



The Corporation of the Township of Pickle Lake
REGULAR Meeting of Council
Tuesday, May 23, 2023
6:30 p.m.

1. Call to Order: Chaired by Mayor Jim Dalzell

Motion # 2023.05.23-___

Moved By: Dalzell/ Blakney / Eagles/ Millar / Moore

Seconded By: Dalzell/ Blakney / Eagles/ Millar / Moore

Mayor Dalzell calls the Regular Meeting of Council to order this 23rd day of May 2023 at ____
p.m.

2. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

3. Approval of Agenda

Motion: 2023.05.23-___

Moved By: Dalzell/ Blakney/ Eagles/ Millar/ Moore

Seconded By: Dalzell/ Blakney / Eagles/ Millar / Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council this 23rd day of May 2023, as presented or amended.

AND all directions and/or any recommendations or motions included therein.

Additions:

4. Delegations

5. Matters Arising from Previous Minutes

6. Adoption/Approval of Previous Minutes

6.1 Minutes of the Special Meeting of Council – April 18, 2023 - **Pg. 1-4**

6.2 Minutes of the Regular Meeting of Council – April 11, 2023 - **Pg. 5-11**

7. Report(s) of Officers

7.1 **Mayor & Council**

7.1.1 Reports (Mayor & Councillor)

7.2 **General Government**

- 7.2.1 Clerk's Report - Pg. 12-15
- 7.2.2 Treasurer's Report - Pg. 16
- 7.2.3 EDO Report - Pg. 17-18

7.3 **Operations Report**

- 7.3.1 Acting Superintendent/Operations Manager Report - Pg. 19 - 22
- 7.3.2 Clearford Report – Verbal/Written Update – (to be provided prior to meeting date)

7.4 **Fire Department Report**

- 7.4.1 Pickle Lake Fire Department Report - Pg. 23 - 24

8. **Correspondence**

- 8.1 Sioux Lookout – Resolution – Nomination of Mayor Doug Lawrence as Regional Northwestern Health Unit Board of Representative - 2023.01.09 – **Information Purposes - Pg. 25**
- 8.2 Northwestern Health Unit – Regular Meeting Minutes – 2023.03.24 – **Information Purpose - Pg. 26 -31**
- 8.3 Northwestern Health Unit – Regular Meeting Minutes – 2023.03.03 – **Information Purpose - Pg. 32 -37**
- 8.4 Northwestern Health Unit – Regular Meeting Minutes – 2023.01.27 – **Information Purpose - Pg. 38 - 44**
- 8.5 Northwestern Health Unit – Financial Statements – 2022.12.31 – **Information Purpose - Pg. 45 -99**
- 8.6 KDSB – 2023 Budget Document – 2023.02.16 – **Information Purpose - Pg. 100 - 150**
- 8.7 AMO 2023 Annual General Meeting and Conference – 2023.08.20 – 2023.08.23 – **Information Purpose - Pg. 151 - 164**
- 8.8 Electricity Commodity Cost Review – LAS Cal Year 2022 – 2023.04.06 – **Information Purpose - Pg.165 - 171**
- 8.9 City of Sault Ste. Marie – Regular Meeting Resolution - Bill 5 – Stopping Harassment and Abuse by Local Leaders Act – 2023.02.21 – **Information Purpose - Pg.172 - 174**
- 9.0 Township of Mulmur – Regular Meeting Resolution – In support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act – 2023.04.20 – **Information Purpose - Pg. 175 - 176**
- 9.1 Dufferin County – Regular Meeting Resolution – In support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act – 2023.04.13 – **Information Purpose- Pg.177**
- 9.2 Township of Shuniah – Regular Meeting Resolution – In support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act – 2023.05.09 – **Information Purpose- Pg.178**
- 9.3 Township of Moonbean – Regular Meeting Resolution – In support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act – 2023.05.11 – **Information purpose - Pg. 179 – 180**
- 9.3 The Women of Ontario Say No – An Overview for Bill 5 – Stopping Harassment and Abuse by Local Leaders Act – **Information Purpose- Pg. 181 - 182**
- 9.5 Township of Shuniah – Regular Meeting Resolution – Municipalities Retaining Surplus Proceeds from Tax Sales – 2023.04.11 – **Information Purpose- Pg. 183**
- 9.6 City of Stratford – Regular Meeting Resolution – Use of Long-Term Care Funding to Support Community Care Services – 2023.04.17 – **Information Purpose- Pg. 184**
- 9.7 Township of Clearview – Regular Meeting Resolution – Barriers for Women in Politics – 2023.04.05 – **Information Purpose- Pg. 185 – 186**

- 9.8 City of Owen Sound – Regular Meeting Resolution – Reducing Municipal Insurance Costs – 2023.04.04 – **Information Purpose- Pg. 187 -188**
- 9.9 Municipality of Trent Lakes – Regular Meeting Resolution – Oath of Office – 2023.02.21 – **Pg. 189 - 190**
- 10.0 Township of Lake of Bays – Regular Meeting Resolution – Support for Municipality of Trent Lakes re: Resolutions regarding an Oath of Office dated February 28, 2023 – 2023.03.14 – **Information Purpose- Pg. 191**
- 10.1 City of Brantford – Regular Meeting Adoption – VIA Rail Cancellation – 2023.02.31 – **Information Purpose - Pg. 192 -193**
- 10.2 Deputy Minister and Commissioner of Emergency Management Treasury Board Secretariat – Ontario’s Provincial Emergency Management Strategy and Action – 2023.02.03 – **Information Purpose - Pg. 194 - 198**
- 10.3 Town of Halton Hills – Regular Meeting Resolution – Repeal Bill 23 – Build More Homes Faster Act – 2023.01.23 – **Information Purpose - Pg. 199 - 215**
- 10.4 Bonfield Canton Township – Regular Meeting Resolution – Call to Action on Housing and Homelessness – 2023.04.25 – **Information Purpose - Pg. 216**
- 10.5 Bonfield Canton Township – Use of long-term care funding to support community care services – **Pg. 217**
- 10.6 Bonfield Canton Township – Reinstatement of legislation permitting a municipality to retain surplus proceeds to tax sales - **Pg.218**
- 10.7 Bonfield Canton Township – Province to lift the moratorium on pupil accommodation reviews (and school closures) prior to the end of the 2022-2023 school year - **Pg. 219**
- 10.8 The Shain Report on Psychological Safety in the Workplace – Prepared for the Mental Health Commission of Canada – 2010.04 – **Information Purpose - Pg. 220 - 222**
- 10.9 Hon. Jim Karygiannis – Opioid Crisis in our Communities and Municipalities – 2023.05.10 – **Information Purpose - Pg. 223 - 224**
- 11.0 Town of Lincoln – Regular Meeting Resolution – Municipal Heritage Register – 2023.05.08 – **Information Purpose - Pg. 225 - 226**
- 11.1 Ministry of Municipal Affairs and Housing – Helping Homebuyers, Protecting Tenants Act – 2023.04.06 – **Information Purpose - Pg. 227 - 228**
- 11.2 AMO Training – Navigating Conflict Relationships as an Elected Official – 2023.05.16 – **Information Purpose - Pg. 229 - 231**
- 11.3 North Rock Engineering – ARA Approvals (MNRF) – 2023.04.17 -**Information Purpose - Pg. 232 - 234**
- 11.4 La Corporation du Canton De Moonbeam – Resolution - **Pg. 235**
- 11.5 Canada Summer Jobs (CSJ) - Agreement with His Majesty the King in Right of Canada, as represented by the Minister of Employment and Social Development and Township of Pickle Lake – **Enter into an agreement. - Pg. 236 - 247**

9. Petitions

10. Unfinished Business

11. Notice of Motions

12. By-Laws

13. Disbursements – Pg. 248 - 255

Moved By: Dalzell/ Blakney / Eagles/ Millar / Moore

Seconded By: Dalzell/ Blakney / Eagles/ Millar / Moore

THAT, Council for the Corporation of the Township of Pickle Lake accept and approve the Accounts Payable and Payroll Registry at the Regular Meeting of Council this 23rd day of May 2023 as **presented or as amended.**

- 12.1 Accounts Payable
- 12.2 Payroll

14. New Business

15. Adjournment to Closed Meeting Session of the Regular Meeting of Council

Motion: 2023.05.23-_____

Moved By: Dalzell/ Blakney / Eagles/ Millar / Moore

Seconded By: Dalzell/ Blakney / Eagles/ Millar / Moore

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 23rd day of May 2023, chaired by Mayor Dalzell, at _____ p.m. to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b) of the Municipal Act:

a) The security of the property of the municipality or local board;

- Township Property

b) personal matters about an identifiable individual, including municipal or local board employees

- Human Resources:
 - Betty Johnson Clinic
 - Public Works
 - Administration

h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

- Ministry of municipal Affairs and Housing
 - 2021 Financial Information Return (FIR)
 - Township of Pickle Lake - Medium Focus Plan

i) a trade secret or scientific, technical, commercial, financial, or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position of interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

- Service Ontario
- Mallons
- Best Buy Homes

16. Reconvene into the Regular Meeting of Council

Motion: 2023.05.23 - _____

Moved By: Dalzell / Blakney /Eagles / Millar / Moore

Seconded By: Dalzell / Blakney /Eagles / Millar / Moore

THAT, Council reconvenes to the Regular Meeting of Council this 23rd day of May 2023, chaired by Mayor Jim Dalzell at _____ p.m.

17. Business Arising from Closed Meeting Session

18. Confirmatory By-Law

Motion: 2023.05.23- _____

Moved By: Dalzell / Blakney /Eagles / Millar / Moore

Seconded By: Dalzell / Blakney /Eagles / Millar / Moore

THAT, By-Law # 2023-____, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Regular Meeting dated May 23rd, 2023, be read a First, Second, and Third Time and Passed.

19. Adjournment

Motion: 2023.05.23- _____

Moved By: Dalzell / Blakney /Eagles / Millar / Moore

Seconded By: Dalzell / Blakney /Eagles / Millar / Moore

THAT, the Regular Meeting of Council this 23rd day of May 2023, be adjourned at _____ p.m.



The Corporation of the Township of Pickle Lake
Minutes of the Special
Meeting of Council
Tuesday, April 18, 2023 @ 4 pm

Attendance:

Council	Staff	Guest
James Dalzell - Mayor Rick Eagles - Deputy Mayor - left mtg at 4:15 pm Leslie Moore - Councillor <u>TEAMS Online:</u> Kayla Blakney-Councillor joined meeting @ 4:11 pm. <u>Regrets:</u> John Millar - Councillor	Lynda Colby - Clerk Sharon St-Jean - Admin. Assist /Deputy Clerk Micah Moore - Acting Superintendent - joined meeting at 4:18 pm	<u>Teams Online:</u> Krystal Lewis - Clearford Lindsay Wolfenberg - Clearford Libanshu Malhorta- Clearford <u>In Person:</u> Tyler Foote - Clearford

1. Call to Order: Chaired by Mayor Jim Dalzell

Motion # 2023.04.18- 62

Moved By: Deputy Mayor R. Eagles

Seconded By: Cllr. L. Moore

Mayor Dalzell calls the Special Meeting of Council to order this 18th day of April 2023 at
4:06 p.m.

CARRIED

2. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under
the Municipal Conflict of Interest Act with respect to the agenda for this meeting. – **None Noted**

3. Approval of Agenda

Motion: 2023.04.18- 63

Moved By: Cllr. L. Moore

Seconded By: Deputy Mayor R. Eagles

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the
Agenda for the Special Meeting of Council this 18th day of April 2023, as **presented.**

AND all directions and/or any recommendations or motions included therein.

CARRIED

3.1 **Clearford Presentation – DWQMS (Drinking Water Quality Management System)**

- **DWQMS Presentation** - presented by Krystal Lewis
 - Overview and importance of DWQMS presented to Council.
- **Clearford Quote:** presented by Lindsay Wolfenberg
 - Went through the breakdown of the costing should the Township wish to extend the current contract for Clearford services for an additional 4-week period.
 - Council to discuss the extension of the contract.

Motion # 2023.04.18- 64

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake do hereby approve the report and presentation from Clearford at the Special Meeting of Council dated this 18th day of April 2023, as **presented**.

AND FURTHER THAT, Council approves the quote from Clearford in the amount of up to \$36,090.00 to continue the required services provided by Clearford for a 4-week period.

AND FURTHER THAT, Council authorizes the Clerk to negotiate continued support with Clearford to oversee the water and wastewater treatment plants, until such time that the Township OIT are deemed capable of operating the Pickle Lake facilities without a Clearford staff operator present, this 18th day of April 2023.

CARRIED

3.2 **WCWC – Walkerton Clean Water Centre – Training**

- Clerk provided update to Council with regards to the online training session

Motion # 2023.04.18- 65

Moved By: Cllr. L. Moore

Seconded By: Cllr. K. Blakney

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept and correspondence "Taking Care of your Drinking Water – Guide for Members of Municipal Council from the Ministry of Environment, Conservation and Parks provided by Clearford at the Special Meeting of Council dated this 18th day of April 2023.

AND FURTHER THAT, Council approves the online course registration of the Walkerton Clean Water Centre (WCWC) course "Responsibilities Under the Statutory Standard of Care – Safe Drinking Water Act" as recommended by Clearford for any Councillors and officials to inform themselves of their oversight responsibilities under Section 19 of the Safe Drinking Water Act at a cost of \$ 169.50 per participant, dated this 18th day of April 2023.

CARRIED

3.3 **KPMG – Draft Financial Audit**

- Clerk provided Council update with regards to the 2021 Draft Financial Statement
- Resolution required by Council for 2021 Final Financial Statement

Motion # 2023.04.18- 65

Moved By: Cllr. L. Moore

Seconded By: Cllr. K. Blakney

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept and approve the 2021 Draft Financial Statement report prepared by KPMG as presented, dated this 18th day of April 2023.

AND FURTHER THAT, Council authorizes the Mayor and Clerk to affix their signature to the KPMG 2021 Final Financial Statements, dated this 18th day of April 2023.

CARRIED

3.4 **CGIS (Central Geographical Information System)**

- The clerk provided the Council with a background of the CGIS program and the benefits of having the infrastructure documented in a central location.
- CGIS will obtain all property information from MPAC.
will identify all properties within the Township boundaries.
- ability to add infrastructure assets to CGIS program to help identify location and information on municipal assets
- Ability to add modules – dog tags, camping permits etc.

Motion # 2023.04.18- 67

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the correspondence for the CGIS Spatial Solution proposal, dated this 18th day of April 2023.

AND FURTHER THAT, Council authorizes the Clerk to enter into an agreement with CGIS for the Central Geographical Information System in the amount of \$300.00 per month, dated this 18th day of April 2023.

CARRIED

4. Delegations/ Presentation: None

5. By-Laws

6. Confirmatory By-Law

Motion: 2023.04.18- 68

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, By-Law # **2023-12**, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Special Meeting dated April 18, 2023, be read a First, Second, and Third Time and Passed.

CARRIED

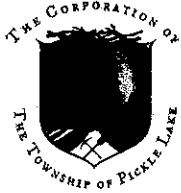
7. Adjournment

Motion: 2023.04.18- 69

Moved By: Cllr. L. Moore

Seconded By: Cllr. K. Blakney

THAT, the Special Meeting of Council this 18th day of April 2023, adjourned at **5:50 p.m.**



The Corporation of the Township of Pickle Lake
MINUTES of the Regular
Meeting of Council
Tuesday, April 11, 2023

Attendance:

Council	Staff	Guest
James Dalzell - Mayor Rick Eagles - Deputy Mayor John Millar - Councillor Kayla Blakney-Councillor Leslie Moore - Councillor	Lynda Colby – Clerk Micah Moore – Acting Superintendent/Operations Manager Penny Lucas – EDO Sharon St. Jean – Admin. Assist.	Tyler Foote - Clearford

1. **Call to Order: Chaired by Mayor Jim Dalzell**

Motion # 2023.04.11-46

Moved By: Deputy Mayor R. Eagles

Seconded By: Cllr. J. Millar

Mayor Dalzell calls the Regular Meeting of Council to order this 11th day of April 2023 at 6:25 p.m.

CARRIED

2. **Declarations of Pecuniary Interest**

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. - **NONE**

3. **Approval of Agenda**

Motion: 2023.04.11 - 47

Moved By: Cllr. L. Moore

Seconded By: Deputy Mayor R. Eagles

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council dated the 11th day of April 2023, as amended.

AND all directions and/or any recommendations or motions included therein.

Additions:

8.12 **Deputy Clerk Appointment**

8.13 **Autism Month – April 2023**

8.14 **Northern Critters Invoice 2022**

CARRIED

4. Delegations - NONE
5. Matters Arising from Previous Minutes - NONE
6. Adoption of Previous Minutes
Motion #: 2023.04.11-48

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. K. Blakney

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept and approve the minutes of the Regular Meeting of Council dated the 28th day of March 2023, this 11th day of April 2023, as presented.

6.1 Minutes of the Regular Meeting of Council – March 28, 2023

Amendments: - NONE

7. Report(s) of Officers
7.1 Mayor & Council

Moved by: 2023.04.11-49.

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake accept the verbal reports from Mayor and Council dated this 11th day of April 2023.

7.1.1 Reports (Mayor & Councillor)

James Dalzelle, Mayor:

- Updated Council with regards conversation with Marina Khinich, Water and Wastewater Process Analyst from OWWCO with regards to the status of the Water Treatment and Wastewater Treatment plant.
- Currently classified as level 2 with the intent to have the classification downgraded to a Level 1
- Updated Council with regards to meeting with Clearford (Krystal, Lindsay, Libanshu and Tyler) for the next steps moving forward.
- Clearford to present to Council on Tuesday, April 18, 2023 @ 4 pm to further discuss options with regards to the DWQMS (Drinking Water Quality Management Standards)
- Additional training for Council – Responsibilities Under the Statutory Standard of Care – Safe Drinking Water Act at a cost of \$169.50 per participant.

Rick Eagles, Deputy Mayor:

- Updated Council with regards to letter received from Tom Wassaykeesic requesting to rescind section 5.9 (prohibiting wooden enclosures on plots) of the Cemetery By-Law # 2020-34.
- Updated Council of the Police Service Board meeting held on Tuesday, April 04, 2023 where Sargent John Schmidt presented the Quarter 1 report.
- Indicated it was the first meeting and looking forward to upcoming meetings.
- Next meeting to be scheduled in May for member of the Police Service Board members to meet new recruits.
- Notified Council that the community was at risk of losing the banking services within the community, however it was noted that these services will remain in the community.
- Pickle Lake DCU (Desjardin Credit Union) at the Northern Store will remain open and under the new direction of Rick Eagles.

John Millar, Councillor – No Report

Kayla Blakney, Councillor – No Report

Leslie Moore, Councillor – No Report

CARRIED

7.2 General Government

Motion # 2023.04.11-50

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented, dated this 11th day of April 2023.

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. L. Moore

7.2.1 Clerk's Report - Clerk provided a verbal update to Council.

7.2.2 Treasurer's Report

7.2.3 EDO Report – EDO provided verbal update to Council.

CARRIED

7.3 Operations Report

Motion # 2023.04.11-51

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. K. Blakney

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented, this 11th day of April 2023.

- Inquiry of Bear Proof Bin be situated on Lakeview Crescent – identified that there still may be issues with the bears and garbage

- Discussion of Community Clean up (Pitch in Day) possibly June 2023 – various options to have incentive for community involvement. (i.e. – Blow up screen for drive in movie night)
- Discussion of access to sharp bins to ensure safety within the community.

7.3.2 Clearford Report - Verbal Update

- Tyler Foote (Clearford OIT) indicated that Township is in relatively good shape
- Main Lift Station is down to one Phylight pump, second pump requires a service to ensure that there is no air lock in the system.
- Lift Station – no records of last service and maintenance
- Recommendation of CCTV inspection and cleaning of the sanitary sewer lines
- Wastewater Treatment Plant – roof collapsed into the clarifier and will need to be removed – currently scheduled for removal.
- Water Treatment Plant – supplies need to be ordered to ensure operational parts for the system to run efficiently
- Recommendation of valve extension to ensure safe work practice.
- Recommendation of the purchase of a sludge jug to ensure safe work practice.
- Removal of Chlorine barrel and will prep new location.
- Recommendation of Hydrant flushing program.
- Noted radio communication at the Tower has been prompting call outs.
- General overview of the DWQMS and that a meeting will be scheduled to further discuss the PowerPoint presentation by Krystal (ORO) to further discuss.
- Lindsay to provide quotes on the cost of DWQMS and various options moving.

CARRIED

8. Correspondence

8.1 KMPG 2021- Draft Financial Audit – Clerk Verbal Report

- To be brought forth at the next Council meeting for approval to be finalized by KMPG.

8.2 Regular Meeting of Council – April 25, 2023 Cancellation - Clerk Verbal Report

Motion # 2023.04.11-52

Moved by: Cllr. J. Millar

Seconded by: Deputy Mayor R. Eagles

THAT, Council for the Corporation of the Township of Pickle Lake approves the cancellation of the April 25th and May 09, 2023 Council meeting due to previous obligations for Council and staff dated this 11th day of April 2023.

AND FURTHER THAT, the next Regular Meeting of Council will be scheduled for May 23rd, 2023 at 6:30 pm, dated this 11th day of April 2023.

CARRIED

8.3 Wilson's Quote – Verbal Report

Motion # 2023.04.11-53

Moved by: Cllr. K. Blakney

Seconded by: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake approves the purchases of three (3) office chairs from Wilsons in the amount of \$ 1,644.12, dated this 11th day of April 2023.

AND FURTHER THAT, Council directs Administration to proceed with the purchase of the office chairs from Wilsons as per the attached quote.

CARRIED

8.4 Clerk's Report – Computer Quotes

Motion # 2023.04.11-54

Moved by: Cllr. K. Blakney

Seconded by: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake approves the quote from Atwood Consulting in the amount of \$ 7,633.00 plus tax to purchase the following laptops, monitors, docking station and stands for the office.

AND FURTHER THAT, Council directs Administration to proceed with the procurement of the laptops/monitors/docking stations and stands for the Administration office, this 11th day of April 2023.

CARRIED

8.5 Clerk's Report – IT Support

Motion # 2023.04.11-55

Moved by: Cllr. K. Blakney

Seconded by: Deputy Mayor R. Eagles

THAT, Council for the Corporation of the Township of Pickle Lake approve the quote from Atwood Consulting in the amount of \$ 1,850.00 per month for the IT Service for the Corporation.

AND FURTHER THAT, Council directs the Mayor and Clerk to enter into an agreement with Atwood Consulting for IT Services in the amount of \$ 1,850.00 per month, dated this 11th day of April 2023.

CARRIED

- 8.6 MMAH – 2022 Financial Information Return (Smart FIR2022) – **Information Purpose**
8.7 O.P.P – 1st Quarter Report - **Information Purpose**
8.8 Clearview – Barrier for Women in Politics – **Information Purpose**
8.9 Ministry of the Environment, Conversation and Parks – **Information Purpose**
8.10 **Canadian Family Physician** – Physician Job Advertisement – Verbal
➤ Clerk inquired if Council would like to continue searching for a full-time physician.
➤ Council will continue with the current model for physician coverage for the community as all costs are covered by the province.

8.11 Owen Sound – Re: Support for Municipality of Chatham-Kent's Resolution Re: Reducing Municipal Insurance Costs.

8.12 **Deputy Clerk Appointment**

Motion # 2023.04.11.56

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. J. Millar

That, Council for the Corporation of the Township of Pickle Lake does hereby appoint Sharon St. Jean as the Deputy Clerk, dated the 11th day of April 2023.

CARRIED

8.13 **Autism Month (April)**

Motion # 2023.04.11-57

Moved by: Cllr. K. Blakney

Seconded by: Cllr. L. Moore

That, Council for the Corporation of the Township of Pickle Lake does hereby proclaim April 2023 Autism Month and will actively participate in Autism Ontario's 'Raise the Flag' campaign.

CARRIED

8.14 **Northern Critters in Need**

Motion # 2023.04.11-58

Moved by: Cllr. J. Millar

Seconded by: Deputy Mayor R. Eagles

That, Council for the Corporation of the Township of Pickle Lake does hereby approve the reimbursement to Northern Critters In Need for the 2022 service provided to the community.

AND FURTHER THAT, Council direct Administration to process the payment in the amount of \$ **1,789.00** this 11th day of April 2023.

CARRIED

9. **Petitions**
10. **Unfinished Business**
11. **Notice of Motions**

12. **By-Laws**
2023-10 Appointment of Deputy Clerk – Sharon St-Jean

13. **Disbursements**

Motion # 2023.04.11- 59

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake accept the disbursement reports as presented, dated this 11th day of April 2023.

- 12.1 Accounts Payable
12.2 Payroll

CARRIED

14. **New Business**

15. **Adjournment to Closed Meeting Session - No items for closed session**

18. **Confirmatory By-Law**
Motion: 2023.04.11-60

Moved by: Cllr. J. Millar

Seconded by: Deputy Mayor R. Eagles

THAT, By-Law # 2023-11, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Special Meeting dated April 11th, 2023, be read a First, Second, and Third Time and Passed.

CARRIED

19. **Adjournment**

Motion: 2023.04.11-61

Moved by: Deputy Mayor R. Eagles

Seconded by: Cllr. K. Blakney

THAT, the Regular Meeting of Council this 11th day of April 2023, be adjourned at 8:21 p.m.

James Dalzell, Mayor

Rick Eagles, Deputy Mayor

John Millar, Councillor

Kayla Blakney, Councillor

Leslie Moore, Councillor

Lynda Colby, Clerk



The Corporation of the Township of Pickle Lake
2 Anne Street., P.O. Box 340
Pickle Lake, Ontario P0V 3A0
Phone: 807-928-2034
Fax: 807-928-2708

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department – April/May 2023
Date: May 23, 2023

Corporate Services Update:

The Corporate team is committed to delivering critical support and continues to work diligently daily in reviewing and updating Township records, Township by-laws, preparation of Council packages and minutes.

Administration continues working together in attempts to get a better understanding of the status of all records and various projects that had been initiated by the previous Administration and Council.

Sharon St-Jean has moved into her new position as Administrative Assistance/Deputy Clerk. As Sharon is slowly transitioning into her new role, she continues to review the Council Procedural By-Law 2020/07 the governance of conducting a Council Meeting; assisting with the preparation of Council package, posting of agendas, and will be starting to complete the Council minutes as she has been attending the meetings. Upon Council's approval of minutes, they will be posted on the Township website.

In the interim Sharon continues to fulfill the duties and responsibilities of the receptionist at the front desk until a replacement is hired. The posting will remain open until this position is filled by a successful applicant.

Margaret Kennard, Treasurer continues to work diligently at cleaning up the back log of accounts: ensuring payroll and reporting are processed and completed, while maintaining the current accounts.

During the past month and half the Clerk, Lynda Colby and EDO, Penny Lucas have met various with staff members from MMAH; MPAC; NOHFC; ICIP Rural and Northern; OCIF and FEDNOR to review the current status of the Pickle Lake projects and ensuring that we continue to move in a positive direction to ensure the best for the residents and our community.

I would personally like to thank the entire Township team and Council for your continuous support and efforts.

2023 NOMA Conference:

Mayor Dalzelle, Councillor Moore, Councillor Blakney and I, attended the 2023 NOMA Conference in Thunder Bay the week of April 26th – 28, 2023. We all had the opportunity to interact with other municipalities from the Northwest region. The conference filled with several guests' speakers who provided extremely informative information and a lot of takeaways from the informative conference.

Water & Wastewater Division:

Clearford:

Clearford continues to assist the Township of Pickle Lake with Relief Operator and ORO Services for the Water and Wastewater Operations during the transition of new employees being trained to ensure that the municipality is delivering clean safe drinking water to the entire community.

Responsibilities Under the Statutory Standard of Care – Safe Drinking Water Act Course

To date there are four people registered for the **Responsibilities Under the Statutory Standard of Care – Safe Drinking Water Act Course**. I successfully completed the course on April 25, 2023.

Central Geographical Information System:

Jeff Dean from CGIS provided a demonstration of the program to the team providing some insight as to how powerful this tool will be to help assist staff with property inquiries; asset information such as location; size; and critical information of previous work completed on the Township assets along with pictures as we move forward with the implementation of the additional modules of the CGIS program.

Community Garage Sale – Saturday, May 27, 2023

The Township of Pickle Lake will be hosting a Community-Wide Garage Sale on Saturday, May 27th, 2023 from 8 am to 1 pm. Upon the completion of the garage sale the Township of Pickle Lake will be hosting a Community BBQ at the Beach starting at 1 pm.

Come on down to the beach to enjoy hot dogs, chips, and a refreshment compliment of Township of Pickle Lake, Northern Store and North Pop.

TownSuite Training:

Administration attended the New User Training session held by TownSuite on Thursday, April 20th, 2023 which covered the following modules:

- Accounts Receivable
- Billing
- Banking
- Accounts Payable
- General Ledger and System

As previously indicated Town Suites does provide additional modules that would be extremely beneficial in ensuring efficiency; better continuity of within the office (billing purpose), and better communication with the Public Works Department as all work completed would be trackable on a TownSuite database which would also be tied to the Township assets and extremely beneficial as all work would be under one program. Currently the missing modules are as follows: Budgeting / Purchasing/ Inventory/ and the Work Order Management module which is extremely critical to the department.

On Wednesday May 11th, 2023, the Administration team participated in a TownSuite Webinar training session on Payroll Processing. This webinar provided an overview of recurring timesheet entry; timesheet entry; multi timesheet entry; payroll register generation; cheque run and direct deposit file creation.

Administration looks forward to the upcoming webinars that TownSuite will be hosting on the following modules:

- June 8, 2023 – Customer Portal
- July 6, 2023 – Purchase Orders
- August 3, 2023 - Planning

Staffing Updates:

Unfortunately, we will be losing two employees by the end of May 2023, one will be the full-time receptionist position at the Betty Johnson Clinic and the other position is with the Public Works Department (Water and Wastewater division). I would like to personally thank both Isolena Rahim and Devanshi Patel for their time with the Township of Pickle Lake and wish them all the best with their future endeavors.

I am pleased to provide an update to Council that in the month of May, we have successfully hired Mr. Hans Orav as a full-time Public Works Labourer within the Public Works department, who will be starting with the Township on May 23, 2023.

Also, we have been successful in hiring Mr. Luc St-Jean who will be working with the Public Works Department as a Public Works Labourer during the summer of 2023 and upon completion of the Summer employment will go to a Casual employee with the Township and will be called in when required by the department.

On behalf of the Council and the entire Township team we welcome you both to the Township team and we look forward to working with you both.

Summer Student Positions:

I am pleased to advise Council that Tyler Macklin has accepted a summer student position (for the 3rd consecutive year) with the Township Public Works Department and we continue to fill one summer student position within the Public Works department and continue to seek summer student for the two positions within the Recreation Department. Welcome back Tyler!

Continuous efforts are being made to fill the vacancies within the Township to ensure that every department is fully complimented with personnel.

Chief Building Official (CBO)

Jody Brinkman, Township of Pickle Lake CBO will be in Pickle Lake on Thursday, May 25th, 2023, for anyone who wishes to speak to the CBO please feel free to contact Jody at (807) 323-4034 or by email at cbo@picklelake.org to set up an appointment during his visit to Pickle Lake.

I would like to personally thank the Council for your continuous support, to the residents of the Township of Pickle Lake for your patience and understanding as the team adjusts to their new roles; and to the entire team for your dedication, hard work, and continuous support in working together.

TOGETHER WE WILL MAKE A DIFFERENCE IN THE COMMUNITY

Respectfully,

Lynda Colby, Clerk

TREASURER

REPORT

MAY 19,2023

I have been catching up on outstanding billing some from as far back 2022.

I have also been catching up on the outstanding payables.

The bank recs. I've done November, December to end of January working February, it makes it very challenging when there is little to no paper trail. We all love a challenge.

Valard has left the area, so all of their billing is out.

Attached trial Balance.

Underlined need to be entered in the TownSuite program as I am doing bank rec these will be gone.

I know this isn't much all print outs are included in the package.

Payroll, cheque register, account receivable, accounts payable



The Corporation of the Township of Pickle Lake
2 Anne Street., P.O. Box 340
Pickle Lake, Ontario P0V 3A0
Phone: 807-928-2034
Fax: 807-928-2708

Prepared By: Penny Lucas, EDO
Report To: Mayor and Council
Subject: Economic Development
Date: May 23, 2023

Community Economic Development Committee (CEDC):

- The advertisement for community members to submit their interest in being part of the economic development committee has been posted for a month now, and we have received only one application. I believe people are just coming out of their self-imposed isolation since the official end of the COVID pandemic and this past winter season. The ice is now off the lake and people are getting out and about more. I think a one-on-one campaign, talking to the public in person will eventually produce results.

Recreation Committee:

- This committee needs to be started sooner rather than later. If we are going to be getting a couple of Recreation students working for the Township this summer, we need a plan. We need more input from members of the community as to what they would like to see happening over the next few months. The Community Yard Sale and BBQ will be a great opportunity for talking to people, encouraging participation and getting input, maybe even recruiting some members for our Committees.

Meetings:

- **PACE** (Patricia Area Community Endeavours), Shannon Wogenstahl, Executive Director
 - o Shannon has agreed to be a member of the Pickle Lake CEDC – will be meeting in the next couple of weeks depending on Shannon's schedule
- **KDSB** (Kenora District Services Board), Henry Wall, CAO
 - o Service Ontario coming back to Pickle Lake – Henry was helping and has submitted on our behalf the final documents regarding funding support for the space, staffing and training – expect things to happen shortly
 - o New Multi-use building – Federal funding has been secured – we are awaiting confirmation for the Provincial funding
 - o Daycare – space being planned for Pickle Lake services

- **CCBF** (Canada Community Building Fund) – **AMO** (Association of Municipalities of Ontario) – Formerly Federal Gas Tax
 - o Received correspondence from AMO that the report required by March 31, 2023 for the 2022 yearly expenditures for the Connecting Link Project had not been received as required and the funding was on hold until received – we have been working with Lovely Deveya, Admin. Assist. (AMO) as we collect the required documentation to get this report completed
- **FEDNOR** (Federal Economic Development Agency for Northern Ontario)
 - o
- **NOHFC** (Northern Ontario Heritage Funding Corporation)
 - o We received \$68,052.00 for project #851-514054 Waterfront Downtown Beach
- **MMAH** (Ministry of Municipal Affairs and Housing) – Leisel Edwards, Municipal Advisor
 - o The Ministry is working with us to create a plan to bring the outstanding property taxes and the water/sewer invoices down to an acceptable level
- **OCIF** (Ontario Community Investment Fund)
 - o The Clerk and I met online with Joseph Dubonnet, Senior Project Analyst to get an overview of the 2022 Pickle Lake projects for OCIF approved funding support and report on submitted, completed or ongoing status of same. The reports are due for Friday, May 26th, 2023.
- **CBO** (Chief Building Official)
 - o On his last visit to Pickle Lake, Jody Brinkman and I toured the town and discussed a number of items/issues – lack of adequate, affordable housing; street cleanup and enforcing property standards; projects from last year that still need completion ie. Pickle Lake Road and the connecting link access road.
- **MILLER GROUP**
 - o Spoke to Glen Fernandez, New Liskeard – he will be in Pickle Lake mid to late June. Miller group will be putting on the second lift to the Pickle Lake Road late June/mid-July – let it settle until summer 2024 at which time they will paint
- **STAFF HOUSING**
 - o The Clerk and I have contacted both Best Buy and NorFab regarding modular homes. We have been actively searching for solutions to attract staff for Township job opportunities and increase development in Pickle Lake.
- **Reaching out to our neighbours**
 - o The Clerk and I have had two invitations since last Council meeting to attend a function in Mishkeegogamang FN and have accepted a third one for May 24th.



The Corporation of the Township of Pickle Lake
2 Anne Street., P.O. Box 340
Pickle Lake, Ontario P0V 3A0
Phone: 807-928-2034
Fax: 807-928-2708

Prepared By: Micah Moore

Report To: Mayor, council.

Subject: Superintendent Public Works Report.

Date:

In order from last meeting of council to now.

Spencer, Ritika, And Devanshi have all completed their HR downloads courses.

In honor of Autism awareness month (April), upon Council approval we raised an Autism Awareness flag at the Town office.

OIT Superintendent Update:

I have sent in my application to take the OIT exam Lynda (Town Clerk) ordered me an updated study guide and I will be going over that and attending the exam on June 23rd of 2023.

Township Equipment Update:

2013 GMC 1 Ton Pickup:

We have received news that the part for the 2013 GMC 1 ton dump truck was finally restocked and within a few days they called to let us know that the work had been completed and we picked up the vehicle on May 3rd, 2023, the truck has been safetied at a local garage and is good for the road again.

2008 Dodge Ram 2500:

With the addition of new staff members to the team, we have found ourselves short on vehicles and we are looking into repairing the 2008 dodge Ram 2500 pickup which has been idle at the sewer plant for the last year. Some of the issues that we are aware of with this unit are as follows: will require a new set of tires and will also require a complete review of the unit as there is evidence of a coolant leak along with vehicle safety inspection. Upon Council approval we are looking to bring the unit to a local garage to advise if this vehicle can or will be road worthy.

2019 Chevy Silverado 1500 and 2021 GMC Sierra 2500

Safety backup alarms have been installed on both units to ensure the compliance of Health and Safety.

Training Update:

On April 24th and 25th, 2023, the Public Works and Water/Wastewater employees along with two Clearford employees participated in the Confined Space Awareness and Entry and Working at Heights training. On April 26th, 2023, the Public Works department; Administration staff and Health Centre staff participated in the First aid/CPR training provided by Superior Strategies from Nipigon.

Clearford will be reimbursing the Township for the training session that the two Clearford employees attended during the training with Superior Strategies.

This training opportunity was extremely beneficial to the entire team, and everyone successfully received their certification in the training sessions.

Thank you to Council for providing this training opportunity for the team.

Public Work Morning meetings and Pre-trip inspection Reporting Update:

Upon the review of the department, it was identified that a morning Health and Safety meeting should be held at the start of every shift to ensure that the team is aware of any health and safety issues and aware of the assigned task for all members on the team in the event of an emergency. Since the start of the meeting the team members are actively engaging in conversations and allows all team members to provide their input into any health and safety concerns they may have or have seen within the Township, as well as the opportunity to discuss any concerns that they may have seen within the community.

With the help of Lynda (town clerk), we have since implemented a new vehicle pre-trip inspection reporting that must be completed by employees on all Township vehicles and equipment.

Water and Wastewater Treatment Plant:

Devanshi and Ritika have been working alongside Libanshu to organize/clean-up the sewer treatment plant such as removing built up clutter around the grounds, taking inventory on all products and parts, reorganizing and properly labeling files.

The same with the water treatment facility organizing and labeling all files and equipment going through what we do not need any longer and cleaning up.

Bear Traps:

To provide Council an update Bear traps have been set out on Lakeview Crescent and off Rose Ave. These units are reviewed multiple times a day.

Cemetery:

Perpetual Care was completed at the Pickle Lake Cemetery, as it was identified that immediate action was required with the three most recent burials plots where additional material was required to ensure site was leveled.

Landfill Update:

Wasaya has requested that we pick up garbage from them while their pickup is in for repairs with the exception that we charge for the man hours and load.

During the landfill hours there has been a staff member at the entrance to ensure proper disposal of waste material is being placed in the proper location within the landfill site.

Ensuring a log of residents attending the landfill site is documented during landfill hours.

Due to the lack of interim cover at the landfill site it was necessary to contact Koval Contracting to excavate the material to cover the debris to help mitigate the blown litter around the landfill site.

Continuous work is being completed along the entrance to clean up the site while entering the Township landfill.

Health & Safety issue identified:

Due to the inability to leave the landfill site while working, we have obtained a quote from Northwest Sewage based out of Ignace. (Quote attached to report)

Recommendation is that the Township place a port-a-pottie at the landfill site to ensure that employees have a proper place for washroom facilities, where the port-a-pottie be serviced once per month at a cost of \$1500.00 per month.

Public Works – Employee Update:

We are pleased to advise Council that Luc St-Jean has been hired as a casual employee for the 2023 summer season and will be working with the Public Works department starting May 25th, 2023 and will continue to stay on as a casual employee moving forward.

We are also pleased to advise Council that Hans Orav has been hired as a full-time Public Works employee and will be starting with the Township on Tuesday, May 23, 2023.

We are also pleased to advise Council that we have hired Tyler Macklin as one of our 2023 summer students for the Township, who will be starting on July 4th, 2023. This summer will be Tyler's third consecutive summer with the Township.

Northwest Sewage
Box 1095
Ignace, ON
POT 1T0

May 8, 2023

Dear Lynda Colby,

Quote for Port-a-Pottie at Landfill Site in Pickle Lake

As per our phone conversation please see the quote below for delivery/set up and service a port-a-pottie at the Pickle Lake Landfill:

Delivery/Set up:	\$ 900.00
Serviced Once Per Month:	\$ 1,500.00
Serviced Twice Per Month:	\$ 2,500.00

Should you have any questions please give me a call.

Thank you for the opportunity of providing a quote.

Sincerely,

Jack McKay
Owner/Operator
807-938-8592

Pickle Lake Fire Department

March 31 2023

TO: Pickle Lake Mayor and Council

FROM: Tanya Kozlovic, Captain

DATE: March 31 2023

I. Present Points of Note:

- Pumper 1 Situation
 - ❑ Larry Lundy (Ontario Fire Marshall's office) has advised Chief Halteman that no more funds should be funneled into this pumper (from 1985)
 - ❑ FD members will have to discuss purchasing a new used pumper as a replacement
- When available, the 2023 FD Budget can be emailed to chief@picklelake.org and captaintk@picklelake.org
 - ❑ As per above, a new pumper truck will have to be addressed
 - ❑ Inquiries in to new-to-us SCBA's
- Fire members have yet to be paid for the Q4 of 2022
 - ❑ Margaret is aware and working on the issue at present
- Deputy Chief Cassidy requires an FD email account
 - ❑ A deputy chief email exists under Tina Kovals name
 - ❑ Please re-allocate this email to Mike Cassidy
- New paging system continues to work well
 - ❑ We are currently using this app in the 'Grace Period'
 - ❑ Invoice submitted to the Township at the end of March
- Crolancia Public School has requested fire extinguisher training/familiarization
 - ❑ To be organized in the next few months
- Annual Inspection for the pumper trucks cancelled by the shop twice in January
 - ❑ Looking at out of town options for inspections

II. Completed Tasks:

- OFM training supplies have arrived
 - ❑ Items purchased using money from a grant we received
- T4's are being submitted to Fire Fighters' accountants as distributed by the Township for the 2022 year
 - ❑ No amendments were sent from the Township

III. Inspections

- Pending

IV. Calls this Month

- No calls

V. Training Sessions

- Deputy Chief Cassidy & Captain Dalzell will be establishing a schedule

Pickle Lake Fire Department

March 31 2023

VI. Personnel

- **New Personnel**
 - ☐ None
- **Outgoing Personnel**
 - ☐ None
- **Number of Personnel – 12**
 - ☐ 8 firefighters
 - ☐ 3 driver/pumper operators
 - ☐ 1 dispatcher

VII. Other:

- No concerns at present

VIII. Vehicles:

- Pumper 4: pending appointment
- Pumper 1: pending appointment
- Rescue Truck 4: pending appointment

Submitted by Captain Kozlovic



SIoux LOOKOUT

Hub of the North

Corporate Services Department/Office of the Municipal Clerk

The Corporation of the
Municipality of Sioux Lookout
25 Fifth Avenue, P.O. Box 158
Sioux Lookout, Ontario • P8T 1A4
Telephone: (807) 737-2700
Facsimile: (807) 737-3436
www.sioxlookout.ca

COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

Meeting Date: January 9, 2023
Resolution No.: SM-002-2023
Moved by: C. Lago
Seconded: J. Cassidy

Nomination of Mayor Doug Lawrance as Regional Northwestern Health Unit Board of Health Representative

THAT the Council of The Corporation of the Municipality of Sioux Lookout endorses Mayor Doug Lawrance as the Northwestern Health Unit Board of Health Representative for Pickle Lake, Sioux Lookout and Ignace for the 2022-2026 Term.

Carried

Certified a Good and True Copy

Brian P. MacKinnon
Municipal Clerk
Municipality of Sioux Lookout
January 9, 2023

**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
March 24, 2023
Electronic Meeting

PRESENT: Doug Lawrance, Trudy Sachowski, Nicole Brown, Janelle Zacharias, Bob Bernie, Bekkie Vineberg, Jamie Kristoff, Kaitlyn Cottam

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

Chad Canfield, Westland Insurance (item 6.1)
Alex Berry – Manager, Communications & Foundations Services (items 6.1 and 7.1)
Jessica Kivell – Planning & Evaluation Specialist (item 7.1)
Kim Gardiman – Manager, Speech, Hearing, and Vision (item 7.2)

REGRETS: Wendy Brunetta

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:30am

2. APPROVAL OF AGENDA

Motion / Resolution: # 21-2023 CARRIED	N. Brown J. Kristoff
THAT the Agenda for the Board of Health meeting dated March 24, 2023 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4. CHAIR'S ACTIVITY REPORT

Doug Lawrance expressed his appreciation to the Board for their commitment to the Board of Health by showing up and remaining in meetings for quorum and fulsome discussion, and for using the virtual tools we have available to their full capacity.

5. MINUTES OF BOARD OF HEALTH MEETING, March 3, 2023

Motion / Resolution: # 22-2023 CARRIED	N. Brown T. Sachowski
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held March 3, 2023 be approved as written.	

6. IN CAMERA

Motion / Resolution: # 23-2023 CARRIED	B. Bernie J. Zacharias
<p>THAT pursuant to section 239 of the <i>Municipal Act</i>, the Board move to an in-camera session at 8:34am to discuss:</p> <ul style="list-style-type: none"> • Education / Orientation for Board Members (2 items: Board of Health Insurance; and Supervised Consumption Services Feasibility Study) 	

Chad Canfield left the meeting at 9:14am

Motion / Resolution: # 24-2023 CARRIED	N. Brown B. Vineberg
THAT the Board of Health move out of in-camera and resume the regular meeting at 9:37am.	

7. PROGRAM PRESENTATIONS

7.1 Communications Annual Update –Jessica Kivell, Planning & Evaluation Specialist. A copy of the presentation will be kept on file.

The presentation covered the work of the Communications Team – current projects, 2022 results, 2023 plans, an overview of the team and how they work to support the organization.

Jessica Kivell joined the meeting at 9:38am and left at 9:47am.

7.2 Speech, Hearing, & Vision Program Presentation – Kim Gardiman, Program Manager. A Copy of the presentation will be kept on file.

Kim Gardiman's presentation opened with a reflection on the great work the program staff are doing, and their commitment to their work and clients. She also shared how the program operated through the COVID-19 Pandemic.

*Kim Gardiman joined the meeting at 9:46am and left at 10:19am.
Alex Berry left the meeting at 10:19am.*

8. alPHa UPDATES**8.1 alPHa Updates**

Trudy highlighted that there are several emails and reports shared with the Board by email and as part of the Meeting package each month.

As part of her role as President of alPHa, Trudy started a column in the monthly InfoBreak newsletter called 'Leader to Leader', in which she highlights current events and other relevant information.

Trudy will be participating in the virtual session of The Ontario Public Health Conference (TOPHC) on March 27th – she will present the land acknowledgement and will later introduce and moderate questions for one of the event speakers. Trudy expressed her

gratitude to NWHU management for their support in information gathering and relevant questions to ask as part of this engagement.

alPHA's Executive Director, Loretta Ryan, along side her spouse, who works for the City of Toronto, will present to the Northern Ontario Municipal Association on Public Health and the Built Environment.

Motion / Resolution: # 25-2023 CARRIED	J. Zacharias J. Kristoff
THAT the March 2023 alPHA Update be received.	

8.2 2023 alPHA AGM Attendance

The Association of Local Public Health Agencies (alPHA) AGM and Conference will be held June 12-14 in Toronto, Ontario. Members of the Board were invited to attend.

Trudy highlighted the opportunity for networking with other Boards of Health and municipal councillors from across the province.

Motion / Resolution: # 26-2023 CARRIED	K. Cottam J. Kristoff
THAT the following Board of Health members be approved to attend the 2023 alPHA AGM and Conference, being held June 12-14, 2023 in Toronto, Ontario, with all fees and travel to be covered by Northwestern Health Unit: <ul style="list-style-type: none"> • Trudy Sachowski • Wendy Brunetta • Doug Lawrance • Kaitlyn Cottam • Bob Bernie 	

8.3 Nomination to the alPHA Board of Directors

Terms of office on the alPHA Board of Directors are two years in length. Trudy Sachowski is currently finishing out her term as President of the organization (until June 2023) after which, if elected to the Board, she would continue on as Past President.

The Board expressed their appreciation for Trudy's dedication to this work, and to local public health, with unanimous support of her nomination.

Motion / Resolution: # 27-2023 CARRIED	B. Bernie N. Brown
THAT the Board of Health for the Northwestern Health Unit nominate Trudy Sachowski for the position of North West Representative on the Association of Local Public Health Agencies' Board of Directors for the term June 2023 – June 2025;	

AND FURTHER, THAT a letter to the Board of Health for the Thunder Bay District Health Unit be sent to inform them of the nomination and request their support.	
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9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report Marilyn Herbacz, CEO. Reference #2023.03.24-9.1; the report will be kept on file.

Marilyn provided a high-level overview of her written report.

9.2 Communications Program Report Marilyn Herbacz, CEO. Reference #2023.03.24-9.2; the report will be kept on file.

9.3 Part 8 Fee Schedule Marilyn Herbacz, CEO. Reference #2023.03.24-9.3; the report will be kept on file.

9.4 2023 Budget Request Amendment Marilyn Herbacz, CEO. Reference #2023.03.24-9.4; the report will be kept on file.

In November 2022, the Board of Health approved the 2023 Ministry of Health Budget Request. Since that time, it was identified that the COVID-19 one-time funding landscape, demand for vaccines and related work has changed. The Ministry has indicated that the COVID-19 funding related requests should be lower with this information.

In 2022, the COVID-19 funding was not used as the requirement is to utilize base funding before and additional funding, which was not necessary in 2022.

Motion / Resolution: # 28-2023 CARRIED	N. Brown B. Vineberg
<p>THAT the following Corporate Administration Reports be received:</p> <ul style="list-style-type: none"> - 2023.03.24-9.1 CEO & Finance Report - 2023.03.24-9.2 Communications Program Report - 2023.03.24-9.3 Part 8 Fee Schedule - 2023.03.24-9.4 2023 Budget Amendment Briefing Note 	

Motion / Resolution: # 29-2023 CARRIED	K. Cottam B. Bernie
<p>WHEREAS the Northwestern Health Unit is designated under Section 3.1 of the Ontario <i>Building Code Act</i>, 1992 to be the responsible agency, within its territorial jurisdiction, for enforcement of provisions of the <i>Act</i> relating to sewage systems; AND</p> <p>WHEREAS the total amount of fees authorized under the <i>Act</i> must not exceed the anticipated responsible costs of the principal authority to administer and enforce the <i>Act</i> in its area of jurisdiction; AND</p>	

WHEREAS the legislative requirement to hold a public meeting, under section 7(6)(b) of the *Building Code Act* prior to making a motion has been met;

THEREFORE, BE IT RESOLVED that the Board of Health for the Northwestern Health Unit hereby approves the increases to Part 8 fees as presented.

Motion / Resolution: # 30-2023
CARRIED

T. Sachowski
K. Cottam

THAT the Board of Health approve the one-time request to the Ministry of Health for funding for COVID-General, COVID-Vaccine, Needle Exchange Program, Vaccine Refrigerators, Public Health Inspector Practicum Program, Population Health Survey, and Human Resources Wellness Coordinator Consultant and HR Strategy Consultant. In the amount of \$603,820.

10. PUBLIC HEALTH PROGRAMS

10.1 Medical Officer of Health Update *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2023.03.24-10.1; the Report will be kept on file.*

Dr. Young Hoon provided an overview of her written report, flagging key information related to HIV increases, opioid overdose, and syphilis outbreaks locally and in neighbouring regions.

Following some questions, Dr. Young Hoon spoke to the work she is doing on increasing the capacity in the health care sector – primary care, specifically – to treat cases, in addition to making preventative prophylaxis more widely available to the vulnerable population in which these cases are most prevalent.

Dr. Young Hoon and Marilyn Herbacz will bring forward a quarterly report on work related to the three Ontario Health Teams (OHT) in the region (All Nations Health Partners OHT; Rainy River District OHT, Kiiwetinoong Healing Waters OHT).

Reflecting on the forthcoming Supervised Consumption Services Report, Dr. Young Hoon indicated that because Supervised Consumption is a health care service, Ontario Health Teams may be the appropriate group to begin discussions and any implementation of recommendations. It was noted that other committees in some of the communities may be more appropriate as a lead for this work.

10.2 Respiratory Illness Report *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2023.03.24-10.2; the Report will be kept on file.*

This report will pause for the summer and resume once the risk of respiratory illness increases in the Fall.

Motion / Resolution: # 31-2023
CARRIED

J. Zacharias
B. Vineberg

<p>THAT the following Public Health Program Reports be received:</p> <ul style="list-style-type: none"> • 2023.03.24.10.1 Medical Officer of Health Update • 2023.03.24.10.2 Respiratory Illness Report 		
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11. **AMENDMENTS:** None.

12. **NEXT MEETING DATE**

April 21, 2023 at 8:30am


13. **ADJOURNMENT**

The Chair accepted a motion to adjourn the meeting at 11:23am.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS21..... DAY OFAPRIL.....2023



MEETING CHAIR, BOARD OF HEALTH



RECORDER

**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
March 3, 2023
Electronic Meeting

PRESENT: Doug Lawrance, Trudy Sachowski, Nicole Brown, Wendy Brunetta, Bob Bernie, Bekkie Vineberg, Jamie Kristoff

IN ATTENDANCE:
Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:
LBCG Consulting for Impact (item 5.1)
Alex Berry – Manager, Communications & Foundations Services (items 5.1 and 8.2)
Gillian Lunny – Manager, Sexual Health & Harm Reduction (item 5.1)
Lindsay Burry – Health Promoter (item 5.1)
Dorian Lunny – Epidemiologist (item 8.2)

REGRETS: Janelle Zacharias

ABSENT: Kaitlyn Cottam

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:30am

2. APPROVAL OF AGENDA

Motion / Resolution: # 13-2023 CARRIED	T. Sachowski W. Brunetta
THAT the Agenda for the Board of Health meeting dated March 3, 2023 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None.

4. MINUTES OF BOARD OF HEALTH MEETING, January 27, 2023

Motion / Resolution: # 14-2023 CARRIED	N. Brown T. Sachowski
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held January 27, 2023 be approved as written.	

5. IN CAMERA

Motion / Resolution: # 15-2023 CARRIED	W. Brunetta N. Brown
<p>THAT pursuant to section 239 of the <i>Municipal Act</i>, the Board move to an in-camera session at 8:37am to discuss:</p> <ul style="list-style-type: none"> • Education / Orientation for Board Members (1 item: Supervised Consumption Services Feasibility Study) • A trade secret or scientific, technical, commercial, or financial information that belongs to the Board and has monetary value or potential monetary value (1 item: Part 8 fees) 	

*Trudy Sachowski left the meeting at 9:44am
LBCG, Gillian Lunny, and Lindsay Burry left the meeting at 10:12am*

Motion / Resolution: # 16-2023 CARRIED	B. Bernie N. Brown
THAT the Board of Health move out of in-camera and resume the regular meeting at 10:21am	

*Bob Bernie left the meeting at 10:21am.
Trudy Sachowski returned to the meeting at 10:28am
Dorian Lunny joined the meeting at 10:30am and left at 10:58
Alex Berry left the meeting at 10:58*

6. alPHa UPDATES**6.1 alPHa Updates**

Trudy shared a written report with the Board via email. In addition, Trudy shared her appreciation for the support received from fellow Board of Health members and NWHU administration going into the 2023 alPHa Winter Symposium held February 24th.

6.2 alPHa Member Municipal Conference Attendance

Trudy, as president of alPHa, will attend the Northern Ontario Municipal Association (NOMA) conference in Thunder Bay, in April, in addition to the Association of Municipalities of Ontario (AMO) conference in London, in August.

alPHa's Executive Director, Loretta Ryan, will attend the NOMA conference to present on public health and the built environment.

Motion / Resolution: # 17-2023 CARRIED	N. Brown W. Brunetta
THAT the February 2023 alPHa Update be received.	

Motion / Resolution: # 18-2023 CARRIED	N. Brown W. Brunetta
<p>WHEREAS the Board of Health for the Northwestern Health Unit has endorsed Trudy Sachowski as the Northwest representative for the alPHA Board of Directors; and</p> <p>WHEREAS Boards of Health in Ontario with appointees on alPHA's Board of Directors agree to support the work of their appointee financially; and</p> <p>WHEREAS Trudy Sachowski is the current President of alPHA and is a true champion for public health in the north and across the province;</p> <p>THEREFORE BE IT RESOLVED THAT the Board of Health for the Northwestern Health Unit hereby approves Trudy Sachowski's attendance at the Northern Ontario Municipal Association Conference in Thunder Bay, Ontario in April 2023, and the Association of Municipalities of Ontario Conference in London, Ontario in August 2023;</p> <p>AND FURTHER, that all costs associated with attendance at these conferences be covered by Northwestern Health Unit.</p>	

7. CORPORATE ADMINISTRATION

7.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2023.01.27-9.1; the report will be kept on file.*

Marilyn highlighted that the deadline for the budget has been extended by the Ministry, to April 3, 2023. The Board passed a resolution approving the 2023 budget in November 2022. If there are no changes to the numbers, the budget will be signed off by the Board Chair and CEO. If there are any revisions, it will be brought forward to the Board for re-approval at the March meeting.

Motion / Resolution: # 19-2023 CARRIED	T. Sachowski J. Kristoff
<p>THAT the following Corporate Administration Reports be received:</p> <p>- 2023.03.03-8.1 CEO & Finance Report</p>	

8. PUBLIC HEALTH PROGRAMS

8.1 Medical Officer of Health Update - *Deferred to March 24th meeting of the Board.*

8.2 Epidemiology Program Overview

Dorian Lunny, one of NWHU's Epidemiologists, joined the meeting to provide an overview of epidemiology, how this work is done at NWHU, and how it serves to inform the work we do in public health, funding needs, and demonstrates the return on investment in public health.

Highlights of the presentation included the most recent data available in the NWHU area for causes of death, and hospitalization rates for various reasons such as cardiovascular disease, falls/injuries, self-harm etc. compared with the rates for Ontario. The general trend is that rates are higher in the NWHU catchment area than in the province for causes of death and hospitalization. Of note, comparisons with other northern health units such as Thunder Bay District and Porcupine health units demonstrate more similarities in these rates compared with the province.

The Board shared their appreciation for local epidemiology, and note the importance of having this function within NWHU that enables us to communicate data and data collection at a local level.

Dorian shared that one of the goals of the program is to utilize the new NWHU website to share local epidemiological information with the public.

8.3 Update to Canada's Guidance on Alcohol and Health Report *Dr. Young Hoon, Medical Officer of*

*Health on behalf of Julie Slack – Acting Manager, Chronic Disease Prevention.
Reference #2023.01.27-10.3; The report will be kept on file.*

Dr. Young Hoon provided a brief overview of the new alcohol guidelines and the importance of labelling alcohol for health risks to achieve more responsible consumption and prevention of alcohol-related health harms. To date, two other Ontario health units have passed resolutions to support the labelling of alcohol products.

Motion / Resolution: # 20-2023 CARRIED	T. Sachowski B. Vineberg
<p>WHEREAS, the Northwestern Health Unit Board of Health plays an essential role in fostering community health and has a mandate to inform the public of the health risks and alcohol-related harms associated with drinking alcohol; and</p> <p>WHEREAS, alcohol is a leading preventable cause of death, disability, injuries, accidents and social problems;² and</p> <p>WHEREAS, alcohol is the direct cause of over 60 chronic diseases³, including at least seven types of cancer;⁴⁻⁶ and</p> <p>WHEREAS, the NWHU catchment area has the highest rates in the province for ER visits⁸ and hospitalizations⁹ attributable to alcohol; and</p> <p>WHEREAS, the proportion of NWHU residence who self-report heavy drinking is 20.2%, statistically higher than the province at 15.6%;¹⁰ and</p> <p>WHEREAS, comprehensive alcohol strategies, such as mandatory labelling of alcoholic beverages are recommended for reducing alcohol consumption, and acute and chronic alcohol-related harms; ¹¹⁻¹³ and</p> <p>WHEREAS, evidence has shown that, alcohol labels in the form of standard drink labels and health warning labels are effective at assisting</p>	

consumers in monitoring their consumption, raising public awareness about alcohol-related harm, and mitigating risks. 2, 14-20

THEREFORE BE IT RESOLVED THAT the Northwestern Health Unit (NWHU) Board of Health call on the Government of Canada to amend the Food and Drug Act to make mandatory that all alcohol beverage containers have enhanced alcohol labels affixed:

1. Indicating what constitutes a standard drink;
2. Illustrating the number of standard drinks in the beverage container; and
3. Displaying health messages regarding adverse health outcomes, including the cancer risks associated with the consumption of alcohol.

AND FURTHER THAT, the Northwestern Health Unit Board of Health endorse, in principle, Bill S254 – An Act to Amend the Food and Drug Act (Warning Labels on Alcoholic Beverages) and Motion M-61 A National Warning Label Strategy for Alcoholic Products.

AND FURTHER THAT, a copy of this endorsement be forwarded to:

- 1) Right Hon. Justin Trudeau, Prime Minister of Canada
- 2) Hon. Jean-Yves Duclos, Minister of Health
- 3) Dr. Theresa Tam, Chief Public Health Officer of Canada
- 4) Hon. Kevin Holland, Member of Provincial Parliament, Thunder Bay - Atikokan
- 5) Hon. Greg Rickford, Member of Provincial Parliament, Kenora - Rainy River
- 6) Hon. Marcus Powlowski, Member of Parliament, Thunder Bay - Rainy River
- 7) Hon. Sol Mamakwa, Member of Provincial Parliament, Kiiwetinoong
- 8) Hon. Eric Melillo, Member of Parliament, Kenora
- 9) Loretta Ryan, Executive Director, Association of Local Public Health Agencies
- 10) Ontario Boards of Health
- 11) Canadian Public Health Association
- 12) Rainy River District Ontario Health Team
- 13) All Nations Health Partners Ontario Health Team
- 14) Kiiwetinoong Healing Waters Ontario Health Team

Wendy Brunetta left the meeting at 11:49am

8.4 Vaccination Catch-Up Updates *Dr. Young Hoon, Medical Officer of Health on behalf of Shannon Brown, Manager, Vaccine Preventable Diseases. Reference #2023.03.03-8.4; The report will be kept on file.*

8.5 Respiratory Virus Report *Dr. Young Hoon, Medical Officer of Health. Reference #2023.03.03-8.5; The report will be kept on file.*

8.6 Global Measles Situation Update *Dr. Young Hoon, Medical Officer of Health on behalf of Donna Stanley –Manager, Infectious Diseases Reference #2023.03.03-8.6; The report will be kept on file.*

Motion / Resolution: # 21-2023 CARRIED	J. Kristoff B. Vineberg
<p>THAT the following Public Health Program Reports be received:</p> <ul style="list-style-type: none"> • 2023.03.03-8.3 Update to Canada's Guidance on Alcohol and Health • 2023.03.03-8.4 Routine and School Vaccination Catch-up Updates • 2023.03.03-8.5 Respiratory Virus Report • 2023.03.09-8.6 Global Measles Situation Update 	

9. **AMENDMENTS:** None.

10. **NEXT MEETING DATE**
March 24, 2023 at 8:30am

11. **ADJOURNMENT**
The Chair accepted a motion to adjourn the meeting at 11:53am

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS24..... DAY OFMARCH.....2023



MEETING CHAIR, BOARD OF HEALTH


RECORDER

**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
January 27, 2023
Electronic Meeting

PRESENT: Doug Lawrance, Trudy Sachowski, Nicole Brown, Wendy Brunetta, Bob Bernie,
Bekkie Vineberg, Jamie Kristoff, Janelle Zacharias

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

REGRETS: Kaitlyn Cottam

ABSENT:

1. CALL TO ORDER

Marilyn Herbacz called the meeting to order at 8:32am and welcomed new and returning members alike to the first meeting of this term of the Board of Health. Members were provided an opportunity to introduce themselves and share what interested them in sitting on the Board of Health.

2. ELECTION OF OFFICERS

At this time, it must be noted that the Board of Health Constitution, ByLaw #1, provides for the following:

- a) Before a vote, a candidate may remove their name from the ballot;
- b) In a call for further nominations, a member may add their name from the ballot.
- c) Before the vote for each office, a candidate may address the Board on their own behalf for a total of three (3) minutes.
- d) When there is an alPHA representative on the Board of Health, that person will hold a seat on the Executive Committee.

Office of Chair

As there were no further nominations, the Chair of the election declared that Doug Lawrance be acclaimed to the position of Chair of the Board of Health for the year 2023.

Office of Vice-Chair

As there were no further nominations, the Chair of the election declared that Wendy Brunetta be acclaimed to the position of Vice-Chair of the Board of Health for the year 2023.

Executive Committee Member

As there were no further nominations, the Chair of the election declared that Nicole Brown be acclaimed to the position of Executive Committee Member for the year 2023.

Motion / Resolution: # 01-2023 CARRIED	B. Vineberg T. Sachowski
THAT the virtual election ballots be destroyed.	

Marilyn Herbacz passed the Chair to Doug Lawrance at 8:44am. The Chair offered a follow-up opportunity for members to share more information about their experience and individual interests.

3. APPROVAL OF AGENDA

Motion / Resolution: # 02-2023 CARRIED	J. Kristoff B. Bernie
THAT the Agenda for the Board of Health meeting dated January 27, 2023 be approved.	

4. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None.

5. MINUTES OF BOARD OF HEALTH MEETING, November 14, 2022

Motion / Resolution: # 03-2023 CARRIED	W. Brunetta J. Zacharias
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held November 14, 2022 be approved as written.	

6. IN CAMERA

Motion / Resolution: # 04-2023 CARRIED	B. Bernie N. Brown
THAT pursuant to section 239 of the <i>Municipal Act</i> , the Board move to an in-camera session at 9:15am to discuss: 6.1 Education / Orientation for Board Members (1 item: BOH Orientation)	

Motion / Resolution: # 05-2023 CARRIED	W. Brunetta J. Kristoff
THAT the Board of Health move out of in-camera and resume the regular meeting at 10:10am	

7. aIPHa UPDATES

7.1 aIPHa Overview for New Members

Trudy Sachowski, the Northwest Regional Representative on alPHA's Board of Directors, and current President of the organization provided an overview of alPHA's mandate and highlighted some of the work this provincial advocacy body does in the province for public health.

7.2 Updates

Trudy indicated that the most recent updates are found in the recent alPHA InfoBreak.

Motion / Resolution: # 06-2023 CARRIED	B. Vineberg J. Kristoff
THAT the January 2023 alPHA Update be received.	

7.3 2023 alPHA Winter Symposium Attendance

Trudy shared some details about the upcoming Winter Symposium. Marilyn Herbacz encouraged members to attend as there is a great orientation aspect to the event.

Motion / Resolution: # 07-2023 CARRIED	N. Brown W. Brunetta
THAT the following members be approved to attend the 2023 alPHA Winter Symposium and Board of Health Orientation being held virtually February 24, 2024 with all registration fees to be covered by Northwestern Health Unit: <ul style="list-style-type: none"> - Trudy Sachowski - Doug Lawrance - Jamie Kristoff 	

8. PROVINCIAL APPOINTEE SUPPORT

When there are disagreements between municipalities who appoint a joint representative based on the groupings in the *Municipal Act*, there is no clear process on how they should proceed in making their joint appointment to the Board of Health.

The Board of Health agreed that endorsement letters are not appropriate for those seeking appointment to the Board of Health, pursuant to the language in the Board of Health Constitution which indicates the Board may supply a letter of endorsement for members seeking reappointment through the Provincial Appointments Secretariat.

This matter will be referred to the Executive Committee for further discussion.

9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2023.01.27-9.1; the report will be kept on file.*

Further to her written report, Marilyn highlighted that information will regularly come through these reports relating to HR, Communications, and IT/Operations updates and the Management Structure Review that is ongoing.

Marilyn also shared that she participated in the audit process for the Association of Public Health Business Administrators (AOPHBA) which is an affiliate group of alPha.

9.2 2023 Board of Health Budget Marilyn Herbacz, CEO.

The Board of Health has its own budget each year, related to Board expenses – travel, training, office expenses, etc. Because the Board has shifted to virtual meetings as a result of the COVID-19 pandemic, the travel budget for the Board has been reduced. The Board's budget is tied to the annual cost-shared budget for the organization.

Marilyn shared that historically, there are gap dollars due to staffing vacancies and other variances that can be drawn on in the event there are additional resources needed for the Board.

In fall 2023, the Board will review its needs to inform the budget prior to approval of the organizational budget.

Motion / Resolution: # 08-2023 CARRIED	W. Brunetta T. Sachowski
THAT the following Corporate Administration Reports be received: <ul style="list-style-type: none"> - 2023.01.27-9.1 CEO & Finance Report - 2023.01.27-9.2 2023 Board of Health Budget 	

9.3 Appointment and Delegation of Head of Institution for MFIPPA

Motion / Resolution: # 09-2023 CARRIED	J. Kristoff N. Brown
THAT for the year 2023 and in accordance with Northwestern Health Unit Policy, 'Freedom of Information Requests,' the Board of Health appoints Doug Lawrance, as Northwestern Health Unit's "Head of the Institution" for the <i>Municipal Freedom of Information and Protection of Privacy Act, 1989</i> . AND THAT all powers and duties of the "Head of the Institution" under the <i>Municipal Freedom of Information and Protection of Privacy Act, 1989</i> , be delegated to the Chief Executive Officer.	

9.4 2023 NWHU Signing Officers

Motion / Resolution: # 10-2023 CARRIED	T. Sachowski B. Vineberg
THAT the Board of Health for the Northwestern Health Unit authorizes: Chair: Doug Lawrance Executive Member: Nicole Brown Member: Bob Bernie Medical Officer of Health: Dr. Kit Young Hoon Chief Executive Officer: Marilyn Herbacz	

Manager of Finance: Alexie Schussler	
To be bank signing authority for the Northwestern Health Unit, effective January 27, 2023	

9.5 2023-2026 Closed Meeting Investigator

Motion / Resolution: # 11-2023 CARRIED	J. Zacharias W. Brunetta
THAT the Board of Health retain the services of Paul S. Heayn as closed meeting investigator for the term 2023-2026.	

10. PUBLIC HEALTH PROGRAMS

- 10.1 Medical Officer of Health Update** *Dr. Young Hoon, Medical Officer of Health.
Reference #2023.01.24-10.1 The report will be kept on file.*

Dr. Young Hoon provided an overview of how program reports are brought forward to the Board of Health, and what members can expect to see related to program work and time-sensitive issues through the year.

- 10.2 Opioid Overdose Report** *Dr. Young Hoon, Medical Officer of Health
#2022023.01.27-10.2; The report will be kept on file.*

This report will be shared with partners for information sharing, in addition to content on the Northwestern Health Unit website with updates to the data on a regular basis. She flagged that much of the information we receive related to Opioid overdose activity comes to us from health sector partners.

Trudy Sachowski left the meeting at 11:28am.

The Supervised Consumption Services Feasibility Study report is in the process of being finalized and will come to the Board of Health prior to public release at the February meeting.

The Board discussed the importance of accurate information, which NWHU provides in its reporting, the impact of alcohol on the health of the population and how best to connect with the local population as relates to alcohol use and the culture around it.

Wendy Brunetta left the meeting at 11:52am.

- 10.3 Chronic Disease Prevention Annual Report** *Dr. Young Hoon, Medical Officer of Health on behalf of Julie Slack – Acting Manager, Chronic Disease Prevention.
Reference #2023.01.27-10.3; The report will be kept on file.*

- 10.4 Family Health Annual Report** *Dr. Young Hoon, Medical Officer of Health on behalf of Miranda Sigurdson – Manager, Family Health. Reference #2023.01.27-10.4; The report will be kept on file.*

- 10.5 Respiratory Virus Report** *Dr. Young Hoon, Medical Officer of Health.*
Reference #2023.01.27-10.5; The report will be kept on file.
- 10.6 Nutritious Food Basket Survey Report** *Dr. Young Hoon, Medical Officer of Health on behalf of Julie Slack – Acting Manager, Chronic Disease Prevention.*
Reference #2022.10.25-10.3; The report will be kept on file.
- 10.7 HIV Cases Update** *Dr. Young Hoon, Medical Officer of Health and Gillian Lunny – Manager, Sexual Health and Harm Reduction. Reference #2023.01.27-10.7;*
The report will be kept on file.

Dr. Young Hoon shared that as of January 27, 2023, there are 13 confirmed positive cases in Kenora since January 1, 2022. The case numbers indicated in the report were current to January 23, 2023. There are 4 individuals with point of care positives awaiting confirmatory testing. Dr. Young Hoon spoke to the discrepancies between the publicly stated numbers at a recent City of Kenora council meeting, and the numbers detailed in this report and at the meeting today, noting that there is ongoing cooperation and information sharing as appropriate between primary care and the health unit, and that a particular physician's case numbers in general may not be only the new cases as reported by the health unit.

The key message is that risk has increased in the area for HIV, syphilis and opioid overdose. NWHU continues to work on strategies to mitigate risk, increase testing and coordinate services.

- 10.8 Nutrition on Weekends Briefing Note** *Dr. Young Hoon, Medical Officer of Health on behalf of Stephanie Cran – Acting Manager, CDP School-Focused Programs. Reference #2022.10.25-10.3; The report will be kept on file.*

Motion / Resolution: # 12-2023 CARRIED	B. Bernie J. Zacharias
<p>THAT the Board of Health receive the following Public Health Program reports:</p> <ul style="list-style-type: none"> • 2023.01.27-10.1 Medical Officer of Health Update • 2023.01.27-10.2 Opioid Overdose Report • 2023.01.27-10.3 Chronic Disease Prevention Annual Report • 2023.01.27-10.4 Family Health Annual Report • 2023.01.27-10.5 Respiratory Virus Report • 2023.01.27-10.6 Nutritious Food Basket Survey Report • 2023.01.27-10.7 HIV Cases Update • 2023.01.27-10.8 Nutrition on Weekends Briefing Note 	

- 11. AMENDMENTS:** None.
- 12. 2023 MEETING SCHEDULE:** after some deliberation, the Board agreed to move forward with the same schedule as the last term. A tentative schedule will be shared with Board members to finalize a next meeting date and confirm the schedule for the year.

The Board agreed on one in-person meeting in 2023, to tie in with the All-Staff conference in September.

13. NEXT MEETING DATES

- To be confirmed.

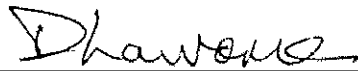
14. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 12:39pm.

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS03..... DAY OFMARCH.....2023 .



MEETING CHAIR, BOARD OF HEALTH



RECORDER



Northwestern Health Unit

December 31, 2022
Financial Statements



Northwestern
Health Unit

www.nwhu.on.ca

Northwestern Health Unit**December 31, 2022****Index**

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Management's Responsibility


To the Board of Health:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded, and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Health is composed primarily of directors who are neither management nor employees of the Organization. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is engaged by the directors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.



Chief Executive Officer

Kenora, Ontario
April 21, 2023



To the To the Board of Health of the Northwestern Health Unit:

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Northwestern Health Unit (the "Organization"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The supplementary information contained in the schedules is presented for the purposes of additional analysis and is not part of the basic audited financial statements. The information in the schedules was derived from the accounting records tested in forming an opinion on the financial statements as a whole.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kenora, Ontario

April 21, 2023

MNP LLP

Chartered Professional Accountants

Licensed Public Accountants

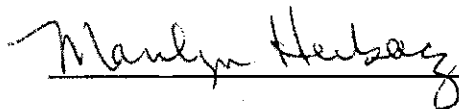
**Northwestern Health Unit
Statement of Financial Position**

For the year ended December 31	2022	2021
		(Restated Note 19)
Financial Assets		
Cash (Note 3)	\$ 7,285,202	\$ 6,901,572
Accounts Receivable (Note 4)	1,337,789	1,355,742
	<u>8,622,991</u>	<u>8,257,314</u>
Liabilities		
Accounts Payable (Note 6)	1,781,755	1,653,287
Government Contributions Repayable (Note 7)	2,438,930	1,945,841
Accrued Vacation Pay	80,470	124,336
Deferred Revenue (Note 8)	1,766,619	2,479,131
Employee Future Benefits (Note 9)	752,731	677,056
	<u>6,820,505</u>	<u>6,879,651</u>
Net Financial Assets	<u>1,802,486</u>	<u>1,377,663</u>
Contingent Liabilities (Note 11)		
Commitments (Note 12)		
Non-Financial Assets		
Prepaid Expenses	221,685	636,745
Tangible Capital Assets (Note 5)	3,020,834	2,215,506
	<u>3,242,519</u>	<u>2,852,251</u>
Accumulated Surplus (Note 10)	<u>\$ 5,045,005</u>	<u>\$ 4,229,914</u>

On behalf of the Board:



Board Chair



Chief Executive Officer

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Northwestern Health Unit
Statement of Operations and Accumulated Surplus

	2022	2022	2021
For the year ended December 31	Budget	Actual	Actual
	(Note 18)		(Restated Note 19)
Revenue			
Ministry of Health and Long-term Care	\$ 13,021,250	\$ 13,151,605	\$ 12,565,472
Ministry of Health and Long-term Care - one time	2,603,227	2,738,900	2,986,403
Ministry of Children, Community and Social Services	2,672,271	2,672,278	2,638,242
Ministry of Children, Community and Social Services - one-time	192,239	192,239	182,800
Federal Grants	723,562	768,129	655,669
Municipal Levies	2,488,743	2,488,743	2,342,773
Donations	156	586	3,066
Interest Income	24,000	160,856	30,666
Other Revenue & User Fees	895,663	1,103,792	802,274
Transfer from Deferred Revenue	1,056,251	2,436,952	2,264,139
Total Revenue	23,677,362	25,714,080	24,471,504
Expenses (Note 20)			
Mandatory Programs	13,762,899	13,755,189	14,235,991
100% Funded Programs	2,825,358	2,856,376	1,748,774
One-Time Programs	2,271,707	1,258,396	844,576
Healthy Babies Healthy Children	908,529	827,519	865,071
Preschool Speech and Language, Infant Hearing, Blind-Low Vision	1,247,426	1,157,588	981,319
Student Nutrition Program	684,852	596,394	626,586
Children's Oral Health Initiative	113,219	127,514	71,313
Other Funded Programs	1,705,753	1,313,628	908,349
Total Expenses	23,519,743	21,892,604	20,281,979
Annual surplus before deferred revenue and expected settlements	157,619	3,821,476	4,189,525
Deferred revenue and expected government contribution settlements	-	(3,006,385)	(3,785,404)
Annual Surplus before undernoted item	157,619	815,091	404,121
Loss on disposal of capital assets	-	-	(22,365)
Annual Surplus	157,619	815,091	381,756
Accumulated Surplus, beginning of year	4,229,914	4,229,914	3,848,158
Accumulated Surplus, end of year	\$ 4,387,533	\$ 5,045,005	\$ 4,229,914

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Northwestern Health Unit
Statement of Changes in Net Financial Assets

	2022	2022	2021
For the year ended December 31	Budget	Actual	Actual
	(Note 18)		(Restated Note 19)
Operating Activities			
Annual surplus	\$ 157,619	\$ 815,091	\$ 381,756
Acquisition of tangible capital assets	(84,807)	(1,311,900)	(905,867)
Amortization of tangible capital assets	506,572	506,572	415,388
Loss on disposal of capital assets	-	-	22,365
	<u>579,384</u>	<u>9,763</u>	<u>(86,358)</u>
Acquisition of prepaid expenses	(115,000)	(506,802)	(241,787)
Use/consumption of prepaid expenses	115,000	921,862	196,835
	<u>-</u>	<u>415,060</u>	<u>(44,952)</u>
Net change in net financial assets	579,384	424,823	(131,310)
Net Financial Assets, beginning of year	1,377,663	1,377,663	1,508,973
Net Financial Assets, end of year	\$ 1,957,047	\$ 1,802,486	\$ 1,377,663

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Northwestern Health Unit
Statement of Cash Flows

For the year ended December 31	2022	2021
		(Restated Note 19)
Operating Activities		
Annual Surplus	\$ 815,091	\$ 381,756
Non-cash charges to operations		
Amortization	506,572	415,388
Loss on disposal of capital asset	-	22,365
	<u>1,321,663</u>	<u>819,509</u>
Decrease in accounts receivable	17,953	1,113,441
Decrease (increase) in prepaid expense	415,060	(44,952)
Increase (decrease) in accounts payable	128,468	(3,719)
Increase in government contributions repayable	493,089	747,564
Increase (decrease) in accrued vacation pay	(43,866)	22,858
Increase in employee future benefits	75,675	67,226
Increase (decrease) in deferred revenue	(712,512)	290,985
	<u>1,695,530</u>	<u>3,012,912</u>
Capital transactions		
Acquisition of capital assets	(1,311,900)	(905,867)
Net change in cash	383,630	2,107,045
Cash, beginning of year	6,901,572	4,794,527
Cash, end of year	<u>\$ 7,285,202</u>	<u>\$ 6,901,572</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

December 31, 2022

1. Organization

The Northwestern Health Unit provides public health services to the people resident in the Kenora-Rainy River District. The Northwestern Health Unit is a registered charity under the Income Tax Act.

COVID-19 Impact to Operations

In 2022, the COVID-19 pandemic continued to have a significant impacts on businesses and organizations. In the first half of the year the Northwestern Health Unit continued to re-deploy staff to COVID-19 mass immunization clinics and complete case and contact management work. In the second half of the year some regular programming commenced however, there was clear impacts to all programs within the Northwestern Health Unit that continued to surface resulting from COVID-19 challenging our ability to restart and resume all programs.

2. Significant Accounting Policies

a) Management's Responsibility for the Financial Statements

The financial statements of the Health Unit are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards.

b) Government Transfers

Government transfers are recognized in the financial statements as revenue in the financial period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be determined.

c) Revenue Recognition

Grants for the acquisition of tangible capital assets are recognized in the period in which the eligible expenditures are made.

Municipal levies are recognized as earned when the levy is established by the Board of Health through the budget process.

Users fees and other revenue are recorded as the service is provided and collection is reasonably assured. Interest income is recorded when earned.

d) Capital Assets

The cost of capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Automotive	10 years
Equipment	5-20 years
Leasehold improvements	4-20 years
Software and licenses	5 years

December 31, 2022

2. Significant Accounting Policies (Continued)

e) Funding Settlements

Expected funding settlements for the current year represent the Health Unit's best estimate of funding receivable or repayable to be determined upon final settlement with the respective funding agency. Final settlements for March year end programs will be adjusted from a calendar year to a fiscal year before settlement and therefore the actual cash settlements will differ from the estimated settlements on the Statement of Operations. Actual results could differ from management's best estimates.

f) Employee Benefits

Pension Plan

The Health Unit accounts for its participation in the Ontario Municipal Employee Retirement System (OMERS), a multi-employer public sector pension fund, as a defined contribution plan. Contributions are expensed as incurred.

Vacation Pay

Employees are entitled to compensation for unused vacation credit when they leave the Health Unit's employ. The liability with respect to vacation pay is recorded in these financial statements.

Sick Leave Benefits

Employees may accumulate sick leave credits during their term of employment up to a maximum accumulation of 180 days. Unused sick leave at retirement or termination of employment is forfeited except for certain employees hired prior to specified dates as noted in contractual agreements who receive separation allowances based on up to 50% of their accumulated sick leave credits. The costs of these vesting and non-vesting sick leave benefits are actuarially determined using the projected unit credit actuarial cost method with attribution of the projected benefit obligation for each covered employee over the period from the employee's date of hire to the earlier of the assumed retirement date and the full eligibility date. The accrued benefit obligation is equal to the present value of the portion of the projected benefit obligation attributable to service before the valuation date. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service period. The liabilities are discounted using the Lifeworks method which is determined as the yield on province of Ontario bonds, plus 60% of the spread between the yield on AA corporate bonds and the yield on province of Ontario bonds.

g) Reserves

Certain amounts, as approved by the Board of Health, are set aside in accumulated surplus for replacement of capital assets, coverage of Part 8 program deficits and deferral of donation revenue purposes. Transfers to/from these reserves are an adjustment to the respective reserve when approved.

h) Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

December 31, 2022

2. Significant Accounting Policies (Continued)

i) Non-Financial Assets

The Health Unit's capital assets and other non-financial assets are accounted for as assets because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the organization unless they are sold.

j) Net Financial Assets

The Health Unit's financial statements are presented to highlight net financial assets as the measurement of financial position. The net financial assets of the Health Unit is determined by its financial assets less its liabilities. Net financial assets is comprised of two components, non-financial assets and accumulated surplus.

3. Cash

	2022	2021
Unrestricted cash	\$ 7,285,202	\$ 6,901,572

The Northwestern Health Unit's chequing accounts are held at two chartered banks. Interest is paid at a rate of prime minus 1.95%. The organization has an approved credit limit of \$500,000 from a chartered bank which bears interest at prime rate and is unsecured.

4. Accounts Receivable

	2022	2021
Province of Ontario	\$ 518,928	\$ 605,310
Government of Canada	469,938	518,249
Municipalities	64,605	3
Employee advances	642	(1,635)
HST rebates	214,335	144,922
Other	69,341	88,893
	\$ 1,337,789	\$ 1,355,742

December 31, 2022

5. Tangible Capital Assets

	2022						Net Book Value
	Opening Cost	Additions	Disposals	Ending Cost	Opening Accumulated Amortization	Adjustment on Disposal	
Automotive Equipment	\$ 711,725	\$ 553,759	\$ -	\$ 1,265,484	\$ 498,173	\$ 82,888	\$ 684,423
Leasehold improvements	2,516,030	368,210	15,659	2,868,581	1,467,135	15,659	1,111,443
Software and licenses	1,791,276	380,499	25,873	2,145,902	915,536	25,873	1,174,739
	325,796	9,432	-	335,228	248,477	-	50,229
	\$ 5,344,827	\$ 1,311,900	\$ 41,532	\$ 6,615,195	\$ 3,129,321	\$ 41,532	\$ 3,020,834

	2021						Net Book Value
	Opening Cost	Additions	Disposals	Ending Cost	Opening Accumulated Amortization	Adjustment on Disposal	
Automotive Equipment	\$ 711,725	\$ -	\$ -	\$ 711,725	\$ 468,663	\$ -	\$ 213,552
Leasehold improvements	2,103,617	546,530	134,117	2,516,030	1,357,556	133,972	1,048,895
Software and licenses	1,438,780	352,496	-	1,791,276	822,456	-	875,740
	672,927	6,841	353,972	325,796	530,982	331,752	77,319
	\$ 4,927,049	\$ 905,867	\$ 488,089	\$ 5,344,827	\$ 3,179,557	\$ 465,724	\$ 2,215,506

December 31, 2022

6. Accounts Payable

	2022	2021
Trade	\$ 853,170	\$ 691,227
Payroll liabilities	708,561	672,533
Accrued salaries and wages	218,034	287,779
Government of Canada - HST	1,990	1,748
	<u>\$ 1,781,755</u>	<u>\$ 1,653,287</u>

7. Government Contributions Repayable

	2022	2021
		(Restated Note 19)
Ministry of Health and Long-term Care	1,483,577	1,665,825
Ministry of Children, Community and Social Services	838,569	280,016
Federal Government	116,784	-
	<u>\$ 2,438,930</u>	<u>\$ 1,945,841</u>

8. Deferred Revenue

	2022	2021
Federal Government		
Children's Oral Health Initiative	\$ 55,790	\$ 70,088
Climate Change	-	36,037
Substance Use and Addictions Program	(45,106)	147,438
PreVenture	77,537	-
Province of Ontario		
Blind-Low Vision	1,667	1,213
Healthy Babies Healthy Children	71,738	66,985
Infant Hearing Program	219	7,461
Needle Exchange	58,000	-
One-Time - OSDCP: Mobile Dental Clinic	-	514,555
One-Time IPAC Hub	693,786	672,183
Preschool Speech and Language	40,016	309,048
School Focused Nurses	125,000	114,378
Student Nutrition Program	62,827	92,786
Donations	12,057	12,057
Donations - NWMO Covid 19	-	14,994
Green Shield Canada	333,746	200,690
Other	279,342	219,218
	<u>\$ 1,766,619</u>	<u>\$ 2,479,131</u>

December 31, 2022

9. Employee Future Benefits

	<u>2022</u>		<u>2021</u>	
	Vested sick leave	Non-vesting sick leave		
Accrued employee future benefit obligations at December 31	\$ 59,820	\$ 593,761	\$ 653,581	\$ 783,791
Unamortized actuarial gains (losses) at December 31	(7,569)	106,719	99,150	(106,735)
Employee future benefits liability at December 31	<u>\$ 52,251</u>	<u>\$ 700,480</u>	<u>\$ 752,731</u>	<u>\$ 677,056</u>

The Health Unit provides for the accumulation of unused sick days to be banked. The Health Unit provides these benefits through an unfunded defined benefit plan. The Health Unit recognizes sick leave benefits in the period in which the employees rendered the services. The expense for the year ended December 31, 2022 was \$75,675 (2021 - \$67,226), and the resulting employee future benefit liability was \$752,731 at December 31, 2022 (2021 - \$677,056).

The accrued benefit obligation for the sick leave benefits at December 31, 2022 is based on an actuarial valuation prepared at December 31, 2022. These actuarial valuations are based on assumptions about future events. The economic assumptions used in the valuation are the Health Unit's best estimates of expected rate of:

	<u>2022</u>	<u>2021</u>
Wage and salary escalation	2.50%	2.50%
Discount rate	4.70%	2.60%

10. Accumulated Surplus

The Health Unit segregates its accumulated surplus into the following categories:

	<u>2022</u>	<u>2021</u>
		(Restated Note 19)
Investment in tangible capital assets	\$ 3,020,834	\$ 2,215,506
Current funds	1,033,903	1,023,350
Reserve funds		
Capital	664,862	664,717
Part 8	300,872	300,807
Endowment	24,534	25,534
	<u>\$ 5,045,005</u>	<u>\$ 4,229,914</u>

December 31, 2022

11. Contingent Liabilities

- a) At December 31, 2022 several employees were on pregnancy/parental leaves. The Northwestern Health Unit is contingently liable for the employer's portion of these employees' OMERS pension premiums, should the employees choose to buy back their contributed service on their return to work.
- b) The expected funding settlements for the current year as disclosed in the statement of financial activities represent the Health Unit's best estimate of the funding repayable (receivable) based on current agreements with funding agencies. If the funding sources do not approve all or a portion of the expenses, the accumulated surplus of the Health Unit could be reduced by a material amount.

12. Commitments

The Northwestern Health Unit has various premises and equipment under lease with varying rents and expiry dates ranging from one to eleven years. Some of these leases provide for increasing rents to cover increasing costs. The minimum annual commitment is as follows:

2023	\$	839,456
2024		795,835
2025		729,976
2026		603,468
2027		508,138

In addition to leases on premises and equipment, the Health Unit is committed under various contracts with professionals and other providers of program services.

December 31, 2022

13. Public Sector Salary Disclosure Act

For 2022, the following employees were paid salaries, as defined in the Public Sector Salary Disclosure Act, 1996 of \$100,000 or more.

	Salary/On Call	Taxable Benefits
Kit Ngan Young Hoon	\$ 321,172	\$ 1,982
Marilyn Herbacz	175,780	834
Judy Lynch	147,281	725
Dawn Sauve	142,291	731
Alex Berry	140,399	731
Thomas Nabb	135,812	731
Gillian Lunny	134,645	731
Donna Stanley	134,552	731
Kim Gardlman	131,896	731
Lee Pitt	129,096	731
Shannon Brown	123,690	631
Julie Slack	120,088	806
Miranda Sigurdson	116,185	789
Stephanie Cran	115,705	377
Alison Ratcliffe	111,567	639
Kurtis Casey	107,308	293
Dorian Lunny	106,840	651
Brian Norris	106,415	293
Jessica Kivell	103,963	328
Sandra Krikke	101,673	299

14. Pension Agreement

The Northwestern Health Unit makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of its employees. This plan is a defined benefit plan which specifies the amount of retirement income to be received by the employees based on length of service and rates of pay. The amount contributed to OMERS for 2022 was \$1,079,737 (2021 - \$1,012,744). For employees who have a normal retirement age of 65, contributions are 9.0% of employee salaries up to \$64,900 and 14.6% thereafter.

Because OMERS is a multi-employer pension plan, the Health Unit does not recognize any share of the pension plan deficit of \$6,100 million (2021 - \$69 million deficit) based on the fair market value of the Plan's assets as this is a joint responsibility of all Ontario municipalities and their employees.

December 31, 2022

15. Related Party Transactions

During the year ended December 31, 2022, honorariums of \$32,509 (2021 - \$17,761) were paid to the Board of Health.

Included in expense is \$23,899 (2021 - \$11,045) paid for licensing costs to FSET Inc., a director's business. Included in accounts payable is \$12,240 (2021 - nil) payable to FSET Inc. These amounts have been recorded at their exchange value.

16. Economic Dependence

The Northwestern Health Unit received approximately 84% (2021 - 86%) of its revenue from government entities and approximately 10% (2021 - 10%) from the obligated municipalities in the Kenora-Rainy River District. In the event that either or both of these sources of funding were no longer available, the Health Unit would have to find other sources of funding or alter its operations.

17. Segmented Information

The Northwestern Health Unit is a government institution that provides primarily health care services. For management reporting purposes the Health Unit's operations and activities are organized and reported by programs. Programs are created for the purposes of reporting specific activities to attain certain objectives in accordance with funding regulations.

No additional disclosure on a segmented basis was considered necessary as the Board of Health considers all the services and activities they provide to be encompassed in the segment of health care.

18. Budget

The budget adopted by the Board of Health was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget expensed all tangible capital expenses and excluded amortization expense. As a result, the budget figures presented in the statement of operations and statement of changes in net financial assets represent the budget adopted by the Board of Health on February 18, 2022, subsequent amendments due to Ministry funding approvals and adjustments, as follows:

	<u>2022</u>
Budget surplus (deficit) for the year	\$ 579,384
Add:	
Capital expenditures	84,807
Less:	
Amortization	(506,572)
Budget surplus (deficit) per Statement of Operations	<u>\$ 157,619</u>

December 31, 2022

19. Prior Period Adjustment

Due to new information obtained from the Ministry of Health, it was determined that the 2020 estimate of Provision for Recovery for Mandatory Cost-Shared Programs was overstated by \$610,960. The 2021 opening comparative figures have been restated to reflect the following adjustments: a decrease in Government Contributions Repayable of \$610,960 and an increase in Accumulated Surplus of \$610,960.

20. Expenses By Object

	2022	2021
Advertising	\$ 34,492	\$ 38,125
Amortization	506,572	415,388
Audit and legal	175,872	114,699
Board conference, honorariums and travel	50,201	25,657
Bursaries	1,000	2,000
Employee benefits	2,687,664	2,580,435
Insurance	122,709	113,852
Office supplies and equipment	210,310	153,300
Postage and courier	29,974	30,668
Purchased services	2,191,028	1,743,708
Rent, maintenance and utilities	1,579,648	1,395,071
Salaries and wages	11,896,558	11,784,894
Supplies and services	1,824,976	1,439,302
Telephone	179,477	194,602
Travel - regular	257,035	188,564
Travel - conference	145,088	61,714
	<u>\$ 21,892,604</u>	<u>\$ 20,281,979</u>

21. Comparative Figures

Certain comparative figures have been restated to conform to the current presentation.

Northwestern Health Unit
Statement of Financial Activities - Mandatory Cost-Shared, Unorganized, Mitigation and COVID
Schedule 1
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care	\$ 10,144,350	\$ 10,086,900
Ministry of Health and Long-term Care - one time	1,357,500	1,930,400
Municipal levies	2,488,743	2,342,773
Interest income	160,856	30,666
Other revenue and user fees	371,119	215,792
Total Revenue	14,522,568	14,606,531
Expenses		
Advertising	34,413	35,357
Allocated costs	31,995	31,995
Amortization	351,169	325,214
Audit and legal	143,523	105,895
Board conference, honorariums and travel	42,301	25,657
Bursaries	1,000	2,000
Employee benefits	1,810,860	1,930,988
Insurance	110,709	101,852
Office supplies and equipment	174,007	106,793
Postage and courier	29,405	30,047
Purchased services	603,864	406,970
Rent, maintenance and utilities	1,530,612	1,344,074
Salaries and wages	7,780,558	8,702,701
Supplies and services	679,322	602,308
Telephone	167,448	185,369
Travel - regular	156,459	152,513
Travel - conference	79,177	47,450
Total Expenses	13,726,822	14,137,183
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	795,746	469,348
Provision for recovery	(452,958)	(431,702)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ 342,788	\$ 37,646
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ 342,788	\$ 37,646
Add: amortization	351,169	325,214
Less: capital assets	(684,194)	(482,522)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ 9,763	\$ (119,662)

Northwestern Health Unit
Statement of Financial Activities - Medical Officer of Health Compensation Initiative
Schedule 2
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care	\$ 130,355	\$ 133,572
Total Revenue	<u>130,355</u>	<u>133,572</u>
Expenses		
Salaries and wages	92,102	130,802
Total Expenses	<u>92,102</u>	<u>130,802</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	38,253	2,770
Provision for recovery	(38,253)	(2,770)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - 100% Funded Public Health Division
Schedule 3
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care	\$ 2,876,900	\$ 2,345,000
Other revenue and user fees	45,677	14,531
Total Revenue	<u>2,922,577</u>	<u>2,359,531</u>
Expenses		
Allocated costs	70,542	26,697
Amortization	81,918	63,502
Audit and legal	27,149	3,604
Employee benefits	271,664	119,156
Office supplies and equipment	32,248	9,592
Postage and courier	33	-
Purchased services	857,249	846,683
Rent, maintenance and utilities	16,995	1,450
Salaries and wages	1,263,445	572,209
Supplies and services	285,456	123,896
Telephone	90	90
Office supplies and equipment	16,786	4,604
Travel - conference	3,344	3,988
Total Expenses	<u>2,926,919</u>	<u>1,775,471</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	(4,342)	584,060
Provision for recovery	-	(557,826)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ (4,342)</u>	<u>\$ 26,234</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ (4,342)	\$ 26,234
Add: amortization	81,918	63,502
Less: capital assets	(77,576)	(89,736)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding IPAC Hub Program
Schedule 4
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ 530,000	\$ 530,000
Transfer from deferred revenue	672,183	478,616
Total Revenue	1,202,183	1,008,616
Expenses		
Employee benefits	73,666	69,705
Salaries and wages	311,434	264,241
Supplies and services	65,394	1,876
Telephone	90	90
Travel - regular	588	521
Total Expenses	451,172	336,433
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	751,011	672,183
Provision for recovery	(57,225)	-
Deferred revenue	(693,786)	(672,183)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding - School Focused Nurses
Schedule 5
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ 498,400	\$ 500,003
Transfer from deferred revenue	114,378	186,746
Total Revenue	<u>612,778</u>	<u>686,749</u>
Expenses		
Employee benefits	84,088	73,560
Salaries and wages	397,832	385,301
Total Expenses	<u>481,920</u>	<u>458,861</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	130,858	227,888
Provision for recovery	(5,858)	(113,510)
Deferred revenue	(125,000)	(114,378)
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2022-2023 - Temporary Retention for Nurses
Schedule 6
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ 218,400	\$ -
Total Revenue	<u>218,400</u>	<u>-</u>
Expenses		
Employee benefits	15,106	-
Salaries and wages	174,724	-
Total Expenses	<u>189,830</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	28,570	-
Provision for recovery	(28,570)	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2022-2023 - Needle Exchange Program
Schedule 7
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ 94,000	\$ -
Total Revenue	<u>94,000</u>	<u>-</u>
Expenses		
Supplies and services	<u>36,000</u>	<u>-</u>
Total Expenses	<u>36,000</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	58,000	-
Provision for recovery	-	-
Deferred revenue	<u>(58,000)</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2022-2023 - New Purpose Built Vaccine Refrigerators
Schedule 8
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ 8,200	\$ -
Total Revenue	<u>8,200</u>	<u>-</u>
Total Expenses	<u>-</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	8,200	-
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ 8,200</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ 8,200	\$ -
Add: amortization	-	-
Less: capital assets	(8,200)	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2022-2023 - Public Health Inspector Practicum
Schedule 9
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ 32,400	\$ -
Total Revenue	<u>32,400</u>	<u>-</u>
Expenses		
Employee benefits	1,486	
Salaries and wages	14,384	
Total Expenses	<u>15,870</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	16,530	-
Provision for recovery	(16,530)	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2021-2022 - New Purpose Built Vaccine Refrigerators
Schedule 10
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ -	\$ 6,000
Total Revenue	-	6,000
Total Expenses	-	-
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	6,000
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ 6,000
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ 6,000
Add: amortization	-	-
Less: capital assets	-	(6,000)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2021-2022 - PHI Practicum
Schedule 11
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Health and Long-term Care - one time	\$ -	\$ 20,000
Total Revenue	-	20,000
Expenses		
Employee benefits	-	1,288
Salaries and wages	-	6,835
Total Expenses	-	8,123
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	11,877
Provision for recovery	-	(11,877)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2020-2021 - Needle Exchange Program
Schedule 12
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 16,347
Total Revenue	-	16,347
Expenses		
Supplies and services	-	16,347
Total Expenses	-	16,347
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	-
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2019-2020 - New Purpose Built Vaccine Refrigerators
Schedule 13
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 16,200
Total Revenue	-	16,200
Total Expenses	-	-
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	16,200
Provision for recovery	-	(122)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ 16,078
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ 16,078
Add: amortization	-	-
Less: capital assets	-	(16,078)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding - OSDCP: NWHU Select Dental Hygiene Clinic
Schedule 14
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 93,900
Total Revenue	-	93,900
Expenses		
Office supplies and equipment	-	360
Total Expenses	-	360
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	93,540
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ 93,540
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ 93,540
Add: amortization	-	-
Less: capital assets	-	(93,540)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities -One-Time Funding - OSDCP: Pickle Lake Health Clinic
Schedule 15
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 89,700
Total Revenue	<u>-</u>	<u>89,700</u>
Expenses		
Office supplies and equipment	-	1,337
Total Expenses	<u>-</u>	<u>1,337</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	88,363
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ 88,363</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ 88,363
Add: amortization	-	-
Less: capital assets	-	(88,363)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>-</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding - OSDCP: Dental Clinic Upgrades - Mary Berglund
Schedule 16
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 97,800
Total Revenue	<u>-</u>	<u>97,800</u>
Expenses		
Office supplies and equipment	-	21,316
Total Expenses	<u>-</u>	<u>21,316</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	76,484
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ 76,484</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ 76,484
Add: amortization	-	-
Less: capital assets	-	(76,484)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>-</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding - OSDCP: Mobile Dental Clinic
Schedule 17
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ 514,555	\$ 516,355
Total Revenue	<u>514,555</u>	<u>516,355</u>
Expenses		
Amortization	51,379	-
Office supplies and equipment	55	1,800
Supplies and services	429	-
Total Expenses	<u>51,863</u>	<u>1,800</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	462,692	514,555
Provision for recovery	-	-
Deferred revenue	-	(514,555)
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ 462,692</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ 462,692	\$ -
Add: amortization	51,379	-
Less: capital assets	(514,071)	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - Healthy Babies Healthy Children
Schedule 18
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services	\$ 908,525	\$ 908,520
Donations	-	488
Transfer from deferred revenue	66,985	37,981
Total Revenue	975,510	946,989
Expenses		
Amortization	2,879	2,879
Employee benefits	147,259	154,994
Postage and courier	280	335
Salaries and wages	630,623	686,814
Supplies and services	19,249	10,270
Telephone	1,081	720
Travel - regular	8,887	2,788
Travel - conference	17,261	6,271
Total Expenses	827,519	865,071
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	147,991	81,918
Provision for recovery	(79,132)	(17,812)
Deferred revenue	(71,738)	(66,985)
Excess of revenue over expenses (expenses over revenue) for the year	\$ (2,879)	\$ (2,879)
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ (2,879)	\$ (2,879)
Add: amortization	2,879	2,879
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Preschool Speech and Language Program
Schedule 19
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services	\$ 1,055,673	\$ 1,023,387
Other revenue and user fees	5,000	20,000
Transfer from deferred revenue	309,048	190,316
Total Revenue	1,369,721	1,233,703
Expenses		
Amortization	3,122	4,741
Audit and legal	4,000	4,000
Employee benefits	139,718	109,870
Office supplies and equipment	-	4,973
Purchased services	159,384	157,271
Rent, maintenance and utilities	26,197	37,703
Salaries and wages	609,448	460,181
Supplies and services	14,647	6,779
Telephone	6,368	6,614
Travel - regular	11,237	2,443
Office supplies and equipment	5,586	1,378
Total Expenses	979,707	795,953
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	390,014	437,750
Provision for recovery	(351,300)	(130,091)
Deferred revenue	(40,016)	(309,048)
Excess of revenue over expenses (expenses over revenue) for the year	\$ (1,302)	\$ (1,389)
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ (1,302)	\$ (1,389)
Add: amortization	3,122	4,741
Less: capital assets	(1,820)	(3,352)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Infant Hearing Program
Schedule 20
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services	\$ 143,355	\$ 141,612
Transfer from deferred revenue	7,461	10,782
Total Revenue	150,816	152,394
Expenses		
Amortization	15,207	13,769
Audit and legal	1,200	1,200
Employee benefits	16,496	18,164
Office supplies and equipment	305	-
Postage and courier	223	216
Purchased services	10,076	19,595
Rent, maintenance and utilities	5,844	5,844
Salaries and wages	70,719	70,079
Supplies and services	7,105	2,989
Travel - regular	3,851	4,115
Travel - conference	39	-
Total Expenses	131,065	135,971
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	19,751	16,423
Provision for recovery	(14,744)	(22,731)
Deferred revenue	(219)	(7,461)
Excess of revenue over expenses (expenses over revenue) for the year	\$ 4,788	\$ (13,769)
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ 4,788	\$ (13,769)
Add: amortization	15,207	13,769
Less: capital assets	(19,995)	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2020-2021 - Infant Hearing Program
Schedule 21
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 22,536
Total Revenue	-	22,536
Expenses		
Purchased services	-	780
Supplies and services	-	779
Total Expenses	-	1,559
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	20,977
Provision for recovery	-	(4,484)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ 16,493
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ 16,493
Add: amortization	-	-
Less: capital assets	-	(16,493)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Blind-Low Vision Program
Schedule 22
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services	\$ 49,454	\$ 49,452
Transfer from deferred revenue	1,213	881
Total Revenue	50,667	50,333
Expenses		
Employee benefits	1,284	1,619
Purchased services	32,325	34,500
Salaries and wages	6,031	6,717
Travel - regular	7,175	5,001
Total Expenses	46,815	47,837
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	3,852	2,496
Provision for recovery	(2,185)	(1,283)
Deferred revenue	(1,667)	(1,213)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Student Nutrition Program
Schedule 23
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services	\$ 515,271	\$ 515,271
Other revenue and user fees	183	-
Transfer from deferred revenue	92,787	91,042
Total Revenue	608,241	606,313
Expenses		
Allocated costs	22,829	22,829
Employee benefits	28,234	18,888
Purchased services	62,669	61,621
Salaries and wages	126,256	88,273
Supplies and services	210,060	267,644
Travel - regular	409	-
Travel - conference	-	36
Total Expenses	450,457	459,291
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	157,784	147,022
Provision for recovery	(94,957)	(54,235)
Deferred revenue	(62,827)	(92,787)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2021-2022 - Student Nutrition Program Investment
Schedule 24
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services - one time	\$ 192,239	\$ -
Total Revenue	<u>192,239</u>	<u>-</u>
Expenses		
Supplies and services	168,767	-
Total Expenses	<u>168,767</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	23,472	-
Provision for recovery	(23,472)	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2021-2022 - Safe Return To Schools
Schedule 25
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Ministry of Children, Community and Social services - one time	\$ -	\$ 182,800
Transfer from deferred revenue	-	-
Total Revenue	-	182,800
Expenses		
Allocated costs	-	10,968
Supplies and services	-	171,832
Total Expenses	-	182,800
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	-
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2020-2021 - Summer Food and Snack Relief
Schedule 26
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ -	\$ 18,300
Total Revenue	-	18,300
Expenses		
Supplies and services	-	18,292
Total Expenses	-	18,292
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	8
Provision for recovery	-	(8)
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Children's Oral Health Initiative
Schedule 27
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Federal grants	\$ 120,500	\$ 119,061
Transfer from deferred revenue	39,966	3,691
Total Revenue	160,466	122,752
Expenses		
Allocated costs	11,473	11,473
Employee benefits	17,550	10,761
Office supplies and equipment	-	100
Postage and courier	27	65
Salaries and wages	84,493	48,365
Supplies and services	11,462	10,905
Travel - regular	9,793	1,117
Total Expenses	134,798	82,786
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	25,668	39,966
Provision for recovery	-	-
Deferred revenue	(25,668)	(39,966)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - One-Time Funding 2021-2022 - Children's Oral Health Initiative Covid Retrofit
Schedule 28
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Federal grants - one time	\$ 4,189	\$ -
Total Revenue	<u>4,189</u>	<u>-</u>
Expenses		
Supplies and services	4,189	-
Total Expenses	<u>4,189</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	-
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - Health Canada Substance Use and Addictions Program
Schedule 29
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Federal grants	\$ 451,920	\$ 419,205
Transfer from deferred revenue	147,438	117,919
Total Revenue	599,358	537,124
Expenses		
Advertising	-	2,768
Board conference, honorariums and travel	7,900	-
Employee benefits	34,469	30,518
Office supplies and equipment	3,695	7,030
Purchased services	337,237	159,932
Rent, maintenance and utilities	-	6,000
Salaries and wages	157,835	148,390
Supplies and services	14,675	27,351
Telephone	4,400	1,719
Travel - regular	5,141	3,938
Travel - conference	1,607	2,040
Total Expenses	566,959	389,686
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	32,399	147,438
Provision for recovery	(77,505)	-
Deferred revenue	45,106	(147,438)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Climate Change and Health Adaptation Capacity Building
Schedule 30
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Federal grants	\$ 30,004	\$ 117,404
Transfer from deferred revenue	36,037	6,839
Total Revenue	66,041	124,243
Expenses		
Employee benefits	2,015	8,807
Salaries and wages	18,846	79,399
Supplies and services	5,925	-
Total Expenses	26,786	88,206
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	39,255	36,037
Provision for recovery	(39,255)	-
Deferred revenue	-	(36,037)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Statement of Financial Activities - Community Youth Wellness PreVenture Program
Schedule 31
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Federal grants	\$ 161,516	\$ -
Total Revenue	<u>161,516</u>	<u>-</u>
Expenses		
Allocated costs	10,072	-
Supplies and services	11,256	-
Travel - regular	25,290	-
Travel - conference	37,361	-
Total Expenses	<u>83,979</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	77,537	-
Provision for recovery	-	-
Deferred revenue	<u>(77,537)</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - Part 8
Schedule 32
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Other revenue and user fees	\$ 221,759	\$ 249,160
Total Revenue	<u>221,759</u>	<u>249,160</u>
Expenses		
Allocated costs	20,000	20,000
Amortization	898	5,282
Employee benefits	36,958	26,391
Insurance	12,000	12,000
Postage and courier	6	5
Purchased services	127	-
Salaries and wages	130,677	111,723
Supplies and services	4,436	682
Travel - regular	11,361	11,525
Travel - conference	150	231
Total Expenses	<u>216,613</u>	<u>187,839</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	5,146	61,321
Provision for recovery	-	-
Deferred revenue	-	-
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ 5,146</u>	<u>\$ 61,321</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ 5,146	\$ 61,321
Add: amortization	898	5,282
Less: capital assets	(6,044)	(33,299)
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ 33,304</u>

Northwestern Health Unit
Statement of Financial Activities - Greenshield Oral Health Project
Schedule 33
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Other revenue and user fees	\$ 262,049	\$ 120,000
Transfer from deferred revenue	200,690	120,000
Total Revenue	<u>462,739</u>	<u>240,000</u>
Expenses		
Advertising	79	-
Allocated costs	12,000	-
Purchased services	107,549	35,278
Supplies and services	9,365	4,032
Total Expenses	<u>128,993</u>	<u>39,310</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	333,746	200,690
Provision for recovery	-	-
Deferred revenue	(333,746)	(200,690)
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - Nuclear Waste Management Organization
Schedule 34
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Transfer from deferred revenue	\$ 14,994	\$ 36,315
Total Revenue	<u>14,994</u>	<u>36,315</u>
Expenses		
Supplies and services	14,994	21,321
Total Expenses	<u>14,994</u>	<u>21,321</u>
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	-	14,994
Provision for recovery	-	-
Deferred revenue	-	(14,994)
Excess of revenue over expenses (expenses over revenue) for the year	<u>\$ -</u>	<u>\$ -</u>
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	<u>\$ -</u>	<u>\$ -</u>

Northwestern Health Unit
Statement of Financial Activities - Other Programs
Schedule 35
(Unaudited - see Independent Auditor's Report)

For the year ended December 31	2022	2021
Revenue		
Donations	\$ 586	\$ 2,578
Other revenue and user fees	376,916	306,753
Transfer from deferred revenue	219,217	111,874
Total Revenue	596,719	421,205
Expenses		
Employee benefits	6,811	5,725
Purchased services	20,548	21,079
Salaries and wages	27,151	22,864
Supplies and services	262,245	151,999
Travel - regular	58	-
Travel - conference	563	321
Total Expenses	317,376	201,988
Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items	279,343	219,217
Provision for recovery	-	-
Deferred revenue	(279,343)	(219,217)
Excess of revenue over expenses (expenses over revenue) for the year	\$ -	\$ -
Reconciliation for funding purposes:		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
Excess of revenue over expenses (expenses over revenue) for the year for funding purposes	\$ -	\$ -

Northwestern Health Unit
Municipal Levies
Schedule 36
(Unaudited - see Independent Auditor's Report)

Municipality	Population 2022	Levy 2022	Levy Rebate 2022	Net Levy 2022	Population 2021	Net Levy 2021
City of Dryden	5,775	\$ 367,668	\$ -	\$ 367,668	5,775	\$ 346,103
City of Kenora	11,078	705,284	-	705,284	11,078	663,919
Municipality of Machin	715	45,521	-	45,521	715	42,851
Municipality of Red Lake	2,747	174,889	-	174,889	2,747	164,631
Town of Fort Frances	6,000	381,992	-	381,992	6,000	359,587
Town of Rainy River	620	39,473	-	39,473	620	37,157
Town of Sioux Lookout	3,455	219,964	-	219,964	3,455	207,063
Township of Alton	752	47,876	-	47,876	752	45,068
Township of Atikokan	2,227	141,783	-	141,783	2,227	133,467
Township of Chapelle	494	31,451	-	31,451	494	29,606
Township of Dawson	397	25,275	-	25,275	397	23,793
Township of Ear Falls	719	45,775	-	45,775	719	43,091
Township of Emo	996	63,411	-	63,411	996	59,691
Township of Ignace	942	59,973	-	59,973	942	56,455
Township of La Vallee	788	50,168	-	50,168	788	47,226
Township of Lake of the Woods	233	14,834	-	14,834	233	13,964
Township of Morley	380	24,193	-	24,193	380	22,774
Township of Pickle Lake	268	17,062	-	17,062	268	16,062
Township of Sioux Narrows-Nestor Falls	505	32,151	-	32,151	505	30,265
	39,091	\$ 2,488,743	\$ -	\$ 2,488,743	39,091	\$ 2,342,773

Allocated as follows:

Mandatory cost-shared programs (Schedule 1)

\$ 2,488,743
\$ 2,342,773

Population is based on most recent enumeration, conducted under Section 15 of the Assessment Act.