

**THE CORPORATION OF THE TOWNSHIP OF PICKLE LAKE**

**MINUTES**

*Of the Regular Meeting of Council held*

*Tuesday, February 10, 2015 at 7:30 p.m. in the Municipal Office*

**PRESENT**

Karl Hopf, Mayor  
Richard Dunbabin, Councillor  
Debbie Chartrand, Councillor  
William Mackechnie, Councillor  
John White, Councillor  
Manuela Batovanja, Clerk-Treasurer  
James Brown, Operations Manager  
Charles Tarrant, Chief Building Official

**MEMBERS OF THE PUBLIC**

**MEMBERS OF THE PUBLIC**

Andrew Seaton  
Randy Joyce  
Cam Dukis  
Lydia Sherman

	ACTION REQUIRED	DATE COMPLETED
<b>1. <u>CALL MEETING TO ORDER</u></b> 1.1. <b>Resolution: 15-35</b> Moved By: Debbie Chartrand Seconded By: John White <b>BE IT RESOLVED THAT</b> the time being <b>7:31 p.m.</b> this Regular Meeting of Council for The Corporation of The Township of Pickle Lake is called to order by Mayor Karl Hopf. <b>CARRIED</b>		
<b>2. <u>DECLARATIONS OF PECUNIARY INTEREST</u></b> 2.1. NONE.		
<b>3. <u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> 3.1. NONE		

	ACTION REQUIRED	DATE COMPLETED
<p><b>4. <u>ADOPTION OF PREVIOUS MINUTES</u></b></p> <p>4.1. <b>Resolution: 15-36</b> Moved By: William Mackechnie                      Seconded By: John White  <b>BE IT RESOLVED THAT</b> the Council for The Corporation of The Township of Pickle Lake hereby agree(s) that the minutes of the Regular Meeting of Council held Tuesday, January 27, 2014 and the Special Meeting of Council held Monday, February 2, 2015 be adopted as circulated.</p> <p style="text-align: center;"><b>TABLED</b></p>		
<p><b>5. <u>DELEGATIONS</u></b></p> <p>5.1. Sioux Lookout First Nations Health Authority attended the Council meeting as a delegation. Cam Dukis, who is a member of the trauma team explained that they treat people who suffer from severe emotional and psychological distress. He further explained that they are a mobile mental health team who reach out to individuals who have difficulty getting to treatment facilities; stating that they bring treatment to people’s homes, transport clients as needed and do a lot of home advocacy by way of assisting with housing applications. He informed Mayor and Council that the current funding is scheduled to end in March of 2015 and explained that the previous Council had provided them with the use of 55 Lakeview, their request was to continue to use the facility. He expanded on their approach stating that it was unconventional but has proven to be very successful. He further indicated that their clients are able to reach out more for help and to interact due to the trauma team’s presence in the community. Another team member, Lydia Sherman commented on the intergenerational trauma that a lot of the teams clients experience, such as loss from traumatic or alcohol related death. She recited to Mayor and Council her service in Pickle Lake and Mishkeegogamang dating back to 1979. She explained that the biggest difference between their team and others is that they go out into the field, there are two teams each working twelve hour shifts. She thanked the Mayor and Council for the hospitality of the community as well as the community being open to their team being in Pickle Lake.                      Mayor Hopf thanked the team for their contribution to Pickle Lake, and explained that we are in the process of facilitating monthly meetings between Pickle Lake and Mishkeegogamang.                      Ms. Sherman explained that their area spans from mile 29 to Mud Lake.</p> <p>5.2. Randy Joyce of Procom Data reviewed phase II of the Townsuite Municipal Software program being the Tangible Capital Asset and the Mapping components of the software. These components are scheduled to be integrated later this year.</p>		

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<p><b>6. <u>REPORTS</u></b></p> <p><b>6.1. <u>Mayor &amp; Council</u></b></p> <p>6.1.1. Councillor White had nothing to report on.</p> <p>6.1.2. Councillor Dunbabin had nothing to report on.</p> <p>6.1.3. Councillor Chartrand had nothing to report on.</p> <p>6.1.4. Mayor Hopf stated that he was glad to see that all of the members who could make it to the Kenora District Municipal Association annual general meeting did make it. He explained to Council that he had an interesting meeting with the Hon. Greg Rickford M.P., federal grant funding for Pickle Lake was one of the items discussed. Mayor Hopf commented on the upcoming election and informed Council that in addition to Minister Rickford candidates would include Bob Nault for the Liberal party, Howard Hampton for the NDP. Mayor Hopf as well as other members of Council commented on the quality of the accommodations at the KDMA AGM in Ignace. Further to the conference itself Mayor Hopf explained that a lot of good ideas came from the conference in regards to economic development, strategic planning, NOHFC Funding opportunities etc.</p> <p><b>6.2. <u>Clerk Treasurer</u></b></p> <p>6.2.1. The Clerk Treasurer reviewed her report with Council.</p> <p>6.2.2. Council indicated that they would like to review the taxi by-law approximately mid-march. The clerk is to draw up a letter to be sent to the taxi proprietors requesting a meeting in order to review their concerns and develop solutions.</p> <p>6.2.3. The Clerk Treasurer informed Mayor and Council of her discussion with the Ministry of Health in regards to additional funding for laboratory work as opposed to having to send patients to Sioux Lookout and using travel grants. Councillor Chartrand explained that there was a need for multiple computers at the clinic in order to network medical records.</p> <p><b>6.1. <u>Operations Manager</u></b></p> <p>6.1.1. The Operations Manager reviewed his report with Council.</p> <p>6.1.2. The Operations Manager informed Council that Mr. Fred Both had accepted the six month temporary public works position. The successful candidate for the Seasonal position failed to report to work at the arena. Mayor Hopf asked if it had been explained to the candidate that it was full time work for 3 months. The Clerk Treasurer explained that in addition to informing the candidate that the position was forty hours per week Wednesday to Sunday she further calculated the</p>		

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<p>approximate pay based on an eighty hour pay period. Direction was given to hire a Casual Labourer for the position.</p> <p>6.1.3. Discussion ensued regarding the letter of understanding for the use of a backhoe. It was indicated that in the future, similar arrangements should be entered into through a proposal or tendering process. The Operations Manager indicated that the landfill costs were getting too high and needed to be managed, and secondly he was having a problem getting the garbage pushed at the landfill. Mayor Hopf stated that we would continue for the duration of the winter but at that point would need to tender if we are going to use a contractor. Mayor Hopf asked if the Operations Manager had a road sheet or timesheet on which to track the job hours. Mr. Brown indicated that he did not but would implement it. Proof of insurance would be given to the Clerk Treasurer along with a copy of the letter of independent operator.</p> <p>6.1.4. Discussion ensued regarding landfill fees. A suggestion was made to invite Wasaya and North Star to a meeting in order to discuss landfill fees. Mayor Hopf asked if there was a verbal agreement between the Township and Wasaya suggesting the Wasaya could use the landfill at no charge if the Township could use their heavy equipment. The Operations Manager explained that there was no such agreement, Wasaya has historically used the facility at no charge, he further explained that during the refurbishing of the water tower Wasaya had done a large amount of work for us, Mr. Brown had asked for an invoice from Wasaya but one was never issued. Mayor Hopf explained that the problem is that the by-law says that everyone needs to pay, if there is an exemption it has to be included as an amendment to the by-law. Councillor White stated that both companies are aware of the cost and that we have gone through this process with them before. Councillor Dunbabin indicated that Wasaya had offered to donate \$1500.00 to the Blackfly event. It was suggested that a meeting be arranged in the spring.</p> <p>6.1.5. The Operations Manager informed Council on developments regarding the landfill expansion. Expansion is being revisited as opposed to a vertical alternative. Expansion would take 18-24 months and would be less expensive than the vertical cells. Mayor Hopf stated that people could also harvest lumber. He also asked about closure costs e.g. the amount and type of cover required to close the current facility and asked that an approximate calculation be done. Mr. Brown explained that part of the 6.5 hectare site has already been closed leaving approximately 3.2 hectares left to close. Mayor Hopf further informed Council that it seems like the MNR is supportive of an expansion as opposed to the vertical cell option and felt that we</p>		

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<p>might not have a choice. He further explained that we should consider some form of a transfer station.</p> <p>6.2. <b><u>Chief Building Official</u></b></p> <p>6.2.1. The Chief Building Official reviewed his report with Council.</p> <p>6.2.2. In regards to 17 Lakeview the Chief Building Official was directed to contact the home owner during his March visit to Pickle Lake.</p> <p>6.2.3. The Chief Building Official reviewed the letter from MMAH regarding zoning costs, he explained that presently we can approve consents, zoning variances and a draft official plan, if we complete our Official Plan prior to 2017 we will be able to complete Official Plan sub divisions, etc. ourselves.                      Mayor Hopf stated that the more authority we have in regards to our residences the better.                      Mr. Tarrant advised that he would pass the information on to Barb Wiens at Quartek.</p> <p>6.2.4. In regards to outdoor wood furnaces the CBO explained that the zoning bylaw is quite general on the subject, the Ontario Building Code requirements are few and restrictive. His thoughts were to obtain the manufacturers information and instruction in order to have something enforceable. Mayor Hopf asked if there were any considerations in terms of wett certification rules. Mr. Tarrant state that in his opinion outdoor wood furnaces were too large for what they are doing. In many municipalities statements are incorporated into by-law to the effect of being good neighbours. Mayor Hopf suggested that we may want to ask the homeowner if they would like to try to remedy the problem. Mr. Tarrant suggested that stronger language be considered in by-laws to the effect that existing units cannot be replaced without meeting certain predetermined requirements.</p> <p>6.2.5. Mayor Hopf asked if the CBO would mind helping with the GIS mapping, he said that he would as long as he was capable. He went on to explain that he has been creating property files.</p> <p>6.2.6. Councillor Chartrand asked how many washrooms were required in the curling club. The CBO explained that he had spoken to the Operations Manager regarding the number of required washrooms in the curling rink, and that he would be researching the answer.                      Mayor Hopf commented that it will likely come down to occupancy.</p>		

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<p>6.3. <b>Resolution: 15-37</b> Moved By: William Mackechnie                      Secoded By: Debbie Chartrand  <b>WHERE AS</b> both the Mayor and the Clerk will be absent the week of February 23, 2015; and</p> <p><b>WHERE AS</b> procedural By-Law 2012-25 Section 3. (2) (B) allows Council to alter the date of a Regular meeting of Council provided that adequate notice of the change is posted;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> Council for The Corporation of The Township of Pickle Lake hereby agree(s) to deviate from procedural By-Law 2012-25 Section 3. (2) (A) and change the date of the second meeting of Council for the month of February to be held the third Tuesday of the month being February 17, 2015 at 7:30 p.m. in the Township of Pickle Lake Council chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>6.3.1. <b>Resolution: 15-38</b> Moved By: Richard Dunbabin                      Secoded By: John White  <b>BE IT RESOLVED THAT</b> Council for The Corporation of The Township of Pickle Lake hereby agree(s) to accept the following reports as presented:</p> <ol style="list-style-type: none"> <li>1. Mayor and Council</li> <li>2. Clerk Treasurer</li> <li>3. Operations Manager</li> <li>4. Chief Building Official</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>		
<p>7. <b><u>CORRESPONDENCE</u></b>                      7.1. Council reviewed correspondence.</p>		
<p>8. <b><u>PETITIONS</u></b>                      8.1. NONE</p>		
<p>9. <b><u>UNFINISHED BUSINESS</u></b>                      9.1. NONE.</p>		

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<p><b>10. <u>BY-LAWS</u></b></p> <p>10.1. <b>Resolution: 15-39</b> Moved By: John White Seconded By: Debbie Chartrand <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept By-Law no. 2015-06 “Being a CONFIRMATION BY-LAW REGARDING A MEETING OF COUNCIL HEL ON THE 27<sup>TH</sup> DAY OF JANUARY 2015.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>10.2. <b>Resolution: 15-40</b> Moved By: William Mackechnie Seconded By: John White <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept By-Law no. 2015-05 “Being a CONFIRMATION BY-LAW REGARDING A MEETING OF COUNCIL HEL ON THE 10<sup>TH</sup> DAY OF FEBRUARY 2015.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p><b>11. <u>MOTIONS</u></b></p> <p>11.1 NONE</p>		
<p><b>12. <u>DISBURSEMENTS</u></b></p> <p>12.1. Payroll Disbursements <b>Resolution: 15-41</b> Moved By: William Mackechnie Seconded By: Richard Dunbabin <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby approve the expenditures being Payroll on <i>Disbursement Sheets 2015-1 (B), page 2</i>, for the total sum of <b>\$14,118.97</b>.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>12.2. Accounts Payable Disbursements</p> <p>12.2.1. Councillor Chartrand Inquired about the International Water Supply invoice. The Operations Manager explained that this cost was for the rebuilding of water pump #1.</p> <p>12.2.2. A question was raised regarding a payment for tools. The Operations Manager explained that the Operator was using his personal tools for a construction project at the water tower. The tools were stolen, this was the invoice to replace them. The Clerk Treasurer suggested that an inventory of the tools be done and that the tools required on a regular basis be purchased by the Township.</p>		

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<p>12.2.3. A question was raised regarding a \$937 payment to the Operations Manager it was explained to Mayor and Council by the Operations Manager that while he was in Thunder Bay he went to Moffat Supply to purchase blades for the plow truck. He attempted to use his Township Visa for the purchase however, there were not adequate funds available because the card had not been paid down by the office staff. He paid the \$937.00 with his personal Visa. He further explained that he had tried to order a course for the Water and Waste Water Operator but was unable to because his Township Visa was not paid down.</p> <p>Councillor Dunbabin asked if his Township Visa was being paid and stated that Council needs to see the numbers.</p> <p>Mayor Hopf asked if it was a computer problem.</p> <p>The Clerk explained that it was not a computer problem, the Visas are paid. However, the payment has not been entered into the financial system.</p> <p>12.2.4. Councillor Chartrand asked about a purchase from Morgan Esso for dyed diesel, Mr. Brown explained that it was for the use of the LTL grader.</p> <p>12.2.5. Councillor Chartrand asked about the Hydro One, Superior Propane and Bell invoices.</p> <p>The Clerk explained that they are preauthorized payments which have been withdrawn from the bank. However, although she has asked that they be entered into the township's accounting software for several months they still have not been entered.</p> <p>12.2.6. Mayor Hopf explained that they need to see the money going out.</p> <p><b>Resolution: 15-42</b> Moved By: Richard Dunbabin                  Seconded By: John White  <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby approve the expenditures being Accounts Payable on <i>Disbursement Sheets 2015-1 (A), page 1</i>, for the total sum of <b>\$43,593.26</b>.</p> <p style="text-align: center;"><b>CARRIED</b></p>		
<p><b>13. <u>NEW BUSINESS</u></b></p> <p>13.1. Letter from the Ministry of Transportation regarding consultation on Ontario's default speed limit:</p> <p>13.1.1. Councillor Dunbabin disagrees with changing the current speed limits and would like to see them remain the same.</p> <p>13.1.2. Councillor White didn't agree or disagree and thought the decision should be made by individual townships.</p>		



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<p>13.1.3. Councillor Mackechnie disagrees with changing the current speed limits and would like to see them remain the same.</p> <p>13.1.4. Councillor Chartrand disagrees with changing the current speed limits and would like to see them remain the same.</p> <p>13.1.5. Mayor Hopf spoke about safety and the incident that he felt may have triggered the Ministries request for input felt it should be left as it is.</p> <p>13.1.6. The Clerk was directed to complete the reply form indicating Pickle Lake disagrees with changing the current speed limits and would like to see them remain the same.</p> <p>13.2. Council choose not to attend the 62<sup>nd</sup> annual OSUM Conference and Trade Show.</p> <p>13.3. Invitation to participate in Autism Ontario’s Raise the Flag” campaign on April 2, 2015 in Celebration of World Autism Day</p> <p><b>Resolution: 15-43</b> Moved By: Debbie Chartrand                  Seconded By: John White  <b>WHEREAS</b> World Autism Awareness Day will be recognized on April 2, 2015;, in Canada, that’s Liberal Senator Jim Munson’s Bill S-206, <i>An Act Respecting World Autism Awareness Day</i>; and  <b>WHEREAS</b> Autism Spectrum Disorder (ASD) affects more than 100,000 Ontarians. Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and  <b>WHEREAS</b> (ASD) is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and</p>		

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<p><b>WHEREAS</b> Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information and opportunities for thousands of families across the province; and</p> <p><b>WHEREAS</b> Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its chapters share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; and</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake do hereby declare April 2<sup>nd</sup> as World Autism Awareness Day.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>13.4. Mayor and Council agreed with the Administration Review Committees resolution No. 15-05 to reduce the honorarium for Special Meetings.</p> <p><b>Resolution: 15-44</b> Moved By: William Mackechnie                  Seconded By: Debbie Chartrand  <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept the Administration Review Committee’s Resolution No 15-05 to amend By-Law 2012-13 as follows:</p> <p>Section 1 – Special Meeting of Council \$90.00 (Mayor)                  Section 2 – Special Meeting of Council \$80.00 (Councillors)</p> <p style="text-align: center;"><b>CARRIED</b></p>		

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<p>Mayor and Council agreed with the Administration Review Committees resolution No. 15-06 regarding the wearing of helmets at the arena. The Clerk was directed to ensure that the requirement was included on arena schedules and advertising.</p> <p><b>Resolution: 15-45</b> Moved By: John White Seconded By: Richard Dunbabin <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept the Administration Review Committee's Resolution No. 15-06 that a policy be enacted as follows:</p> <ol style="list-style-type: none"><li>1) In all hockey and broomball related activities CSA approved helmets must be worn at all times.</li><li>2) Skaters aged 6 years or under must wear CSA approved helmets at all times.</li></ol> <p style="text-align: center;"><b>CARRIED</b></p> <p>Councillor Chartrand declared a conflict of interest concerning this resolution. Mayor and Council agreed with the Administration Review Committees resolution No. 15-11 to cancel post office box 222 and have township mail from that box readdressed to box 340.</p> <p><b>Resolution: 15-46</b> Moved By: William Mackechnie Seconded By: John White <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept the Administration Review Committee's Resolution No 15-11 to cancel Post Office box 222 and that all Township mail addressed to box 222 be redirected to box 340.</p> <p style="text-align: center;"><b>CARRIED</b></p>		

	ACTION REQUIRED	DATE COMPLETED
<p>Mayor and Council agreed with the Administration Review Committees resolution No. 15-12 directing that the landfill attendant be given a key to the landfill. The Operations Manager explained that a key was issued over a year ago.</p> <p><b>Resolution: 15-47</b> Moved By: John White Seconded By: William Mackechnie <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept the Administration Review Committee's Resolution No 15-12 that the landfill attendant is given a key to the landfill.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Mayor and Council agreed with the Administration Review Committees resolution No. 15-16 to adopt an organizational chart for the Township of Pickle Lake</p> <p><b>Resolution: 15-48</b> Moved By: William Mackechnie Seconded By: Debbie Chartrand <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept the Administration Review Committee's Resolution No 15-16 To adopt the organizational chart as presented.</p> <p style="text-align: center;"><b>CARRIED</b></p>		

	ACTION REQUIRED	DATE COMPLETED
<p>Mayor and Council agreed with the Administration Review Committees resolution No. 15-17 to adopt amended job descriptions for a portion the Township of Pickle Lake employees. Discussion ensued regarding Water and Waste Water job descriptions. The Operations Manager informed Council that job descriptions had been developed, submitted to and accepted by the Ministry of the Environment. The Operations Manager was directed to provide the Clerk Treasurer with a copy of these job descriptions.</p> <p><b>Resolution: 15-49</b> Moved By: Richard Dunbabin                      Seconded By: John White  <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to accept the Administration Review Committee’s Resolution No 15-17 to amend job descriptions for the following positions as attached to this resolution:                      Clerk Treasurer                      Deputy Clerk Treasurer                      Operations Manager                      ORO / OIC                      Roads Superintendent</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>13.5. Councillor Chartrand declared a pecuniary interest and did not comment on this item.                      Letter from Canadian Union of Postal Workers requesting support to save Canada Post.</p> <p><b>Resolution: 15-50</b> Moved By: Richard Dunbabin                      Seconded By: John White  <b>WHEREAS</b> Canada Post and the Conservatives are taking an axe to long-treasured postal services – killing good jobs, eliminating door-to-door delivery, drastically increasing postage rates and closing, downsizing and reducing hours at post offices;</p> <p><b>WHEREAS</b> Canada Post did not properly consult on these changes, effectively eliminating any opportunity for input from the people who will be most affected; and</p> <p><b>WHEREAS</b> closing and downsizing post offices, reducing post office hours, and eliminating door-to-door delivery will reduce service and eliminate thousands of jobs in communities throughout our country.</p>		

	ACTION REQUIRED	DATE COMPLETED
<p><b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake agrees to write a letter to the Minister responsible for Canada Post that calls on the government to reverse the changes to services announced by Canada Post, and to look instead for ways to increase service and revenues in areas such as postal banking.</p> <p style="text-align: center;"><b>CARRIED</b></p>		
<p><b>14. <u>ADJOURNMENT OF MEETING</u></b>            16.1. <b>Resolution: 15-51</b> Moved By: Debbie Chartrand            Seconded By: Richard Dunbabin  <b>BE IT RESOLVED THAT</b> Council for The Corporation of The Township of Pickle Lake adjourn this Regular Meeting of Council at the hour of <b><u>10:15 p.m.</u></b></p> <p style="text-align: center;"><b>CARRIED</b></p>		

**ADOPTED BY COUNCIL RESOLUTION**

No. 15-53 THIS 17th DAY OF February, 2015

*Karl Hopf*

\_\_\_\_\_  
 Mayor  
 Karl Hopf

*Manuela Batovanja*

\_\_\_\_\_  
 Clerk Treasurer  
 Manuela Batovanja