

Occasionally exposed to exhaust fumes, chemical substances and germs

Confined space entry and the hazards along with that are part of the workplace

Accident hazards are low to moderate because of extensive training and proper safety equipment and procedures

**Effort**

Expected to make operational and maintenance decisions during day to day work and identify problem and hazard areas

Must complete work assignments and routine tests and checks using proper tools and safety methods

Requires moderate physical exertion

Some heavy lifting required in emergencies

Fatigue from long hours and adverse conditions on occasion

Some work assignments in public view and subject to criticism and verbal abuse