



The Corporation of the Township of Pickle Lake  
**Minutes of the Special Meeting of Council**  
 Tuesday, April 18, 2023 @ 4 pm

**Attendance:**

Council	Staff	Guest
James Dalzell - Mayor Rick Eagles - Deputy Mayor - left mtg at 4:15 pm Leslie Moore - Councillor  <u>TEAMS Online:</u> Kayla Blakney-Councillor joined meeting @ 4:11 pm.  <u>Regrets:</u> John Millar - Councillor	Lynda Colby - Clerk Sharon St-Jean - Admin. Assist /Deputy Clerk Micah Moore - Acting Superintendent - joined meeting at 4:18 pm	<u>Teams Online:</u> Krystal Lewis - Clearford Lindsay Wolfenberg - Clearford Libanshu Malhorta- Clearford  <u>In Person:</u>  Tyler Foote - Clearford

**1. Call to Order: Chaired by Mayor Jim Dalzell**

**Motion # 2023.04.18- 62**

Moved By: Deputy Mayor R. Eagles

Seconded By: Cllr. L. Moore

Mayor Dalzell calls the Special Meeting of Council to order this 18th day of April 2023 at **4:06 p.m.**

**CARRIED**

**2. Declarations of Pecuniary Interest**

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. – **None Noted**

**3. Approval of Agenda**

**Motion: 2023.04.18- 63**

Moved By: Cllr. L. Moore

Seconded By: Deputy Mayor R. Eagles

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Special Meeting of Council this 18<sup>th</sup> day of April 2023, as **presented.**

**AND** all directions and/or any recommendations or motions included therein.

**CARRIED**

3.1 **Clearford Presentation – DWQMS (Drinking Water Quality Management System)**

- **DWQMS Presentation** - presented by Krystal Lewis
  - Overview and importance of DWQMS presented to Council.
- **Clearford Quote:** presented by Lindsay Wolfenberg
  - Went through the breakdown of the costing should the Township wish to extend the current contract for Clearford services for an additional 4-week period.
  - Council to discuss the extension of the contract.

**Motion # 2023.04.18- 64**

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

**THAT,** Council for the Corporation of the Township of Pickle Lake do hereby approve the report and presentation from Clearford at the Special Meeting of Council dated this 18<sup>th</sup> day of April 2023, as **presented**.

**AND FURTHER THAT,** Council approves the quote from Clearford in the amount of up to \$36,090.00 to continue the required services provided by Clearford for a 4-week period.

**AND FURTHER THAT,** Council authorizes the Clerk to negotiate continued support with Clearford to oversee the water and wastewater treatment plants, until such time that the Township OIT are deemed capable of operating the Pickle Lake facilities without a Clearford staff operator present, this 18<sup>th</sup> day of April 2023.

**CARRIED**

3.2 **WCWC – Walkerton Clean Water Centre – Training**

- Clerk provided update to Council with regards to the online training session

**Motion # 2023.04.18- 65**

Moved By: Cllr. L. Moore

Seconded By: Cllr. K. Blakney

**THAT,** Council for the Corporation of the Township of Pickle Lake do hereby accept and correspondence “Taking Care of your Drinking Water – Guide for Members of Municipal Council from the Ministry of Environment, Conservation and Parks provided by Clearford at the Special Meeting of Council dated this 18<sup>th</sup> day of April 2023.

**AND FURTHER THAT,** Council approves the online course registration of the Walkerton Clean Water Centre (WCWC) course “Responsibilities Under the Statutory Standard of Care – Safe Drinking Water Act” as recommended by Clearford for any Councillors and officials to inform themselves of their oversight responsibilities under Section 19 of the Safe Drinking Water Act at a cost of \$ 169.50 per participant, dated this 18<sup>th</sup> day of April 2023.

**CARRIED**

3.3 **KPMG – Draft Financial Audit**

- Clerk provided Council update with regards to the 2021 Draft Financial Statement
- Resolution required by Council for 2021 Final Financial Statement

**Motion # 2023.04.18- 65**

Moved By: Cllr. L. Moore

Seconded By: Cllr. K. Blakney

**THAT**, Council for the Corporation of the Township of Pickle Lake do hereby accept and approve the 2021 Draft Financial Statement report prepared by KPMG as presented, dated this 18<sup>th</sup> day of April 2023.

**AND FURTHER THAT**, Council authorizes the Mayor and Clerk to affix their signature to the KPMG 2021 Final Financial Statements, dated this 18<sup>th</sup> day of April 2023.

**CARRIED**

3.4 **CGIS (Central Geographical Information System)**

- The clerk provided the Council with a background of the CGIS program and the benefits of having the infrastructure documented in a central location.
- CGIS will obtain all property information from MPAC.  
will identify all properties within the Township boundaries.
- ability to add infrastructure assets to CGIS program to help identify location and information on municipal assets
- Ability to add modules – dog tags, camping permits etc.

**Motion # 2023.04.18- 67**

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake do hereby accept the correspondence for the CGIS Spatial Solution proposal, dated this 18<sup>th</sup> day of April 2023.

**AND FURTHER THAT**, Council authorizes the Clerk to enter into an agreement with CGIS for the Central Geographical Information System in the amount of \$300.00 per month, dated this 18<sup>th</sup> day of April 2023.

**CARRIED**

4. **Delegations/ Presentation: None**

5. **By-Laws**

**6. Confirmatory By-Law**

**Motion: 2023.04.18- 68**

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

**THAT**, By-Law # **2023-12**, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Special Meeting dated April 18, 2023, be read a First, Second, and Third Time and Passed.

**CARRIED**


**7. Adjournment**

**Motion: 2023.04.18- 69**

Moved By: Cllr. L. Moore

Seconded By: Cllr. K. Blakney

**THAT**, the Special Meeting of Council this 18th day of April 2023, adjourned at **5:50 p.m.**



James Dalzell, Mayor



Lynda Colby, Clerk