

**THE CORPORATION OF THE TOWNSHIP OF PICKLE LAKE**

**MINUTES**

*Of the Regular Meeting of Council held  
Tuesday, April 28, 2015 at 7:30 p.m. in the Municipal Office*

**PRESENT**

Karl Hopf, Mayor  
Richard Dunbabin, Councillor  
Debbie Chartrand, Councillor  
William Mackechnie, Councillor  
Manuela Batovanja, Clerk-Treasurer

**MEMBERS OF THE PUBLIC**

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	ACTION REQUIRED	DATE COMPLETED
<p><b>1. <u>CALL MEETING TO ORDER</u></b>            1.1. <b>Resolution: 15-126</b> Moved By: William Mackechnie            Seconded By: Debbie Chartrand  <b>BE IT RESOLVED THAT</b> the time being <b>7:35 p.m.</b> this Regular Meeting of Council for The Corporation of The Township of Pickle Lake is called to order by Mayor Karl Hopf.   <p align="center"><b>CARRIED</b></p> </p>		
<p><b>2. <u>DECLARATIONS OF PECUNIARY INTEREST</u></b>            2.1. Mayor Hopf declared a conflict of interest pertaining to section 9.2 Legal response regarding request to defer municipal rates.            2.2. The Clerk Treasurer was directed to review the procedural By-law in order to determine if the Agenda wording could be changed to include all conflicts of interest.</p>		
<p><b>3. <u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b>            3.1. NONE</p>		

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<p><b>4. <u>ADOPTION OF PREVIOUS MINUTES</u></b>                      4.1. <b>Resolution: 15-127</b> Moved By: Richard Dunbabin                      Seconded By: Debbie Chartrand  <b>BE IT RESOLVED THAT</b> the Council for The Corporation of The Township of Pickle Lake hereby agree(s) that the minutes of the Regular Meeting of Council held Tuesday, April 14, 2015, the Special Meetings of Council held Tuesday, April 7, 2015 and Monday, April 20, 2015 be adopted as circulated.</p> <p style="text-align: center;"><b>CARRIED</b></p>		
<p><b>5. <u>DELEGATIONS</u></b>                      5.1. NONE.</p>		
<p><b>6. <u>REPORTS</u></b>                      6.1. <b><u>Mayor &amp; Council</u></b></p> <p>6.1.1. Councillor Chartrand spoke about the NOMA conference. She informed Council about a meeting with Nelson Granite and the possibility of a columbarium for the Pickle Lake Cemetery. She informed Council that Christine Stamatopoulos had resigned her position of Secretary with the Cemetery committee and Cassandra Hill was elected as secretary for the Cemetery committee. Councillor Chartrand commented on road work being done without proper signage. Mayor Hopf explained that the Township had several copies of the flip design of the Book7 which were intended to be kept in the vehicles.</p> <p>6.1.2. Councillor Dunbabin commented on the cracked fire hydrant at the corner of Patricia and Claude Avenue. He advised Council that he had researched Book7 courses and that they were 1-2 day course that had an approximate cost of \$300 he recommended that the town staff take the courses. Councillor Dunbabin requested to put forth a motion that would allow Councillors to look at Accounts Receivable's Mayor Hopf requested that the motion be dealt with in Section 11 motions.</p> <p>6.1.3. Councillor Mackechnie spoke about the LAS LED light workshop and how it seemed to be a relatively simple conversion. He suggested that Council consider the purchase of a town vehicle in order to reduce travel costs and further suggested that fewer people attend conferences.</p>		

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<p>Councillor also requested confirmation as to the name that the waste collection contract was awarded under.</p> <p>6.1.4. Mayor Hopf requested that the notice regarding internet improvements be posted. Mayor Hopf disagreed with Councillor Mackechnie’s request regarding a town vehicle. He explained that conferences are important to attend. He further explained that it is not likely that costs would exceed the combined Council travel budget. Council agreed to schedule a Special meeting on Saturday June 6, 2015 at 10:00 a.m. in order to review applications received for both the Economic Development Officer and the Administrative Assistant positions.</p> <p>6.2. <b><u>Clerk Treasurer</u></b></p> <p>6.2.1. The Clerk Treasurer reviewed her report with Council. Council reviewed the RFP forwarded by MMAH recommendations for changes were made. There was discussion regarding the collection of arrears. Regardless of the absence of the Clerk Treasurer on May 19 and 20<sup>th</sup> Council requested that the office remain open. Council considered the Chief Building Official’s request for additional summer hours, the decision was deferred to the next meeting when Council would have the opportunity to speak with the Chief Building Official.</p> <p><b>Resolution: 15-128</b> Moved By: Debbie Chartrand                  Seconded By: William Mackechnie  <b>BE IT RESOLVED THAT</b> the Council for The Corporation of The Township of Pickle Lake hereby agree(s) to authorize the Clerk Treasurer to purchase a new couch for the Doctors residence at 17 Howell Street. (Maximum expenditure less than \$1,000.00)</p> <p style="text-align: center;"><b>CARRIED</b></p>		

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<p><b>Resolution: 15-129</b> Moved By: Richard Dunbabin                      Seconded By: Debbie Chartrand  <b>BE IT RESOLVED THAT</b> the Council for The Corporation of The Township of Pickle Lake hereby agree(s) to reduce the total number of hours required to work on site each year by 50 hours in order to attend continuous education courses for the doctor at the clinic.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p><b>Resolution: 15-130</b> Moved By: William Mackechnie                      Seconded By: Debbie Chartrand  <b>BE IT RESOLVED THAT</b> the Council for The Corporation of The Township of Pickle Lake hereby agree(s) to donate the use of the arena to Lucie Hoffman, for the Canadian Cancer Society Relay for Life event to be held June 19, 2015.  <b>FURTHER BE IT RESOLVED THAT</b> as part of the event Mrs. Hoffman is allowed to host a bonfire providing that she communicates with and follows all rules and guidelines imposed by the Pickle Lake Fire Department Chief, Mr. Eric Dalzell.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>No pallets are to be burned during the bonfire.</p>		
<p>6.3. <b><u>Operations Manager</u></b></p> <p>6.3.1. Council reviewed the Operations Manager report. Mayor Hopf suggested that if conditions allow Discussion ensued regarding the leaking fire hydrant At Patricia and Claude. In the absence of the Operations Manager Mayor Hopf informed the Clerk Treasurer of a file detailing the repairs to the hydrant approximately 10 years ago, and requested that she inform the Operations Manager about the file upon his return. Council commented on the leak at Lakeview Crescent. Councillor Dunbabin asked if we could begin to work on the projects very soon.</p>		

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<p>6.4. <b>Resolution: 15-131</b> Moved By: Debbie Chartrand                      Secoded By: Richard Dunbabin  <b>BE IT RESOLVED THAT</b> Council for The Corporation of The Township of Pickle Lake hereby agree(s) to accept the following reports as presented:</p> <ol style="list-style-type: none"> <li>1. Mayor and Council - verbal</li> <li>2. Clerk Treasurer</li> <li>3. Operations Manager</li> </ol> <p style="text-align: center;"><b>CARRIED</b></p>		
<p>7. <b><u>CORRESPONDENCE</u></b>                      7.1. Council reviewed correspondence.</p>		
<p>8. <b><u>PETITIONS</u></b>                      8.1. NONE</p>		
<p>9. <b><u>UNFINISHED BUSINESS</u></b>                      9.1. Council reviewed the comments and suggestions made by the Town’s lawyer and made the necessary changes.                      9.2. Mayor Hopf declared and conflict and vacated the chair.</p> <p><b>Resolution: 15-132</b> Moved By: William Mackechnie                      Secoded By: Richard Dunbabin  <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby agree(s) to authorize Councillor Debbie Chartrand to act as chairperson for section 9.2 of the Agenda as the Chairperson, Mayor Hopf has declared a conflict of interest pertaining to this section of the Agenda.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Council reviewed the legal advice pertaining to the deferral of municipal rates. The Clerk treasurer was instructed to send a reply indicating that the Township had contacted their lawyer and had been advised against it.</p> <p>Mayor Hopf was asked to return to the meeting and retook his position as chair.</p>		

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<p><b>10. <u>BY-LAWS</u></b> 10.1. NONE.</p> <p><b>11. <u>MOTIONS</u></b> 11.1. Councillor Dunbabin requested that Council consider a motion to allow Councillors to review the receivables. Discussion ensued regarding the motion Mayor Hopf stated that it was an issue about policy vs administration and commented that it was a very good legal issue. He further explained that the motion should be specific not vague. Mayor Hopf further suggested that it was at the Clerk's discretion as to what could be reviewed. The motion was not seconded and did not stand.</p> <p>11.2. <b>Resolution: 15-133</b> Moved By: William Mackechnie Seconded By: Richard Dunbabin <b>BE IT RESOLVED THAT</b> the time being 10:30 p.m., and the business on the agenda is not yet complete; pursuant to Section 16 of By-law 2012-25, Council approves the extension of the 10:27 p.m. curfew. <b>CARRIED</b></p> <p>Councillor Dunbabin requested to come in to the office to look at water and sewer billings, stating that he would like to know what the hotels had traditionally paid. The Clerk Treasurer was instructed to provide the Councillor with the numbers.</p>		
<p><b>12. <u>DISBURSEMENTS</u></b> 12.1. Payroll Disbursements</p> <p><b>Resolution: 15-134</b>Moved By: Debbie Chartrand Seconded By: William Mackechnie <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby approve the expenditures being Payroll on <i>Disbursement Sheets 2015-4 (B), page 2</i>, for the total sum of <b>\$28,585.13</b>. <b>CARRIED</b></p>		

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<p>12.2. Accounts Payable Disbursements</p> <p><b>Resolution: 15-135</b>Moved By: William Mackechnie                      Seconded By: Debbie Chartrand  <b>BE IT RESOLVED THAT</b> the Council for the Corporation of the Township of Pickle Lake hereby approve the expenditures being Accounts Payable on <i>Disbursement Sheets 2015-4 (B), page 1</i>, for the total sum of <b>\$111,925.37</b>.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council reviewed some of the disbursements with the Clerk Treasurer.</p>		
<p><b>13. <u>NEW BUSINESS</u></b>                      13.1. NONE.</p>		
<p><b>14. <u>IN-CAMERA</u></b>                      Councillor Chartrand declared a conflict of interest and left the meeting.</p> <p>14.1. <b>Resolution: 15-136</b>Moved By: Richard Dunbabin                      Seconded By: William Mackechnie  <b>BE IT RESOLVED THAT</b> the time being <u>11:05</u> pm this Regular Meeting of Council is adjourned to an In-Camera meeting in order to address matters pertaining to:</p> <ul style="list-style-type: none"> <li>- Personal matters about an identifiable individual, including municipal or local board employees.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>		
<p><b>15. <u>OPEN</u></b>                      15.1. <b>Resolution: 15-137</b>Moved By: William Mackechnie                      Seconded By: Richard Dunbabin  <b>BE IT RESOLVED THAT</b> Council for The Corporation of The Township of Pickle Lake hereby reconvene the Regular Meeting of Council out of Camera at 11:11 pm.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council discussed the nepotism By-law and a decision was made to not make any changes to it.</p>		

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<p><b>16. <u>ADJOURNMENT OF MEETING</u></b> 16.1. <b>Resolution: 15-138</b>Moved By: Richard Dunbabin Seconded By: William Mackechnie <b>BE IT RESOLVED THAT</b> Council for The Corporation of The Township of Pickle Lake adjourn this Regular Meeting of Council at the hour of <b><u>11:22 p.m.</u></b>  <b>CARRIED</b></p>		

**ADOPTED BY COUNCIL RESOLUTION**

No. \_\_\_\_\_ THIS 12th DAY OF May, 2015

\_\_\_\_\_  
Deputy Mayor, Debbie Chartrand

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Clerk Treasurer, Manuela Batovanja