



The Corporation of the Township of Pickle Lake
Minutes of the Regular Meeting of Council
 Monday, December 18, 2023
 6:00 p.m.

Attendance:

Council	Staff	Guest
James Dalzell – Mayor Kayla Blakney – Councilor	Lynda Colby – Clerk Micah Moore – Superintendent	Steve DeRocco – MPAC
<u>Zoom:</u> John Millar – Councilor Leslie Moore – Councilor	<u>Fire Dept.</u> Mike Cassidy	
<u>Regrets:</u> Debbie Chartrand – Deputy Mayor	<u>Regrets:</u> Penny Lucas – Deputy Clerk/EDO	

MINUTES

1. Call to Order: Chaired by Mayor James Dalzell

Motion #: 2023.12.18.265

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

Mayor Dalzell calls the Regular Meeting of Council to order this 18th day of December 2023 at 5:58p.m.

CARRIED

2. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. – **None noted**

3. Approval of Agenda

Motion #: 2023.12.18.266

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council this 18th day of December 2023, as amended.

AND all directions and/or any recommendations or motions included therein.

Additions:

Items Pulled for Discussion:

- 8.7 Township of Brudenell, Lyndoch and Raglan – Letter of Support – Bill C-310 – Fire Fighter Tax Credit
- 8.8 Municipality of Wawa – Resolution RD23265 – Volunteer Fire Fighter
- 8.11 NOMA – 2023.11.22 – NOMA Board Meeting Summary Report
- 8.12 NOMA – Sponsorship Packages
- 8.13 OGRA 2024 Conference – April 21-24th,2024 Toronto, Ontario
- 8.14 2024 NOMA Conference – April 24-26th,2024 – Building a Brighter Future
- 8.15 AMCTO 2024 Conference – June 9-12th,2024 – Collingwood Blue Mountain Resort
- 8.16 2024 AMO Conference – August 18-21,2024 – Ottawa
- 8.17 2024 MFOA Annual Conference – September 17-20th,2024 – Huntsville, Ontario – Deerhurst Resort
- 8.18 MPAC – Data Sharing and Service Agreement (DSSA)

CARRIED

- 4. **Delegations/Presentation: Steve Derocco – MPAC Presentation – Data Sharing and Service Agreement**
- 5. **Matters Arising from Previous Minutes – none noted**
- 6. **Adoption/Approval of Previous Minutes**

Motion #: 2023.12.18.267

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept and approve the minutes of the minutes of the Regular Meeting of Council dated the 18th day of December, as presented.

6.1 Minutes of the Special Meeting of Council – November 28,2023

6.2 Minutes of the Regular Meeting of Council – November 21st,2023

CARRIED

7. **Report(s) of Officers**

7.1 **Mayor & Council**

Motion #: 2023.12.18.268

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

Mayor Dalzell – extremely pleased with the participation of the community and staff for the Annual Christmas parade held in the evening

Councillor K. Blakney:

- Discussed the PACE program – Tourism Growth Program grant opportunity
 - o Possible consultant opportunity
- Bulletin – Clerk notified Council that with the recent hire of Deborah Rasmussen (Medical Receptionist) part of her responsibility will be to reinstate the local bulletin paper.

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented at the Regular Meeting of Council this 18th day of December 2023, chaired by Mayor Dalzell.

CARRIED

7.2 General Government

Motion #: 2023.12.18.269

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented at the Regular Meeting of Council this 12th of December 2023, chaired by Mayor Dalzell.

- 7.2.1 Clerk's Report – provided written and verbal report to Council
- 7.2.2 EDO's Report – provided written report
- 7.2.3 Treasurer's Report – no report

CARRIED

7.3 Operations Report

Motion #: 2023.12.18.270

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented on this 18th day of December 2023, chaired by Mayor Dalzell.

- 7.3.1 Public Works Report – Superintendent provided a written and verbal update to Council
- 7.3.2 Water & Wastewater Report – Written report provided by Clearford with an overview from March to December 2023.
- 7.3.3 Fire Department Report – written report provided by Captain Tanya Kozlovic Mike Cassidy – verbal report to Council indicating the following:
 - Annual safety inspection completed on rescue and pumper truck – approx. cost \$ 10,000.00 for safety and inspection.
 - Fire Chief Garrick Halteman inquired to have the pump tested – approx. cost will be \$ 5,000.00.
 - SCBA equipment – Fire Chief Halteman to be addressing for inspection and/or purchase of new tanks (new equipment approx. cost \$7,000.00 per unit)
 - will need to establish age of assets and life expectancy
 - discussed possible fundraising options:
 - o Boot Drive
 - o Fishing Derby
 - o Donations made to the Pickle Lake Fire Department – is it possible for the Municipality to provide a tax receipt for donations made for the purchase of a new asset for the Fire Department? - **Administration to review and report back to Council.**
 - Pickle Lake Fire Department working with Dryden Fire Department to develop a training schedule to ensure compliance for the 2026 deadline of having all fire fighters certified by 2026.
 - Fire Department team met with Larry Lundy – Ontario Fire Marshall to discuss the current operation of the department and options in development of the moving the department forward

- discussed possible partnerships with Mishkeegogamang First Nation for Fire Protection Services in both communities
- Mike Cassidy and Taylor Dalzell met with Jeff Loon, Fire Chief (Mishkeegogamang First Nation) to discuss the options to build partnerships to provide services to both communities.
- Fire Chief Halteman obtain a base quote for new pumper truck – base model would be approximately \$ 650,000.00
- Fire Chief Halteman away for the next 10 weeks
- Fire Department core team continue to assist KDSB with EMS service
 - agreement still to be confirmed with the Township of Pickle Lake and KDSB
- Council representative to attend the Fire Department meeting once per month - Councillor John Millar volunteered to fill the vacant council seat for the Fire Department
- appointment of Councillor John Millar as Council representative to be passed at the January meeting of Council.

CARRIED

8. Correspondence

- 8.7 Township of Brudenell, Lyndoch and Raglan - Letter of Support - Bill C-310 - Fire Fighter Tax Credit
- 8.8 Municipality of Wawa – Resolution RD23265 – Volunteer Fire Fighters

Motion #: 2023.12.18.271

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake support Township of Brudenell Lyndock and Raglan resolution 2023-12-06-09 and RE23265 Corporation of the Municipality of Wawa Resolution at the Regular Meeting of Council dated this 18th day of December 2023 as presented.

AND FURTHER THAT, Council pass a resolution in support of Bill C-310 and Amendments to Subsection 118.06 (2) & 118.07 (2) of the Income Tax Act (Tax Credit for Volunteer Firefighters)

CARRIED

- 8.12 NOMA – Sponsorship Packages

Motion #: 2023.12.18.272

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby receive the 2024 NOMA Sponsorship correspondence for the 2024 NOMA Conference to be held in Thunder Bay, Ontario the week of April 24 -26,2024 at the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council have decided that no support will be provided this year.

CARRIED

8.13 OGRA 2024 Conference - April 21 – 24,2023 – Toronto, Ontario

Motion #: 2023.12.18.273

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence for the 2024 OGRA Conference to be held in Toronto, Ontario the week of April 21 - 24th,2024 the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council selects the following members Micah Moore – Public Works Superintendent and Lynda Colby, Clerk and Councillor Kayla Blakney in the event Micah or Lynda are not able to attend the OGRA Conference at a cost of \$ 865.00 per participant plus mileage, flights, meals, and accommodations.

AND FURTHER THAT, Council directs Administration to make the necessary arrangements for the participants.

CARRIED

8.14 2024 NOMA Conference – April 24 – 26,2023 Victoria Inn – Building a Brighter Future

Motion #: 2023.12.18.274

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence for the 2024 NOMA Conference to be held in Thunder Bay, Ontario the week of April 21 -24th,2024 the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council selects the following members:

- Mayor James Dalzell Deputy Mayor Deborah Chartrand
- Councillor Kayla Blakney Councillor Leslie Moore
- Clerk, Lynda Colby Deputy Clerk/EDO, Penny Lucas

to attend the NOMA Conference at a cost of \$ 508.00 per participant plus mileage, meals, and accommodations.

AND FURTHER THAT, Council directs Administration to make the necessary arrangements for the participants.

CARRIED

8.15 AMCTO 2024 Conference – June 9 – 12,2024 – Collingwood Blue Mountain Resort

Motion #: 2023.12.18.275

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence for the 2024 AMCTO Conference to be held in Collingwood, Ontario at the Blue Mountain Resort **the week of June 9 – 12th,2024**, at the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council selects the following Lynda Colby, Clerk and Penny Lucas, Deputy Clerk/EDO to attend the 2024 AMCTO Conference to cover registration per participant plus flights, mileage, accommodations, and meals.

AND FURTHER THAT, Council directs Administration to make the necessary arrangements for the participants.

CARRIED

8.16 2024 AMO Conference - August 18 – 21,2024 – Ottawa

Motion #: 2023.12.18.276

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence for the 2024 AMO Conference to be held in Ottawa, Ontario **at Shaw Centre and The Westin Ottawa the week of August 18-21, 2024**, at the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council selects all members of Council able to attend to attend the AMO Conference at a cost of \$ 860.00 per participant plus flights, mileage, accommodations, and meals.

- Mayor James Dalzell Deputy Mayor Deborah Chartrand
- Clerk, Lynda Colby

AND FURTHER THAT, Council directs Administration to make the necessary arrangements for the participants.

CARRIED

8.17 2024 MFOA Annual Conference: September 17 – 20,2024 – Huntsville, Ont. Deerhurst Resort

Motion #: 2023.12.18.277

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence for the 2024 MFOA Conference in Huntsville, Ontario (**Deerhurst Resort**) **the week of September 17 – 20th,2024**, at the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council selects Lynda Colby, Clerk and Penny Lucas, Deputy Clerk/EDO to attend the MFOA Conference, to include registration cost per participant plus flights, mileage, accommodations, and meals.

AND FURTHER THAT, Council directs Administration to make the necessary arrangements for the participants.

CARRIED

8.18 MPAC - Data Sharing and Services Agreement (DSSA) Agreement

Motion #: 2023.12.18.278

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence MPAC Assessment – Data Sharing and Service Agreement (DSSA) and presentation from Steve DeRocco at the Regular Meeting of Council this 18th day of December 2023, as presented.

AND FURTHER THAT, Council approves and directs the Mayor and Clerk to enter into the service agreement with the MPAC at the Regular Meeting of Council this 18th day of December 2023.

CARRIED

- 9. **Petitions**
- 10. **Unfinished Business**
- 11. **Notice of Motions**

12. **By-Laws:**

13. **Disbursements**

13.1 Accounts Payable / Payroll

Motion #: 2023.12.18.279

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake accept and approve the Accounts Payable and Payroll registry at the Regular Meeting of Council this 18th day of December 2023, as presented.

CARRIED

14. **New Business**

15. **Adjournment to Closed Meeting Session of the Regular Meeting of Council**

Motion #: 2023.12.18.280

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 18th day of December 2023, chaired by Mayor Dalzell, at 7:45 p.m. to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b), (e), (j) of the Municipal Act:

- b) **personal matter about an identifiable individual, including municipal or local board employees**
 - Human Resources
- e) **litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;**
 - Legal
- j) **A trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board has monetary value or potential monetary value; or**
 - Financial

CARRIED

16. **Reconvene into the Regular Meeting of Council**

Motion #: 2023.12.18.281

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, Council reconvenes to the Regular Meeting of Council this 18th day of December 2023, chaired by Mayor Dalzell at 8:10 p.m.

CARRIED

17. Business Arising from Closed Meeting Session

KMPG – Final 2022 Financial Audit

Motion #: 2023.12.18.282

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the correspondence from KPMG for the Final 2022 Financial audit presented by Oscar Poloni at the Regular Meeting of Council this 18th day of December 2023.

AND FURTHER THAT, Council do hereby approve the KPMG 2022 Financial Statement audit this 18th day of December 2023, as presented.

CARRIED

Pickle Lake Fire Department – New Recruit

Motion #: 2023.12.18.283

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the following report from the Fire Chief Garrick Halteman this 18th day of December 2023 at the Regular Meeting of Council as presented.

AND FURTHER THAT, Council approves the recruitment of Daniel Macklin as a Volunteer Fire Fighter with the Township of Pickle Lake Fire Department, as per Fire Chief Garrick Halteman's recommendation.

CARRIED

Motion #: 2023.12.18.284

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the Clerk's report and correspondence from Ritika Dhanda this 18th day of December 2023 at the Regular Meeting of Council as presented.

AND FURTHER THAT, Council approves to continue supporting Ritika Shanda in obtaining her required Water and Wastewater certification while employed with the Township of Pickle Lake.

CARRIED

Motion #: 2023.12.18.285

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby authorize Administration to pay out any vacation time owing to a maximum of three (3) weeks, this 18th day of December 2023 at the Regular Meeting of Council.

18. Confirmatory By-Law

Motion #: 2023.12.18.286

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, By-Law # **2023-41**, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Regular Meeting dated the 12th of December 2023, be read a First, Second, and a Third Time and Passed.

CARRIED

19. Adjournment

Motion #: 2023.12.18.287

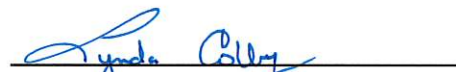
Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, the Regular Meeting of Council this 18th day of December 2023, be adjourned at 8:15 p.m.



James Dalzell, Mayor



Lynda Colby, Clerk