



The Corporation of the Township of Pickle Lake
Agenda for the Regular Meeting of Council
Tuesday, March 26, 2024 at 6:00 p.m.

Zoom Meeting:

<https://us06web.zoom.us/j/89540274327?pwd=bFyA3sVe6d6MxGbi7aagbxa1GbbiCb.1>

Meeting ID: 895 4027 4327

Passcode: 298733

AGENDA

1. Call to Order: Chaired by Mayor James Dalzell

Motion #: 2024.03.26._____

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

Mayor Dalzell calls the Regular Meeting of Council to order this 26th day of March 2024 at _____ p.m.

2. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

3. Approval of Agenda

Motion #: 2024. 03.26._____

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council this 26th day of March 2024, **as presented /or amended**.

AND all directions and/or any recommendations or motions included therein.

Additions:

Items Pulled for Discussion:

4. Delegations/Presentation: Sheheryar Khan

5. Matters Arising from Previous Minutes

6. Adoption/Approval of Previous Minutes

Motion #: 2024. 03.26._____

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept and approves the minutes of the Regular Meeting of Council dated the 26th day of March 2024, **as presented or amended**.

- 8.5(b) Municipality of Wawa Council supporting the Township of Amaranth regarding pausing advancement on proposed highway 413. Pg. 46-47
- 8.6 NWHU - Alcohol Availability in Ontario Pg. 48-62
- 8.7 NWHU – 2024.01.19 Minutes Pg. 63-68
 - 2023.12.01 Minutes Pg. 69-74
- 8.8 Town of Cobourg – Resolution: Correspondence from the County of Renfrew regarding the affordability of water and wastewater systems in rural and small urban municipalities. Pg. 75-76
- 8.9 AMO- Cybersecurity of Municipal Councillor's Pg. 77
- 8.9.1 AMO – Advanced Councillor Training Series Pg.78-79
- 8.9.2 AMO – Indigenous Community Awareness Training Pg.80-81
- 8.9.3 AMO – Policy Update – Provincial Government Advocacy Ahead of 2024 Budget Pg.82
- 8.9.4 AMO – Managing Communications through Crisis Pg. 83
- 8.9.5 AMO- Advanced Strategies to Master Conflict Relationships (NCR 2.0) Pg. 84-85
- 8.9.6 AMO – Municipal Codes of Conduct – Essential to Good Governance Pg. 86
- 8.10 FCM – AC2024: Explore our Trade Show for unmatched opportunities to connect Pg. 87-88
- 8.11 Township of Amaranth – Operational Budget Funding Pg. 89
- 8.12 AMCTO – Zone 9 – Spring Meeting – Thunder Bay April 30 – May 01,2024 Pg. 90-92
- 8.13 OMAFRA – Weed Inspector Appointments and Annual Weed Inspectors Conference 2024 Pg. 93-96
- 8.14 Amberley Favel Academy – Four Day Programme for CAOs and Senior Managers Pg. 97-98
- 8.15 Fred Dean's 2024 – User Friendly Webinars Pg. 99
- 8.16 NOMA – 2024 NOMA Conference & AGM Agenda Draft Pg. 100-103
- 8.17.1 NOMA – Regional Workforce Training – Save on Energy Pg. 104-117
- 8.17.2 NOMA – IESO Community Engagement – LT2 RFP Webinar for Municipalities Pg. 118
- 8.18 Anavets Magazine – Sponsorship Pg. 119-121
- 8.19 Municipality of Powassan Resolution 2024-93 – Support for Township of Amaranth - Operational Budget Funding Pg. 122-123
- 8.20 NEMI – Northeastern Manitoulin & The Island – Resolution No.: 38-02-2024 – advocate to the provincial and federal level of government to make them aware that rural and small urban water and wastewater systems Pg. 124
- 8.21 Township of Georgian Bay – Resolution C-2024-089 – Increase tax credit limits for volunteer firefighters and search and rescue volunteers Pg. 125
- 8.21.1 Corporation of the Township of Larder Lake – Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer Pg.126-127
- 8.21.2 Greater Sudbury - Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer Pg. 128-129
- 8.21.3 The Town of Plympton-Wyoming - Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer Pg. 130
- 8.21.4 Northumberland County – Re: Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer Pg.131-134
- 8.21.5 Town of Grimsby - Re: Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer Pg. 135-136
- 8.22 The County Prince Edward County – Resolution 2024-81 – review of the Ontario Work and Disability support program financial assistance rates Pg. 137-138
 - Town of Grimsby – 2024.03.07 TOG Resolution Re: Prince Edward County Correspondence Pg. 139-140

16. Reconvene into the Regular Meeting of Council

Motion #: 2024.03.26. _____

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

THAT, Council reconvenes to the Regular Meeting of Council this 26th day of March 2024, chaired by Mayor Dalzell at _____ p.m.

17. Business Arising from Closed Meeting Session

18. Confirmatory By-Law

Motion #: 2024.03.26. _____

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

THAT, By-Law # 2024-____, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Regular Meeting dated the 26th of March 2024, be read a First, Second, and a Third Time and Passed.

19. Adjournment

Motion #: 2024.03.26. _____

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

THAT, the Regular Meeting of Council this 26th day of March 2024, be adjourned at _____ p.m.



The Corporation of the Township of Pickle Lake
Minutes for the Regular Meeting of Council
Thursday, February 29, 2024 at 6:00 p.m.

Attendance:

Council	Staff	Guest
Debbie Chartrand – Deputy Mayor John Millar – Councilor Leslie Moore – Councilor <u>Zoom:</u> Kayla Blakney – Councilor <u>Regrets:</u> James Dalzell, Mayor	Lynda Colby – Clerk Penny Lucas – Deputy Clerk/EDO Micah Moore – Superintendent <u>Zoom:</u> Margaret Kennard <u>Fire Dept.</u> Mike Cassidy <u>Betty Johnson Clinic:</u> Deborah Rasmussen	Joined meeting at 7 pm – Zoom Clearford: Lindsay Wolfenburg John Levie Adan Guuled

1. **Call to Order: Chaired by Mayor James Dalzell**

Motion #: 2024.02.29.021

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

Deputy Mayor Chartrand calls the Regular Meeting of Council to order this 29th day of February 2024 at **6:02** p.m.

2. **Declarations of Pecuniary Interest**

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

3. **Approval of Agenda**

Motion #: 2024. 02.29.022

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council this 29th day of February 2024, **or amended**.

AND all directions and/or any recommendations or motions included therein.

Additions:

By-Law # 12:

2024.02 By-Laws - By-law to govern employment of persons who are related to Councillors and/or current employees.

Items Pulled for Discussion:

- 7.2.3 – Betty Johnson Clinic
- 8.3 - Matprint Custom Logo
- 8.16- Community Safety Policing Act (CSPA) – Changes effective April 01,2024
- 8.20 - Township of Ignace – Northwest Nuclear Exploration Event Invitation
- 8.29 - North West Company – Support Letter
- 8.30 - Draft By-Law 2024-05 – Proposed by-law to govern the proceedings of Council, The conduct of its members, and the calling of meetings.
- 8.31- OPP – 4th Quarter Report

- 4. **Delegations/Presentation: None**
- 5. **Matters Arising from Previous Minutes - None**
- 6. **Adoption/Approval of Previous Minutes**

Motion #: 2024. 02.29.023

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept and approve the minutes of the Regular Meeting of Council dated the 29th day of February 2024, as presented.

6.1 Minutes of the Regular Meeting of Council – January 25,2024

CARRIED

7. Report(s) of Officers

7.1 Mayor & Council

Motion #: 2024. 02.29.024

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented at the Regular Meeting of Council this 29th day of February 2024, chaired by Deputy Mayor Chartrand.

- Possibility of funds being available through Northern Ontario Heritage Fund (NONHFC) for future development or renovations for the following:
 - Discussion of community development
 - o Ball Diamond - consider relocating direction of baseball field and complete upgrade to the area
 - o Soccer field and basketball court – requires an assessment of grounds and equipment to obtain a detail list of repairs required to ensure safety for everyone
 - Discussion of relocating community gardens in bus loop which is centrally located
 - o Opportunities to utilizes for educational purpose and green industry course for students attending school
 - Discussion of possible Youth centre
 - o Location house on Crolancia School Property
 - o Completion of building assessment required
 - o KPDSB separate property 2019/2020
 - o Potential to host the Summer Recreation office

CARRIED

7.2 General Government

Motion #: 2024. 02.29.025

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented at the Regular Meeting of Council this 29th of February 2024 chaired by Mayor Chartrand.

- 7.2.1 Clerk's Report - Clerk provided a written and verbal report to Council
- 7.2.2 EDO's Report – EDO provided a written and verbal report to Council
- 7.2.3 Betty Johnson Clinic Report – Deborah Rasmussen, Medical Receptionist provided a written and verbal report to Council
 - o Discussion of security within the clinic
 - o X-ray Requests – the inability to have patient obtain x-rays in the area, resulting in patients having to go to a neighbouring community (Sioux Lookout) four hours away.
 - o Review current x-ray qualifications within staff
 - o Review location of possible x-ray unit.

7.2.4 Consultant Report – written report provided by Jeff Lederer and Clerk provided a verbal report to Council.

CARRIED

Motion #: 2024. 02.29.026

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented at the Regular Meeting of Council this 29th of February 2024 chaired by Deputy Mayor Chartrand.

AND FURTHER THAT, Council do hereby approved Administration to proceed with the purchase of a work cell phone for the nurse working at the Betty Johnson Clinic and laptop for the Medical Receptionist while working on the Community Pickle Lake Paper.

CARRIED

7.3 Operations Report

Motion #: 2024. 02.29.27

Move By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented on this 29th day of February 2024, chaired by Deputy Mayor Chartrand.

- 7.3.1 Fire Department Report - Deputy Chief Mike Cassidy provided written report and verbal report to Council.
 - o Provided written and verbal report to Council
 - o Identified Fire Department team currently reviewing the cost of a new radio system to ensure clear communication with dispatch.
 - o Current radio system currently over 10 years old and outdated resulting in limited coverage for radio communication

- Discussion of possible partnership with Mishkeegogomang of utilizing their tower newly installed communication towers
- Best option would be for the municipality to purchase a Fleet Net unit at a cost of approximately \$ 5000.00 allowing direct contact with Kenora dispatch.
- Provided update on condition of trucks, on-going concerns of the units and continue to engage with various companies for new rescue truck for the department.
- Discuss the current workload for current staff and the concern of the increased workload and demands due to the legislative changes being implemented by the government.
- Explore the options of hiring a part-time fire clerk to assist with office administrative duties to assist the current team with the required record management, processing of invoices, creating database and spreadsheets, reconciling data, obtaining quotes, ordering, and purchasing
- MTO invoicing for service call for Motor Vehicle Collision (MVC)
- Discussion of the Pickle Lake Fire department team responding to calls out of town and the concerns of resources left in town in the event of another emergency.
- Discussion with Larry Lundy (MFOA); Pickle Lake Fire Department and Jeff Loon from Mishkeegogomang First Nation to discuss options of a mutual aid agreement for fire service in the area
- Fire Department SCBA assets – equipment reviewed and determined that new equipment required.
- Current tanks are low pressure tanks and new set up require high pressure tanks
- Inquiry into new SCBA asset would cost approximately \$ 130,000.00 for the complete kit which would include mask, harness and high-pressure tanks. The department continue to research for additional quote for the required equipment

7.3.2 Public Works Report – Miicah Moore, Public Works Superintendent provided a written and verbal report to Council.

- Superintendent went over the Council the Water Tower flooding incident in detail
- Batteries for the gas detector required at a cost of approximately \$ 1000.00 for confined space entry
- Hockey tournament to be held March 1 to 3, 2024
- Identified for staff to be aware of the zero tolerance with alcohol being in the municipal building

7.3.3 Clearford – Water and Wastewater Report – written report provided by Clearford

8. Correspondence:

8.3 MatPrint Custom Logo Mat

- Presented to Council for future consideration of purchasing mats for the municipal office.

8.16 CSPA (Community Safety and Policing Act) Letter- Change effective April 01,2024

Motion #: 2024.02.29.028

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

- Clerk provided update to Council that effective April 01st,2024 that the current municipality's contract Police Service will be replaced with the Community Safety Protection Agreement.
- Pickle Lake and Sioux Lookout amalgamated to create new board under the CSPA board.
- Clerk awaiting a call back from Brian McKinnon, CAO (Sioux Lookout) to discuss the changes and partnership.

8.20 Township of Ignace -- Northwest Nuclear Exploration Event Invitation - April 12-13,2024

- Council interested in attending the Northwest Nuclear Exploration event in Ignace hosted by the Township of Pickle Lake were to notify the Clerk to make the necessary arrangements.

8.29 North West Company -- Support Letter

Motion #: 2024.02.29.029

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

- Council received and supported the North West Company in their application process to apply for an ammunition license to be located at the Pickle Lake Store.
- Administration to send the support letter the Manager Christina Bosak, Store Manager

CARRIED

8.30 Draft By-Law 2024-05 -- Being a By-Law to Govern the Proceedings of Council, The Conduct of its members and the Calling of Meetings

Motion # 2024.02.29.030

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

- Clerk identified changes to the previous By-Law 2020-07:
- Where previous by-law referred to Clerk-Treasurer **now refers** to Clerk and, in most cases, presiding officer changed to Clerk.
 - Where Regular Meetings of Council were scheduled for the second Tuesday of every month **now reads** the fourth Tuesday of every month, time changed from 5:30 p.m. to 6 p.m.
 - Addition to Section 3.2 (D) -- added to By-Law - There shall be **NO Regular Meeting of Council** in the month of **August and December of each year**.
 - Change item 4.2 -- current by-law indicates electronic participation does not count towards quorum -- **now reads** in the by-law electronic participation shall be counted toward quorum.
 - Adjournment/Curfew (16) -- currently reads adjourn meeting by 10:30 p.m. **Now reads** 10:00 p.m. adjournment.
 - Changed item # 21 -- refers to the repeal of the previous by-law.

CARRIED

8.31 OPP – Ontario Provincial Police Pickle Lake Detachment – 4th Quarter Report

Motion #: 2024.02.29.31

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council accepts the OPP 4th quarter report as presented this 29th day of February 2024 at the Regular Meeting of Council as presented.

CARRIED

- 9. Petitions**
- 10. Unfinished Business**
- 11. Notice of Motions**
- 12. By-Laws:**

2024-04 - Being a By-Law to Govern the Employment of Persons who are related to Councillors and/or Current Employees

CARRIED

- 13. Disbursements**
- 14. New Business – none noted**
- 15. Adjournment to Closed Meeting Session of the Regular Meeting of Council**

Motion #: 2024.02.32

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 29th day of February 2024, chaired by Mayor Dalzell, at **8:02 p.m.** to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b), (c), (e), (j) of the Municipal Act:

- b) personal matter about an identifiable individual, including municipal or local board employees**
 - Human Resources
- c) a proposed litigation acquisition or disposition of land by the municipality or local board**
 - Surplus Property
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;**
 - Legal
- j) A trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board has monetary value or potential monetary value; or**
 - Financial

16. Reconvene into the Regular Meeting of Council

Motion #: 2024.02.29.033

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council reconvenes to the Regular Meeting of Council this 29th day of February 2024, chaired by Deputy Mayor Chartrand at 9:37 p.m.

CARRIED

17. Business Arising from Closed Meeting Session

Motion #: 2024.02.29.034

Moved By: Cllr. J. Millar

Seconded By: Cllr. K. Blakney

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the hiring of Jeff Lederer on a contract basis to assist Administration with the Official Plan and Zoning By-Law; Community Improvement Plan; Community Safety Well Being Plan and the grant application process at this Regular Meeting of Council this 29th day of February 2024.

CARRIED

Motion #: 2024.02.29.035

Moved By: Cllr. K. Blakney

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the hiring of an Asset Management Technician for a 6-month contract to assist Administration and Public Works with the Townships Asset Management Plan and data collection that has been mandated by the Province of Ontario to ensure compliance, at this Regular Meeting of Council this 29th day of February 2024.

AND FURTHER THAT, Council authorizes Administration to advertise and hire the Asset management Technician position at the rate between \$23.00 to \$30.00 per hour depending on knowledge and experience, plus 12% in lieu of benefits.

CARRIED

Motion #: 2024.02.29.036

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the hiring of a Part-time Fire Clerk to assist the Fire Chief and Fire Department with Administration duties, at this Regular Meeting of Council this 29th day of February 2024.

AND FURTHER THAT, Council authorize Administration and Fire Chief to advertise and hire for the Part-time Fire Clerk position, 10 -20 hours per week at a rate of pay between \$23.00 to \$27.00 per hour depending on knowledge and experience, plus 12% in lieu of benefits.

Motion #: 2024.02.29.037

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the expression of interest for Roll #: 60-49-000-002-53801 and Roll # 60-49-002-53900-000, in the amount of \$ 4,400.00 at the Regular meeting of Council this 29th day of February 2024.

AND FURTHER THAT, Council approves and direct Administration to execute the sale of two (2) Township of Pickle Lake surplus properties, identified as:

- 1) Property Roll # 60-49-002-53801-0000 – Legal Text: PLAN M686 LOT 59 PCL 5441; DPF
- 2) Property Roll # 60-49-002-53900-0000 - Legal Text: PLAN M686 LOT 60 PCL 5442; DPF
- a) That the applicant enters into a development agreement whereby property owners (or their succession) will be required to develop the properties within 2 years of the original date of purchase from the Township obtaining the necessary building and occupancy permits;
- b) That the Applicant of respective surplus properties who intend to store personal items must adhere to zoning bylaws and property standards thereof;
- c) The Applicant wish to develop and build on their adjacent and respective vacant lots will need to seek Council approval of a "Deeming Bylaw" that blend the properties together, therefore, allowing for the minimum zoning requirements.
- d) That the applicant for respective surplus property will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and

Disbursements

Motion #: 2024.02.29.038

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake accept and approve the Accounts Payable and Payroll Registry at the Regular Meeting of Council this 29th day of February 2024 as presented.

12.1 Accounts Payable / Payroll

18. Confirmatory By-Law

Motion #: 2024.02.29.039

Moved By: Cllr. J. Millar

Seconded By: Cllr. K. Blakney

THAT, By-Law # 2024-06, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Regular Meeting dated the 29th of February 2024, be read a First, Second, and a Third Time and Passed.

19. Adjournment

Motion #: 2024.02.29.039

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, the Regular Meeting of Council this 29th day of February 2024, be adjourned at 9:45 p.m.

Deborah Chartrand, Deputy Mayor

Lynda Colby, Clerk



The Corporation of the Township of Pickle Lake
2 Anne Street., P.O. Box 340
Pickle Lake, Ontario P0V 3A0
Phone: 807-928-2034
Fax: 807-928-2708

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department
Date: March 21, 2024

Corporate Services Update:

Administration continues to work diligently to ensure ongoing training and enhancement of the delivery services for the Municipal office and Service Ontario are provided to residents of the community, and neighbouring communities.

Administration has posted for two new positions with the Township of Pickle Lake as approved by Council:

- 1) Part-Time Fire Clerk with the posting closing on Friday, March 22, 2024.
- 2) Asset Management Technician (6-month Contract) closing on Friday, March 29, 2024

Administration continues to work with the finance team in the preparation of the 2024 Budget to present to Council at a Special Meeting of Council in the near future.

The Clerk, Deputy Clerk and Treasurer will be participating in a series of four information webinar sessions hosted by Municipal Finance Officers' Association (MFOA). The webinar dates are as follows:

- Webinar #1: GST/HST Information for Municipalities – March 12, 2024
- Webinar #2: Taxable vs. Exempt Supplies – April 9th, 2024
- Webinar #3: Public Service Bodies (PSB) Rebates – May 14, 2024
- Webinar #4: Capital Properties & Input Tax Credits – June 18, 2024

Betty Johnson Clinic

Administration is pleased to announce the **Dr. Sham Merali** will be join the Beety Johnson Clinic team to provide medical services starting Monday March 25, 2024 to Thursday, March 28, 2024. Dr. Merali has will be providing a week per month visits to Pickle Lake. Anyone wishing to make an appointment please contact the Betty Johnson Clinic at 807-928-2047 to book an appointment.

On going communication with the Ministry of Health continues to discuss the Rural Northern Physician Group Agreement (RNPGA) to ensure ongoing medical coverage for the community and surrounding communities. With the increase of the locum physician position for the community to 1.5 (equivalent to fifteen days per month, Administration continues to seek locum physician / a full-time physician.

Administration continues to work with Heidi West at the MBCHC to discuss the possibilities of the MBCHC staff providing Pediatric Services and Diabetic Retinopathy Screening in the Pickle Lake community for community and neighbouring community residents.

Water & Wastewater Division: - Clearford:

Tyler Foote returned to Pickle Lake on March 5th, 2024 who will continue to support and work with Ritika at the Water and Wastewater Treatment Plant. Michelle Cooper is scheduled to arrive in Pickle Lake on March

26,2024 to ensure coverage during the remainder of March and April for the Pickle Lake Water and Wastewater Treatment plant.

I am pleased to advise Council that Ritika Dhanda has completed her Level 1 Wastewater Certification Exam, and is now awaiting her results.

Ambulance Base/Community Service Centre:

Administration and KDSB continue to meet with the successful companies to discuss the design of the new building for the EMS Base/Community Service Centre to be located at 8 Claude Avenue. The closing date for the RFP is Thursday, March 28,2024.

KDSB:

Administration continues to work with KDSB, and have received notification from David Hamilton, Director/Chief of EMS Kenora District Service Board – Northwest EMS that a draft agreement is currently being prepared and will soon be forwarded for the Township of Pickle Lake for review of the agreement for the support provided to the KDSB EMS service from the Township of Pickle Lake Fire Department.

Asset Management:

The Township staff met with Ricky Deacon and Richard Konietzny from Public Sector Digest Citywide for the Maintenance Manager, GIS and Asset Manager kickoff meeting on Friday, March 15,2024. Both Ricky and Richard provided a high-level overview of what will be required from the team for the project and the next step moving forward in the MM/GIS and AM project. Bi-weekly meeting have been scheduled for Tuesday, April 2nd,2024 until the project to ensure that milestones are met, with a tentative go-live planned for September 2024.

The administration and finance team met with Nikki Pittman and Kate Woods from Public Sector Digest (AMP) on March 20,2024 to discuss the strategy moving forward to ensure that the Township of Pickle Lake meets the provincially mandated requirement for the Asset Management reporting as per O. Reg 588 that is due by July 01,2024. The anticipated date of completion for this project is scheduled for May 2024, to ensure adequate time for Council review and approval prior to the deadline of July 01,2024.

The Asset Manager module is the central repository for linear and standalone assets (including fleet, facilities, and park assets) and allows for attachment of relevant digital documentation (permits, photos, report, drawings, etc.) to individual assets. The Maintenance Manager module provides organization with a complete asset maintenance management system that offers service request, work orders and preventative maintenance.

The 6-month Asset Management Technician posting has been posted in the community, Township website and social Media platform, that will close on Friday, March 29,2024 at 4 pm.

CBO/Building Permits

Jody Brinkman, CBO will be in Pickle Lake on **Thursday, March 28th,2024** to conduct his monthly visit. Jody has provided a complete list of all the completed building permit for the last four years to ensure all the information is captured with MPAC.

Administration will be participating a training session with Paula Cunningham and Steve DeRocco from MPAC to ensure proper data entry of completed building permits ensuring that the building permit information is captured for the MPAC assessment.

Respectfully,
Lynda Colby, Clerk



The Corporation of the Township of Pickle Lake
2 Anne Street., P.O. Box 340
Pickle Lake, Ontario P0V 3A0
Phone: 807-928-2034
Fax: 807-928-2708

Prepared by: Penny Lucas, EDO/Deputy Clerk
Report to: Mayor and Council
Subject: Report to Council
Date: March 26, 2024

Taxes and Water Bills:

- Just a reminder to everyone that the first installment of their 2024 Water/Sewer Bill is due March 31st, and the first installment of their 2024 Tax Bill is due March 29th.

THE CORPORATION OF TOWNSHIP OF PICKLE LAKE

Printed: Mar 22, 2024 3:25:24PM

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Summary of Taxes Receivable as of March 22, 2024

Property Taxes Receivable

Owed for 2024	330	334,342.34
Owed for 2023	143	144,131.33
Owed for 2022	45	32,120.41
Owed for 2021	23	12,657.34
Owed for 2020	18	8,633.38
Owed for 2019 and Prior	7	7,515.21
	<u>566</u>	<u>\$539,400.01</u>

Water & Sewer Taxes Receivable

Owed for 2024	87	79,875.68
Owed for 2023	47	69,244.87
Owed for 2022	14	7,271.39
Owed for 2021	3	2,717.88
Owed for 2019	3	-1,619.31
	<u>154</u>	<u>\$157,490.51</u>

Grand Total

\$700,716.87

Budget:

Just think what we could do if we could collect just half of what is owing – put a pretty good downpayment on a new Rescue or Fire Truck for the Fire Department – and maybe some new gear for the Firefighters.

Page 1 of 2

- The budget is coming along and we continue to work with the community and our staff to identify the requirements and wishes for 2024 for The Township of Pickle Lake.

Economic Development:

- Pickle Lake and Kenora District Services Board administration have been meeting and going over plans for the Community Services Centre. The Requests for Proposals are due next week and they will be ranked to choose the successful bidder.
- We are planning our projects for the upcoming spring, summer and fall. We continue to monitor and assess our infrastructure which includes roads, ditches, street lights, the beach and other recreational playgrounds and water and sewer, including the water tower. The Township is going to be hiring an Asset Management Technician on a six month contract, who will be helping us document our assets; a requirement of the Provincial government.
- We have been working with various Health Services personnel as we look to enhancing the available services in our community.



Penny Lucas



THE BETTY JOHNSON CLINIC

P.O. BOX 302, 3 ANNE STREET

PICKLE LAKE, ON P0V 3A0

Monthly Clinic Report

Date: March 21, 2024

Month: March

Meetings:

Visitors/Staff: March has been a quiet month. Both Daisy and Deborah were gone for March break. Betty was able to fill in for Daisy during that time. The NWHU was able to come up for the evening on Thursday March 21 to do immunizations. Dental Clinic is to come for the week of April 8.

Telehealth usage: We have had a few telehealth appointments this month, and a few schedule in the next coming months.

Reports

Clinic: We are working still on getting the Needle exchange program up and running. So far we have had only a few clients access this service. We are hoping to get a notice out in the bulletin for April.

Receptionist: Deborah is finally feeling settled in her role as receptionist. She was able to help a few times when a patient needed an ECG, as well as continuing to take vital signs when necessary. She looks forward to getting more hands-on training. She is also starting to work on a procedures manual for the clinic.

Nurse: This month we have had difficulty with the Mish Clinic accepting status patients. We had a patient that we needed to see a doctor because of an urgent matter, and the nurse in charge at the Mish clinic was rude to both Deborah and I (Daisy) saying that our doctor should be taking care of this situation. We did explain that we have a locum doctor, and he is unable to do medavacs from where he lives. Since then, we have had a battle to try to get this patient seen in Mish. Eventually a family member had to call the ambulance in order to get the patient the care she needed.

Wish List: Thank-you for the cell phone. It is much appreciated as we have had to use it a couple times during patient appointments.



THE BETTY JOHNSON CLINIC

P.O. BOX 302, 3 ANNE STREET

PICKLE LAKE, ON P0V 3A0

Pickle Lake Bulletin and Calendar

UPDATE:

Before I left for spring break, I sent out letters to all the businesses, and have had at least one response for an ad. The fire department is also putting a page into the bulletin.

Bulletin is scheduled to go out Thursday March 28 with the calendar. If there is anything that counsel would like to put in, I would be happy to do so.

MEMORANDUM

TO: Lynda Colby, Clerk

FROM: Jeff Lederer, Planning Consultant

DATE: March 21, 2024

RE: Update on Organization Review and Official Plan Status.

A. Corporate Plan:

The short community web-based questionnaire survey developed through Survey Monkey that was posted online both on the Township of Pickle Lake website and Social Media Groups (the Pickle Lake Bulletin and Pickle Lakers on February 27th. At the same time, paper copies were also dropped in every post office box as well as available at the front desk at the main office. This questionnaire survey closed on March 9th generating 118 online responses and 15 paper copies. The results are currently being analyzed that will lend to the foundation of the corporate plan (including organization review, corporate vision, and community development priorities).

A draft of an organizational proposal has been prepared along with full job descriptions of ALL staff that will be discussed first with Council. In addition, preliminary community survey results will be shared at that time.

B. Official Plan Review:

Staff will be meeting with MMAH Regional Planner, Jamie Kirychuk, on March 28th to discuss how we move forward to bring the Official Plan to address these outstanding matters and bring the final approval to a successful conclusion.

C. Grant Funding

In collaboration with the EDO and Town Clerk, I helped complete grant applications relating to the Trillium (Relocation and Development of the Fitness Centre). We are also in the process of investigating numerous funding opportunities (FedNor and NOHFC and other provincial granting agencies) for water tower replacement, business development, tourism, and planning documentation.

Pickle Lake Fire Department

February 2024

TO: Pickle Lake Mayor and Council

FROM: Tanya Kozlovic, Captain

DATE: February 29 2024

I. Present Points of Note:

- MTO has confirmed that the Pickle Lake Fire Department has an account for invoice submission for any fire calls that occur on a provincial highway
 - ❑ They have removed Jamie Hussey's name from the account
 - ❑ Clerk Colby will advise on the new contact for the MTO submissions shortly
- Chief Halteman has sourced a new pumper truck for \$550,000
- Chief Halteman has sourced a new F550 rescue truck with a 300gal tank for \$450,000
- Deputy Chief Cassidy received a quote for eight (8) new SCBA units (mask, tank and pack) as well as a charging station for \$108,909.65; our tanks can no longer be used due to incompatibility with new masks
- Capt. Kozlovic is waiting for quotes for a new radio system at the FD
 - ❑ In conversation with our radio tech, this system should have been replaced 10 years ago and parts will not be available
 - ❑ Current system has been unreliable for about a year but has completely failed to work the last few calls in February 2024
 - ❑ We are investigating quotes to upgrading current system (~\$1,000) as well as upgrading for full radio coverage on highway 599 (quote pending)
- The Pickle Lake Fire Department leadership has been actively gathering information about the Ignace Fire Department Light Rescue Truck
 - ❑ Unfortunately, it is being sold by a third party in southern Ontario who will not discuss the vehicle until they have appraised the unit
 - ❑ We will monitor the situation, but it appears highly unlikely we will be able to obtain the F550 rescue truck
- The Pickle Lake Fire Department continues to support the NWEMS with coverage
 - ❑ Five (5) fire fighters regularly help cover EMS shifts with two (2) fire fighters covering as their schedules permit
 - ❑ Unknown the status of the work agreement between the Township and KDSB
 - ❑ Visual wear for all fire fighters volunteering for EMS shifts is being sourced from Fischer's Regalia with samples arriving mid-March

Pickle Lake Fire Department

February 2024

- Pumper 1 Update (older pumper)
 - ❑ Northern Motor Sports has ordered a new carburetor; Councilor John Millar is monitoring the order
- Pumper 4 Update (newer pumper)
 - ❑ No new concerns
- Rescue Truck Update
 - ❑ The torque converted continues to show wear at speeds in excess of 60km/hr; if this fails, we will need to rebuild the transmission

II. Completed Tasks:

- Council presented with two applications – James Wheatley and Ritika Dhanda would like to join the FD
 - ❑ Status of their application unknown at time of report

III. Inspections

- Inspection of the Pickle Lake Hotel completed by OFM rep and Deputy Chief Cassidy; report pending.
- Additional inspections at local establishments pending

IV. Fire Calls this Month:

- February 04: attempted arson at Kapkichi Landing
- February 06: MVC Highway 599 (Metcalf Bridge)
- February 08: MVC Highway 599 (Dog Hole Bay)
- February 16: MVC Highway 599 (10km N of Saugeen FN)
- February 17: MVC Highway 599 (South of Johns Gas Stop)
- February 26: MVC 29 Nord Road (Sigfusson)

V. EMS Coverage this Month:

- Pickle Lake FD covered 13 EMS shifts:
 - ❑ 15.5 hrs responding to EMS calls
 - ❑ 140.5 hrs on call

Pickle Lake Fire Department

February 2024

VI. Training Sessions

- Deputy Chief Cassidy and Captain Dalzell will be building a training program

VII. Personnel

➤ **New Personnel**

- ☐ Jack Adams
- ☐ Pending: Ritika Dhanda & James Wheatly

➤ **Outgoing Personnel**

- ☐ None

➤ **Number of Personnel – 14**

- ☐ 10 firefighters
- ☐ 3 driver/pumper operators
- ☐ 1 dispatcher

VIII. Vehicles:

- Pumper 4: inspected December 08 2023
- Pumper 1: pending repairs; unserviceable at present
- Rescue Truck 4: inspected November 27 2023

Reviewed by Chief Halteman



The Corporation of the Township of Pickle Lake
2 Anne Street., P.O. Box 340
Pickle Lake, Ontario P0V 3A0
Phone: 807-928-2034
Fax: 807-928-2708

Prepared By: Micah Moore

Report To: Mayor, and Council.

Subject: Superintendent Public Works Report.

Date: March 26th 2024

Water/Sewer

Mid last year I obtained my OIT certificates for operating our Water treatment, and waste facility. Due to other responsibilities, I have not been able to start hands on training up until the last few weeks, I've I have had the opportunity to shadow Tyler on our day-to-day operations, I look forward to working more on the water/sewer operations side of things and learning more to go for my Class 1 certificates in the future.

PSD Citywide

In the last couple weeks Lynda, Penny, Tyler, and I have met with Citywide to discuss and kick-off our Asset management recording/plan. Over the next (approximately) 6 months we will be working alongside with PSD to develop our Asset management plan and strategy to ensure due diligence, recording, and preventative maintenance the Township assets as per Provincial mandates.

Arena

In the Men's and Ladies restroom 2 leaks were found the first one was in the Mens restroom on the middle urinal from the drain. During repair I made the decision remove the middle urinal to make more room because of very little space between them. Second one was in the Ladies restroom under one of the sink which just needed a valve replacement. (Repairs made by Moore construction).

A Propane cage was ordered and placed behind the Arena for safe and proper storage of our Propane tanks.

Fleet/Equipment.

Our 2024 Chevrolet Silverado 2500, 2022 Diamond C 14' Dump trailer and 2021 GMC Sierra 2500 have all been Inspected and are in compliance until next year.

Second Blow hose on the loader was replaced, no further issues.

Our 2013 GMC Sierra 3500 sander/plow truck has been experiencing exhaust fumes in the cab this truck has been decommissioned until this issue can be addressed.

Dog Issue

We have ordered 2 XXL Dog crates and Dog catcher Pole to hopefully address and get the dog issue under control.

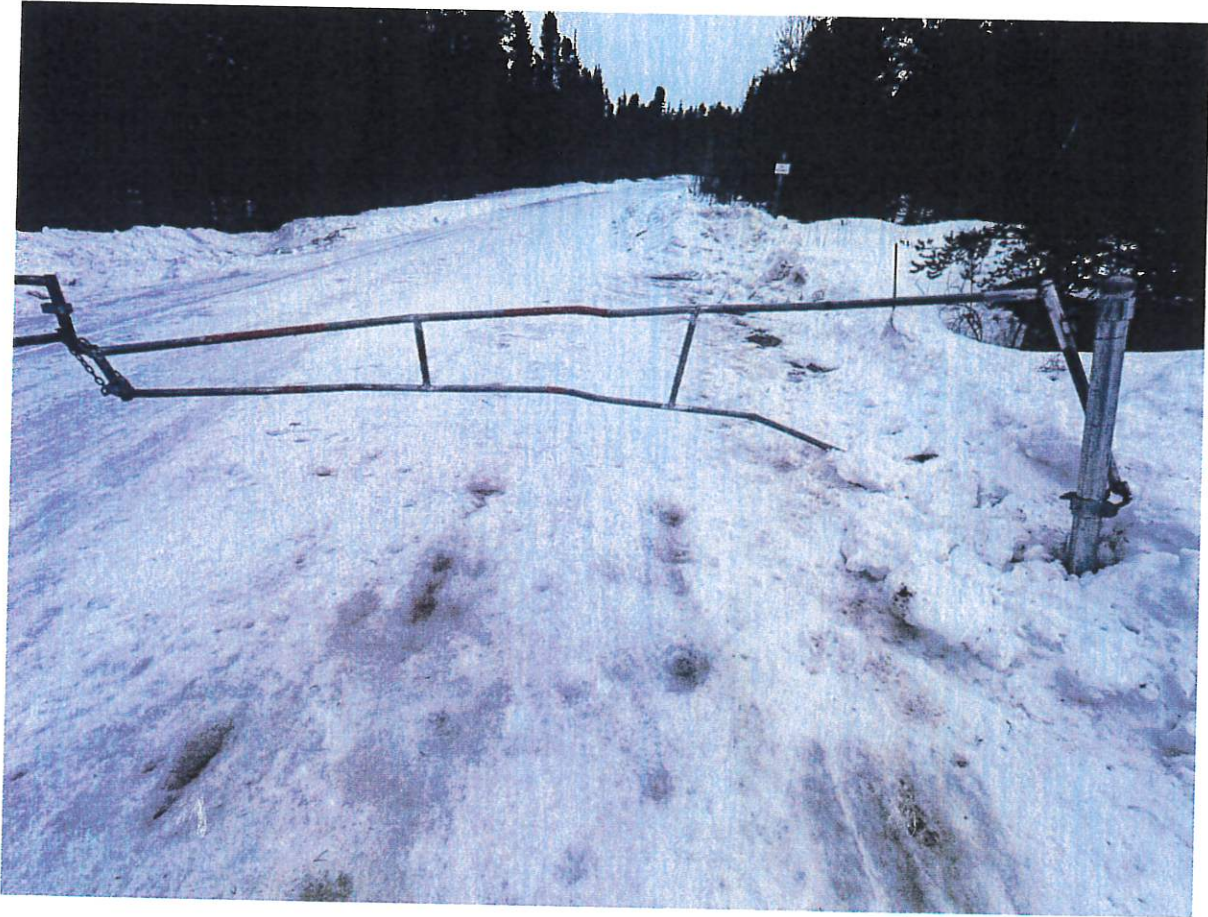
Landfill

On Monday March 11th it was discovered that over the weekend someone struck our dump gate and damaged it (pictures enclosed) OPP was notified and there is an ongoing investigation on this incident. After assessing the damage, I decided to purchase a new gate for the landfill due to previous damage that has been sustained as well. ETA is beginning of the 4th week of March.

Emergency management Meeting with MTO

On Monday March 18th I had the opportunity to attend and represent the Town at MTO's Annual airport Emergency drill during the drill MTO went over the responsibilities of EMS, the volunteer Fire Department, and OPP in the case of an emergency. the Township does not have a big roll in this emergency plan unless more shelter is required such as our Community Hall, or extra machinery like our Loader is needed.





March 17, 2024

Township of Pickle Lake
2 Anne Street, P.O. Box 340
Pickle Lake Ontario P0V 3A0
Attn: Town Council

RE: Pickle Lake December Monthly Summary of Drinking Water System (DWS) and Water Pollution Control Plant (WPCP) Operations

Clearford Waterworks operated the Water Supply and Distribution system and Water Pollution Control Plant (WPCP) on behalf of the Township of Pickle Lake during the month of February. Detailed below is a summary of the compliance and general operations during February 2024.

WATER SUPPLY AND DISTRIBUTION SYSTEM

During the month of February, the following observations were made for the Drinking Water System (DWS):

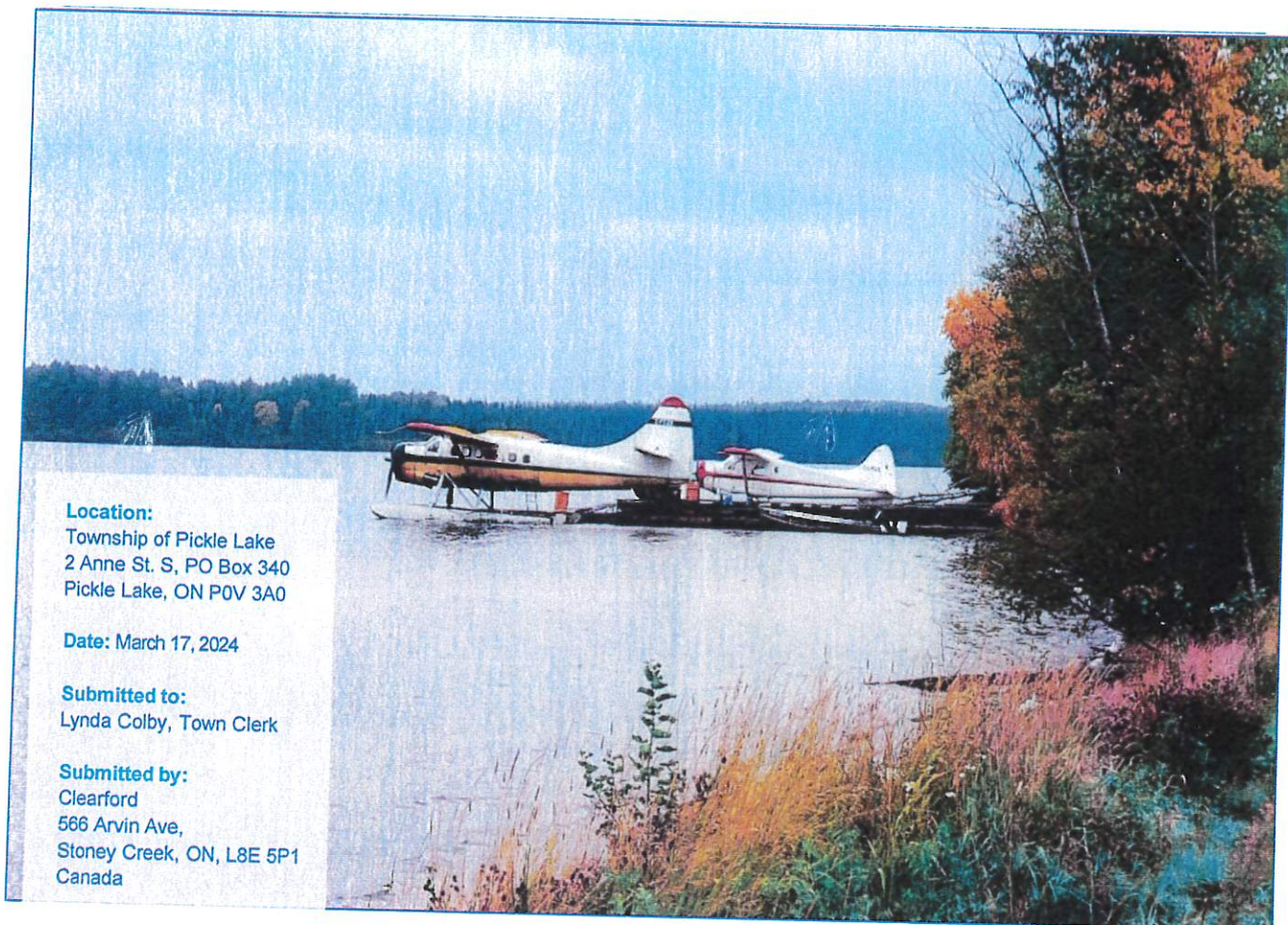
- Well #1 produced significantly higher flows than Well #2 during February, producing a total volume of 9,011.00m³ during the month, averaging 321.82m³/day. This volume is well below the limit on the Permit to Take Water (PTTW).
- Chlorine residuals measured in the distribution system were maintained throughout the month with an average residual of 1.29mg/L, above the minimum required residual to ensure adequate disinfection.
- No microbiological elements (E. coli or total coliforms) were detected in the treated water.
- Hypochlorite (chlorine) usage for the month of February was slightly less than what was utilized in the month of January.
- During the month the following notable events occurred:
 - Continued troubleshooting:
 - Well #2 operation investigation
 - Water tower temperatures
 - Maintenance
 - Chlorination panel – pump 1
 - Pre-contact loop online analyzer – replacement of electrolyte cap, cleaned cells and flushed lines
 - Callout
 - Power outage / Power Tank Failure alarm received
 - generator ran to fill water tower (8 Feb @ 22:55)
 - Well 1 turned off, tower level shows 28.03 (9 Feb @ 03:14)
 - power returned to normal, tower level at 30.59 (9 Feb @ 04:29)
 - routine tower checks found 5' of standing water in base of tower. Drained water from tower base upon discovery

WATER POLLUTION CONTROL PLANT

During the month of February, the following observations were made for the wastewater system:

- The WPCP saw an average daily flow of 671.71m³/day, which is approximately 73.90% of the total design capacity of the plant.
- Flows were overall slightly lower in February than what was observed in January.
- The WPCP maintained compliance in the final effluent throughout the month.
- During the month the following events occurred:
 - Various alarms were experienced:
 - Main lift station – high level alarm
 - Maintenance
 - Placed blower 1 offline for duty switch
 - changed out pressure relief valve existing setup from blower 1 to 2
 - cleaned up brass shavings on both systems from pressure relief valve failure
 - placed old unit on blower 1 to allow for pressure relief of the system.
 - placed blower 2 into duty, system running well operating at approximately 11 PSI.
 - Regulatory submission
 - Q4 data submitted to ECCC submission portal

PICKLE LAKE NOVEMBER SUMMARY OF DRINKING WATER SYSTEM (DWS) AND WATER POLLUTION CONTROL PLANT (WPCP) OPERATIONS



Location:

Township of Pickle Lake
2 Anne St. S, PO Box 340
Pickle Lake, ON P0V 3A0

Date: March 17, 2024

Submitted to:

Lynda Colby, Town Clerk

Submitted by:

Clearford
566 Arvin Ave,
Stoney Creek, ON, L8E 5P1
Canada

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1.0 INTRODUCTION

Clearford Waterworks operated the Water Supply and Distribution System and Water Pollution Control Plant (WPCP) on behalf of the Township of Pickle Lake during the month of February. This report is generated monthly, with the data summarized in a year-to-date format. Any questions or concerns regarding the content of this document can be addressed by contacting the designated Pickle Lake Water and Wastewater Overall Responsible Operator (ORO).

2.0 WATER SUPPLY AND DISTRIBUTION SYSTEM

2.1 FACILITY APPROVALS

The Pickle Lake Water Supply and Distribution system operates under the following approvals;

- Permit to Take Water - 8125-AZ3K5V, issued 16 February 2018
 - Well 1 - water takings of 2,358,720L (2,358.72m³/day), expiry 30 September 2025
 - Well 2 - water takings of 1,572,480L (1,572.48m³/day), expiry 30 September 2025
- Drinking Water Works Permit - 295-201, issue 3
- Municipal Drinking Water Licence - 295-101, issue 3

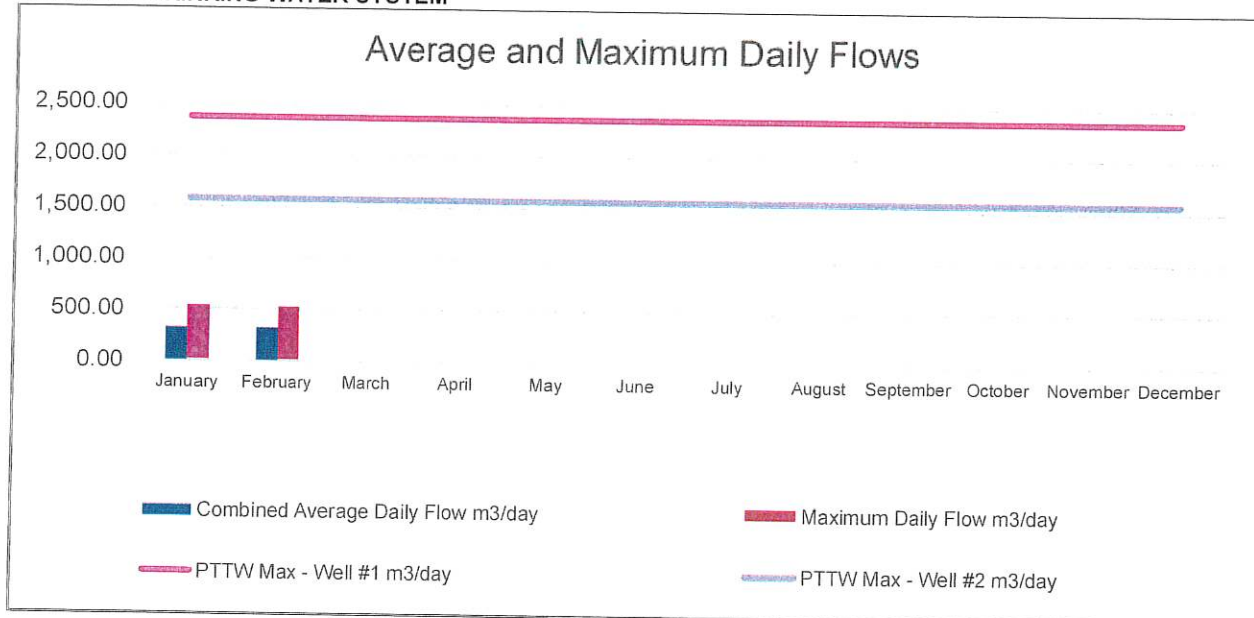
2.2 FLOW STATISTICS

Table 1 provides flow statistics for the Pickle Lake Water Supply and Distribution system.

TABLE 1: DRINKING WATER SYSTEM FLOW STATISTICS

Month	Well #1 Monthly Flow	Well #2 Monthly Flow	Combined Wells – Monthly Flow	Combined Average Daily Flow	Combined Maximum Daily Flow
	m ³	m ³	m ³	m ³ /day	m ³ /day
January	9,363.75	1,020.75	10,384.40	315.48	526.00
February	8,939.38	71.62	9,011.00	321.82	514.00
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Maximum					526.00
Average	9,151.57	546.19	9,697.70	318.65	
Total	18,303.13	1,092.37	19,395.40		

FIGURE 1: DRINKING WATER SYSTEM



2.3 WATER QUALITY

Free chlorine residuals are analyzed daily at the well and at selected distribution system locations. Free chlorine residuals at the well are necessary to verify the accuracy of the continuous monitoring equipment, thereby ensuring that primary disinfection requirements are achieved. Free chlorine residuals analyzed at distribution system locations are necessary to ensure that secondary disinfection requirements are achieved and fulfilling regulatory requirements. Table 2 provides the monthly free chlorine residual average results analyzed by Operational staff.

TABLE 2: MONTHLY AVERAGE FREE CHLORINE RESIDUALS

Month	Primary Disinfection (mg/L)		Distribution (mg/L)
	Pre-Contact Loop	Post-Contact Loop	
January	2.28	1.64	1.39
February	2.06	1.43	1.29
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
Average	2.17	1.54	1.34

Analyses of bacteriologic, organic, and inorganic parameters are conducted by Testmark Laboratory in Thunder Bay. The following table summarizes the weekly bacteriological sample results. Any exceedance of an Ontario Drinking Water Quality Standard as prescribed in O.Reg. 169/03 will be summarized in this monthly report within the Notable Operations Events section.

TABLE 3: WEEKLY BACTERIOLOGICAL SAMPLE RESULTS

Date (DD/MM/YY)	Treated Water		
	Total Coliforms	E. Coli	HPC
	CFU/100mL	CFU/100mL	CFU/mL
6/02/24	0	0	< 10
13/02/24	0	0	< 10
20/02/24	0	0	< 10
27/02/24	0	0	< 10

NOTE: CFU – Colony Forming Unit (these are an indication of the number of cells that remain viable enough to proliferate and form small colonies)

2.4 CHEMICAL STATISTICS

Total chemical (sodium hypochlorite) usage and average chemical (sodium hypochlorite) dosages are summarized in Table 4 for disinfection at the Pickle Lake DWS. All chemical used in the treatment process is ANSI/NSF 60 certified for use in potable water, as required by provincial regulations.

TABLE 4: CHEMICAL USAGE AND DOSAGE

Month	Total Sodium Hypochlorite Usage	Average Sodium Hypochlorite Dosage
	L	mg/L
January	248.79	1.63
February	228.06	1.52
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
Average	238.43	1.58
Total	476.85	

2.5 NOTABLE OPERATIONAL EVENTS

Table 5 summarizes abnormal and notable operational events that occurred during the reporting period. For clarification, notable operational events include, but are not limited to, the following:

- Facility and equipment repair and maintenance;
- Related water main breaks;
- Complaints and other inquiries received, and actions taken;
- Regulatory issues, including inspections, orders, and reports filed with regulators;
- Adverse water quality incidents;
- Health and safety issues; and,
- Status updates concerning capital projects.

TABLE 5: ABNORMAL AND NOTABLE OPERATIONAL EVENTS

Date	Type of Event	Event Description	Corrective Action
Various Dates	Troubleshooting	Ongoing Well 2 operation investigation - draw down testing for IWS - issues with air line setup	
Various Dates	Troubleshooting	Ongoing issues with tower temperatures	
5 Feb	Maintenance	Completion of chlorination panel maintenance for pump 1	
9 Feb	Callout	Power outage / Power Tank Failure alarm received - generator ran to fill water tower (8 Feb @ 22:55) - Well 1 turned off, tower level shows 28.03 (9 Feb @ 03:14) - Power returned to normal, tower level at 30.59 (9 Feb @ 04:29)	
9 Feb	Routine Checks / Water Tower	Water tower checks found 5' of standing water in the base of the tower.	WTP production offline. Sourcing pumps to drain water from tower base.
15 Feb	Maintenance	Completed pre-contact loop online analyzer maintenance - Replacement of electrolyte cap, cleaned cells and flushed lines	

3.0 WATER POLLUTION CONTROL PLANT (WPCP)

3.1 FACILITY APPROVALS

The Pickle Lake Water Pollution Control Plant operates under the following approval;

- C of A or ECA – 3-1561-75, issued 17 May 1976
 - Sewage Works Number 110002185
 - Effluent Limits - None
 - Effluent Monitoring Requirements - None
 - Effluent Reporting Requirements - None
 - Capacity - 0.200 MGD (909m³/day)
 - Population - 420

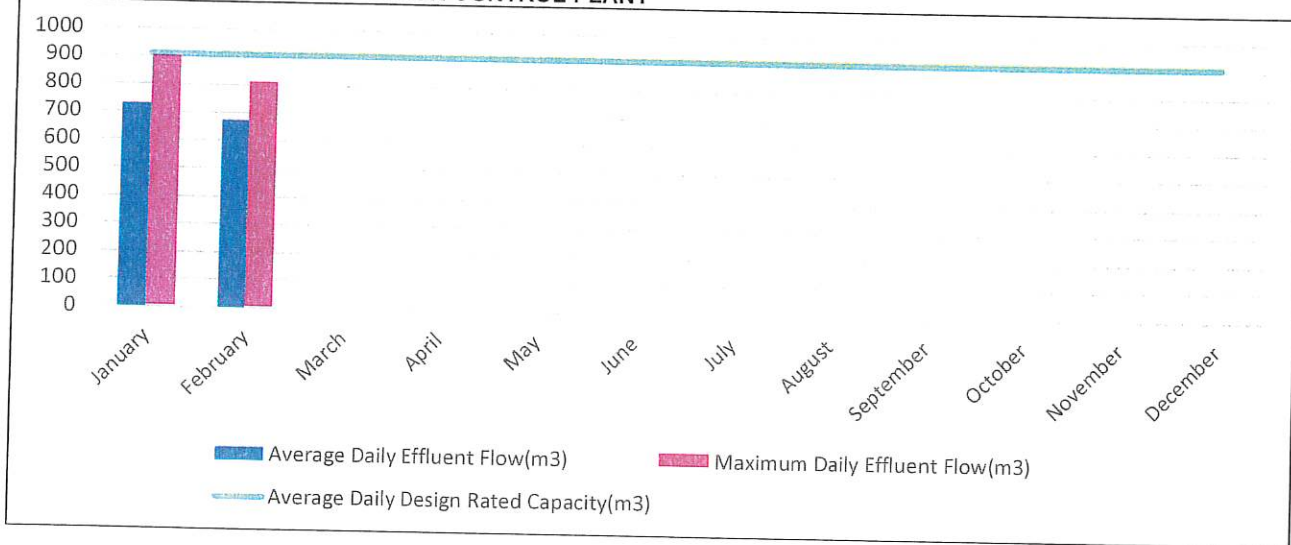
3.2 FLOW STATISTICS

Table 6 provides flow statistics for the Pickle Lake Water Pollution Control Plant. The facility has an average design capacity equivalent to 909m³/day. As the facility approaches capacity, effluent water quality may deteriorate, and restrictions may be imposed upon new development in the community.

TABLE 6: WASTEWATER EFFLUENT FLOW STATISTICS

Month	Total Monthly Effluent Flow	Average Daily Effluent Flow	Maximum Daily Effluent Flow	Average Daily Flow vs. Design Capacity
	m ³	m ³ /day	m ³ /day	909m ³ /day
January	22,604.79	729.19	900	80.22
February	19,479.70	671.71	808	73.20
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Maximum			900	
Average	21,042.25	700.45		
Total	42,084.49			

FIGURE 2: WASTEWATER POLLUTION CONTROL PLANT



3.3 EFFLUENT QUALITY

The Pickle Lake Water Pollution Control Plant is an extended aeration activated sludge facility. This type of treatment is a biological treatment process that relies on micro-organisms to consume the water entering the facility. To verify the effectiveness of the treatment process, Operators collect samples and submit them to a 3rd party accredited laboratory for a variety of influent / effluent analyses. Table 7 summarizes the results of samples submitted to the laboratory in the calendar year. In addition to these results, various in-house analyses are conducted daily.

TABLE 7: MONTHLY SAMPLE RESULTS

Month	Influent				Final Effluent							
	BOD ₅	SS	TP	TKN	CBOD ₅	SS	TP	TKN	TAN	Unionized Ammonia	pH	E. Coli
	mg/L	mg/L	mg/L	mg/L	mg/L	mg/L	mg/L	mg/L	mg/L	mg/L		CFU/100mL
Jan	39	24	1.57	14.7	1.8	5.0	0.82	2.0	0.08	0.00	7.8	6,800
Feb	31	36.7	0.7	14.5	1.9	4.0	0.53	0.6	<0.01	0.00	7.64	138
Mar												
Apr												
May												
June												
July												
Aug												
Sept												
Oct												
Nov												
Dec												

CBOD₅ = Carbonaceous Biochemical Oxygen Demand, SS = Suspended Solids, TP = Total Phosphorus, TKN = Total Kjeldahl Nitrogen, TAN = Total Ammonia Nitrogen

3.4 CHEMICAL STATISTICS

Total chemical (sodium hypochlorite) usage and average chemical (sodium hypochlorite) dosages are summarized in Table 8 for disinfection at the Water Pollution Control Plant during summer operations. All chemical used in the treatment process is ANSI/NSF 60 certified for use in potable water, as required by provincial regulations. The sodium hypochlorite dilution is 1:2 (1 part chlorine: 2 parts water), using 6% trade strength.

TABLE 8: CHEMICAL USAGE AND DOSAGE

Month	Total Sodium Hypochlorite Usage	Average Sodium Hypochlorite Dosage	Average Chlorine Residual @ Final Effluent Chamber	Average Chlorine Residual @ Outfall Structure
	L	mg/L	mg/L	mg/L
January	Chlorination system not in service			
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Average				
Total				

3.5 NOTABLE OPERATIONAL EVENTS

Table 9 summarizes abnormal and notable operational events that occurred during the reporting period. For clarification, notable operational events include, but are not limited to, the following:

- Spills and bypass events;
- Facility and equipment repair and maintenance;
- Sewage blockages and backups;
- Complaints and other public inquiries received, and actions taken;
- Regulatory issues, including inspections, orders, and reports filed with regulators;
- Health and safety issues; and,
- Status updates concerning capital projects.

TABLE 9: ABNORMAL AND NOTABLE OPERATIONAL EVENTS

Date	Type of Event	Event Description	Corrective Action
Various Dates	Callouts	Main lift station – high level alarms	Schedule float 3 replacement
13 Feb	Regulatory submission	Q4 data submitted to ECCC submission portal.	
21 Feb	Maintenance	Placed blower 1 offline for duty switch - changed out pressure relief valve existing setup from blower 1 to blower 2 - cleaned up brass shavings on both systems from pressure relief valve failure - placed old unit on blower 1 to allow for pressure relief of the system. - placed blower 2 into duty, system running well operating at approximately 11 PSI.	

Friday, March 8, 2024

Rural Ontario Municipal Association
ATTN: Board of Directors

SENT VIA EMAIL: roma@roma.on.ca

Ontario Good Roads Association
ATTN: Board of Directors

SENT VIA EMAIL: info@goodroads.ca

RE: Return to Combined ROMA and OGRA Conferences

Dear ROMA & OGRA Board of Directors,

Please be advised of the following motion passed at the Monday, February 26, 2024, Goderich Town Council Meeting:

Moved By: Councillor Kelly
Seconded By: Councillor Petrie

WHEREAS as a past attendee of combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort, not only financially for the municipality but also for availability for participation of members of Council and staff; and

WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, returning to a combined conference provides a better respect to their availability and participation; and

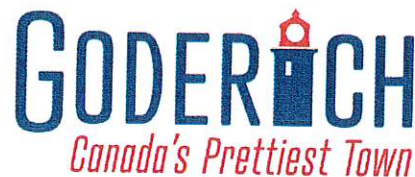
WHEREAS during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA; and

WHEREAS it is understandable that little movement has happened since the resolution at the 2019 OGRA conference AGM was passed, due to delays of the COVID-19 pandemic; and

WHEREAS not all persons who wish to attend can do so in person, that a hybrid participation option be considered for the sessions;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Goderich call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference.

The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



FURTHERMORE that this resolution be forwarded to Premier Doug Ford, Minister Paul Calandra, MPP Ben Lobb and be circulated to Municipalities of Ontario; as amended.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

Andrea Fisher
Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron-Bruce lisa.thompsonco@pc.ola.org
Mandi Pearson, Clerk/Operations Clerk mpearson@petrolia.ca
Ontario Municipalities



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
Member Motion 8.2.7 - Mayor Mrakas; Re: Request for Amenity Sharing
Memorandum of Understanding (MOU) with School Boards for Evening/Weekend
Gymnasium Use**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and

Whereas schools are funded by local taxpayers; and

Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and

Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and

Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;

- 1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making school board facilities available to local municipalities on a priority, at a cost recovery rate; and**
- 2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and**
- 3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and**

4. **Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and**
5. **Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and**
6. **Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and**
7. **Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: York Region District School Board

York Catholic District School Board

Conseil scolaire catholique MonAvenir

Hon. Paul Calandra, Minister of Municipal Affairs and Housing

Hon. Stephen Lecce, Minister of Education

Marit Stiles, Leader of the Ontario New Democratic Party

Bonnie Crombie, Leader of the Ontario Liberal Party

All Ontario Members of Provincial Parliament (MPPs)

Association of Municipalities of Ontario (AMO)

All Ontario municipalities



8. Standing Committee Reports

Moved by Councillor Thompson

Seconded by Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

8.2 General Committee Meeting Report of February 20, 2024

8.2.7 Member Motion - Mayor Mrakas; Re: Request for Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use

Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and

Whereas schools are funded by local taxpayers; and

Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and

Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and

Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;

1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making

school board facilities available to local municipalities on a priority, at a cost recovery rate; and

2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and
3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and
4. Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and
5. Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and
6. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and
7. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.

Carried



The Corporation of the Town of Cobourg

Resolution

All Ontario Municipalities

Sent via email

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca
Town of Cobourg

March 8, 2024

RE: Correspondence from the Architectural Conservancy Ontario regarding Proposed Amendment to Subsection 27(16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from municipal heritage registers

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

WHEREAS subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and

WHEREAS since January 1, 2023, municipal staff and members of the municipal heritage committee in the Town of Cobourg have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and

WHEREAS the above-noted work involving 213 listed properties in the Town of Cobourg is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available.



The Corporation of the Town of Cobourg

Resolution

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Cobourg authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030; and

FURTHER THAT Council direct staff to forward this resolution to all 443 municipalities in Ontario seeking support of the ACO correspondence.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

March 8, 2024

Municipality of Wawa
Office of the Clerk
Municipal Office
40 Broadway Avenue
PO Box 500
Wawa, ON P0S 1K0

Email: slord@swawa.cc

Re: Support Bill C-310 and Enact Amendments to Subsections 118.06 (2) and 118.07 (2) of the Income Tax Act

Further to correspondence received from the Municipality Wawa calling on the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax, the Council of the Town of Hanover passed the following resolution;

Moved by COUNCILLOR KOEBEL | Seconded by COUNCILLOR SAKAL

That the Council of the Town of Hanover support the recommendation of the Municipality of Wawa calling upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000.

CARRIED

Respectfully,



Tanya Patterson
Deputy Clerk

cc: Honourable Alex Ruff, MP Bruce-Grey-Owen Sound
Association of Fire Chiefs of Ontario
The Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 7, 2023

Resolution # RC23265	Meeting Order: 10
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>Jim Al</i>

WHEREAS Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities; in addition, approximately 8,000 essential search and rescue volunteers respond to thousands of incidents every year; and

WHEREAS many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting; and;

WHEREAS without volunteer firefighters and search and rescue volunteers, thousands of communities in Canada would have no fire and emergency response coverage; and;

WHEREAS in 2013, the federal government initiated a tax credit recognizing these individuals, and calling on the federal government to increase this tax credit from \$3,000 to \$10,000; and;

WHEREAS volunteer firefighters account for 71% of Canada's total firefighting essential first responders;

- The tax code of Canada currently allows volunteer firefighters and search and rescue volunteers to claim a \$3,000 tax credit if 200 hours of volunteer services were completed in a calendar year;
- This works out to a mere \$450 per year, which we allow these essential volunteers to keep of their own income from their regular jobs, \$2.25 an hour;
- If they volunteer more than 200 hours, which many do, this tax credit becomes even less;
- These essential volunteers not only put their lives on the line and give their time, training and efforts to Canadians, but they also allow cities and municipalities to keep property taxes lower than if paid services were required;

p.2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

- It would also help retain these volunteers in a time when volunteerism is decreasing.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa call upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000; and;

FURTHERMORE THAT a copy of the resolution be shared with the Association of Fire Chiefs of Ontario, Algoma Mutual Aid Association, Association of Municipalities of Ontario and all Ontario municipalities.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

This document is available in alternate formats.



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, March 19, 2024

Resolution # RC24069	Meeting Order: 12
Moved by: <i>M Hatfield</i>	Seconded by: <i>Cathy Cannon</i>

RESOLVED THAT Council of the Municipality of Wawa does hereby support the Resolution passed by the Township of Amaranth passed on February 23, 2024, regarding pausing advancement on proposed highway 413 and redirect the appropriate \$8 billion cost for Highway 413 to support municipal infrastructure costs and housing construction initiatives, a copy of which is attached hereto and;

FURTHERMORE, BE IT RESOLVED THAT a copy of this Resolution be circulated to Premier Doug Ford, Minister of Infrastructure, Kinga Surma, Association of Municipalities of Ontario (AMO), and all municipalities on Ontario.

RESOLUTION RESULT	RECORDED VOTE		
<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/> DEFEATED	Mitch Hatfield		
<input type="checkbox"/> TABLED	Cathy Cannon		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/> WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL
<i>M Pilon</i>	<i>Maury O'Neill</i>



374028 6TH LINE • AMARANTH ON • L9W 0M6

February 23, 2024

Hon. Doug Ford, Premier of Ontario
Hon. Prabmeet Sarkaria, Minister of Transportation

Sent by email to: Premier@ontario.ca; Minister.mto@ontario.ca

Re: Resolution on Highway 413

At its regular meeting of Council held on February 21, 2024, the Township of Amaranth Council passed the following resolution:

Resolution #: 3

Moved by: G Little

Seconded by: A. Stirk

Whereas the Township of Amaranth recognizes the importance for efficient and effective transportation networks in the Province and;

Whereas, the Province has committed to getting 1.5 millions home built within the next 10 years or less.

BE IT RESOLVED THAT:

The Township of Amaranth request that the Province of Ontario pause advancement on proposed highway 413 and redirect the approximate \$8 billion cost for highway 413 to support municipal infrastructure costs and housing construction initiatives and;

Further be it resolved that at least 50% of those funds be allocated for small urban and rural Ontario with populations less than 50,000. **CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

Copy: Hon. Sylvia Jones, MPP Dufferin-Caledon sylvia.jones@pc.ola.org
Hon. Kinga Surma, MPP Etobicoke Centre kinga.surmaco@pc.ola.org
Dufferin County Municipalities

March 7, 2024

Dear Municipal Leaders:

delivered via email

Re: Alcohol Availability in Ontario

We are writing to share important information regarding alcohol availability in our communities and its potential impact on public health. Enclosed with this letter is a report outlining upcoming changes to alcohol availability in Ontario and highlighting key public health concerns associated with these changes. Additionally, the report provides updates on Northwestern Health Unit's current and upcoming programming aimed at addressing alcohol use within our region.

While recent initiatives by the Government of Ontario aim to increase consumer access to alcohol, we must remain aware of potential risks to public health and safety. Alcohol-related issues are significant challenges within our communities:


- Alcohol is a leading cause of preventable deaths, injuries, violence, and illnesses in Ontario with over 4,000 deaths, 22,000 hospitalizations, and nearly 195,000 emergency department visits annually attributed to alcohol.
- In our region, rates of alcohol consumption exceed provincial averages, particularly among youth. Self-reported data from 2019/20 shows that the proportion of people reporting heavy drinking in our area is 20.2%, statistically higher than the provincial average of 15.6%.
- Our area has disproportionately high rates of emergency room visits and hospitalizations attributable to alcohol-related incidents. In 2021, the rate of emergency room visits due to alcohol in our area was 7,486.6 per 100,000, a staggering 13 times higher than the province.


Despite the belief that alcohol generates substantial revenue, when considering expenses like healthcare, lost productivity, and enforcement, it results in a net cost to taxpayers overall. In 2020, alcohol generated \$5.162 billion in revenue for Ontario, the province spent \$7.109 billion on alcohol-related harms, resulting in a \$1.947 billion deficit ([Canadian Alcohol Policy Evaluation 3.0](#)). Furthermore, as you're likely aware, alcohol (and access to it) is also a significant factor in policing costs in local municipalities.


As we navigate these challenges, collaboration among stakeholders, including municipalities, local MPs, and MPPs, is crucial. By working together, we can strengthen public health initiatives and policies aimed at reducing alcohol-related harms. We invite you to review the attached report for insights into the local implications of alcohol-related policies and programming. Thank you for your attention to this matter, and we look forward to the opportunity to work together for the well-being of our residents.

Sincerely,


Dr. Kit Young Hoon
Medical Officer of Health


Marilyn Herbacz
Chief Executive Officer


Doug Lawrance
Board of Health Chair

 Northwestern Health Unit www.nwhu.on.ca	REPORT TO THE BOARD OF HEALTH	
	Meeting Date	March 1, 2024
	Reference #	2024.03.01-10.3
	Title	Alcohol Availability in Ontario
	Submitted by	Jessica Kivell, Manager Substance Use and Injury Prevention; Randi Casey, Health Promoter

PURPOSE

The purpose of this report is to inform the BOH of upcoming changes to alcohol availability in Ontario, to outline key public health concerns related to the change and to update the BOH on current and upcoming programming related to alcohol use.

BACKGROUND

Since 2015, the Government of Ontario has worked to increase the availability and affordability of alcohol in the province to offer greater "choice and convenience" for consumers. These changes include, but are not limited to:

- 450 new retail outlets across Ontario since 2015 (including 191 LCBO Convenience Outlets and 87 grocery stores),
- allowing beer and wine to be sold at farmer's markets,
- allowing restaurants and bars to include alcohol in delivery and take-out orders,
- extending the retail sale hours from 7am to 11pm, and
- reducing the minimum drink price at licensed establishments.¹

In December 2023 and February 2024, the Government announced further changes, allowing alcohol to be sold in corner stores by 2026² and stopping the scheduled beer tax increase.³

These changes are contrary to what we know about best practice for reducing alcohol-related harms.

REFERENCES (LEGISLATION, REGULATIONS, STRATEGIC PLAN, OTHER)

The following are examples of NWHU's role in alcohol-related programming:

Ontario Public Health Standards (June 2021)⁴

Substance Use & Injury Prevention: **Requirement 2.** The board of health shall develop and implement a program of public health interventions using a comprehensive health promotion approach that addresses risk and protective factors to reduce the burden of preventable injuries and substance use in the health unit population.

NWHU Strategic Plan (2023-2026)⁵

Strategy: Improve population health outcomes, particularly for those who experience the greatest barriers to health.

Goals: Advance priorities on mental health promotion, wellness, and addictions.

- Renew the NWHU Mental Health Promotion & Wellness Strategy with input from local stakeholders.
- Improve child and youth mental health and wellness.
- Support the development and implementation of comprehensive harm reduction programming.

DISCUSSION & RISK ANALYSIS

Alcohol is a leading cause of preventable deaths, injuries, violence, and illnesses. According to Public Health Ontario, there are more than 4,000 deaths, 22,000 hospitalizations and close to 195,000 emergency department visits due to alcohol in the province every year.⁶

The relationship of alcohol to mental health and well-being is well documented. Alcohol dependence has been associated with clinical depression, and individuals with co-occurring mental illness and alcohol use problems have an increased risk of suicide attempts. Alcohol misuse and alcohol disorders have a significant impact on families and children, including increased violence at home, increased fetal alcohol spectrum disorder, and increased childhood trauma.⁷

Local Trends

In the NWHU catchment area, we continue to see rates of alcohol consumption that are higher than the provincial average.

NWHU Self-reported data from 2019/20 reveals higher heavy drinking rates than the province:

- Proportion of people reporting heavy drinking in the NWHU is 20.2%, statistically higher than the province (15.6%).⁸

Youth in our region also have high rates of consumption. According to the 2023/23 COMPASS report:

- 41% reported drinking alcohol in the past month
- 26% reported binge drinking in the past month (consuming 5 drinks of alcohol or more on one occasion), compared to the 15% Ontario average
- 14% reported riding in a vehicle when the driver had been drinking alcohol, in the past month⁹

The NWHU catchment area also has the highest rates in the province for ER visits and hospitalizations attributable to alcohol:

- ER visits due to alcohol: NWHU rate of 7,486.6 per 100,000 in 2021, **13 times as high as the provincial rate** of 543.3 per 100,000¹⁰
- Hospitalization due to alcohol: 1,498.9 per 100,000, **7 times as high as the provincial rate** of 210.9 per 100,000¹¹

Effective Policy Levers: If we want to decrease harms, we need to strengthen public policy.

Evidence-based policy levers for reducing substance use-related harms are well known. Addressing the following areas through regulations and harm reduction measures will shape the impact alcohol has on individuals and communities:

- Retail density and availability;
- Pricing and taxation;
- Advertising and marketing;
- Education and awareness;
- Treatment and other clinical interventions;
- Implementation and enforcement of harm reduction measures (drinking and driving, server training, etc.);
- Surveillance and reporting
- Implementation of a comprehensive alcohol strategy.⁷

Availability

We know from experience in Ontario that increased alcohol availability leads to increased consumption, and increased harm. A study comparing the number of emergency visits attributable to alcohol in the two years pre-deregulation of alcohol in Ontario (2013 and 2014) with the number of emergency visits attributable to alcohol in the two years post-deregulation (2016 and 2017) revealed that the number of visits had increased by more than 24,000 (17.8%) after post-deregulation.¹² Allowing alcohol to be sold at convenience stores will add 8,500 new sales locations in Ontario.²

Financial Costs

Consumption of alcohol costs the Canadian economy. Government revenues from alcohol of \$13.5 billion in 2020 were outweighed by healthcare, lost productivity, criminal justice, and other direct costs of \$19.7 billion: a deficit of almost \$6.2 billion.¹³

An effective policy lever for reducing alcohol related harms is adjusting the excise tax to inflation. According to the Canada Revenue Agency (CRA), the rates of excise duty on beer are adjusted annually on April 1 based on changes to the Consumer Price Index. Starting April 1, 2024, the federal tax is set to increase 4.7%, while in Ontario, the excise tax has been halted since 2018, and the provincial government has confirmed that there will be no increase in 2024. If the government fails to adjust excise tax to inflation, it effectively makes alcohol less expensive than other goods.

Alcohol policies need to be based on the health and well-being of our communities and not as tools to increase revenue from sales if we want to reduce alcohol-related harms.⁷

Alcohol Guidance

In 2023, Canada released new [Guidance on Alcohol and Health](#) which replaced the low risk alcohol drinking guidelines. The guidance provides evidence-based advice to help people make informed decisions about their health. Key points from the guidance include:

- There is a continuum of risk associated with weekly alcohol use where the risk of harm is:
 - **0 drinks per week** — Not drinking has benefits, such as better health, and better sleep.
 - **2 standard drinks or less per week** — You are likely to avoid alcohol-related consequences for yourself or others at this level.
 - **3–6 standard drinks per week** — Your risk of developing several types of cancer, including breast and colon cancer, increases at this level.
 - **7 standard drinks or more per week** — Your risk of heart disease or stroke increases significantly at this level.
 - **Each additional standard drink** radically increases the risk of alcohol-related consequences.
- Consuming more than 2 standard drinks per occasion is associated with an increased risk of harms to self and others, including injuries and violence.
- When pregnant or trying to get pregnant, there is no known safe amount of alcohol use.
- When breastfeeding, not drinking alcohol is safest.
- No matter where you are on the continuum, for your health, less alcohol is better.

Drinking less is better

We now know that even a small amount of alcohol can be damaging to health.

Science is evolving, and the recommendations about alcohol use need to change.

Research shows that no amount or kind of alcohol is good for your health. It doesn't matter what kind of alcohol it is—wine, beer, cider or spirits.

Drinking alcohol, even a small amount, is damaging to everyone, regardless of age, sex, gender, ethnicity, tolerance for alcohol or lifestyle.

That's why if you drink, it's better to drink less.

What we are currently doing to address alcohol use in the NWHU catchment area:

- Yearly check-ins with municipalities to encourage them to review and strengthen their Municipal Alcohol Policies.

- Substance use regional lead participation on OPHA's alcohol workgroup.
- Partnered with TBDHU to develop a campaign that highlights the correlation between alcohol consumption and cancer (see www.straightupfacts.ca). Campaign launched in Jan 2024. Campaign materials were shared with healthcare providers in the region, and on social media. See Appendix C for sample campaign materials.
- Promotion of provincial/national campaigns including CCSA's [Drink Less Live More](#) campaign that highlights Canada's Guidance on Alcohol and Health.
- Substance use prevention initiatives with youth including PreVenture.
- Provide education to school-aged youth, young adults and riskier drinkers about the harms associated with different levels of alcohol use, impaired driving, fetal alcohol syndrome, and alcohol poisoning.
- Hands-on activities in schools and at community events (alcohol goggles and standard drink size activity)
- Participation on community coalition groups that aim to reduce substance related harms such as Community Safety and Well-being committees and FASD coalitions.

Next Steps:

- Our epidemiologist is currently gathering up-to-date baseline data for our region. This information will help us monitor trends over time.
- We have secured a Masters of Public Health student who will investigate alcohol de-normalization best practices and develop a recommendation plan for NWHU to begin shifting the culture of alcohol in northwestern Ontario.
- Continue ongoing work in 2024, as listed above.

RECOMMENDATIONS

- That a letter on the issue of alcohol and the contents of this report are shared in a written document with municipalities, local MPs and MPPs.
- That the report from the Manager of Substance Use and Injury Prevention be received.

APPENDICES

Appendix A – CAMH Evidence Brief

Considering the health and well-being of our communities: Ban alcohol retail expansion in Ontario



Canadian Mental
Health Association
Ontario

Context

Alcohol causes more harms than any other regulated substance. It is also the most consumed substance in Canada. The latest evidence from the Canadian Centre on Substance Use and Addiction reveals alcohol-related harms are much more serious than previously known.¹ Alcohol is a leading cause of preventable deaths, injuries, violence, and illnesses, including at least seven types of cancer.^{2,3}

Alcohol dependence has been associated with clinical depression. Alcohol interacts with some medications used for treating physical and mental illnesses, including depression. People with mental illness have much higher rates of addiction than people in the general population, and people with an addiction have much higher rates of mental illness. People with co-occurring mental illness and alcohol use problems have an increased risk for thoughts of suicide, suicide attempts, and suicide.⁴

In Ontario alone, healthcare costs associated with alcohol increased 35 per cent per cent over a decade, from \$1.73 billion in 2010 to \$2.3 billion in 2020.⁵

The health impacts of alcohol disproportionately affect women, and lower income communities even when there is less alcohol use in the community. While alcohol can impact people in different ways, anyone can experience the continuum of risk associated with alcohol consumption.

Despite the growing evidence on the harms of alcohol consumption, both the availability and sales of alcohol in Ontario have been increasing since 2015 as a result of regulatory changes.⁶ On average, every year in Ontario, there are an estimated 4,330 deaths, 22,009 hospitalizations and 194,692 emergency department visits attributable to alcohol among people aged 15 and older.⁷

4,330



Deaths

22,009

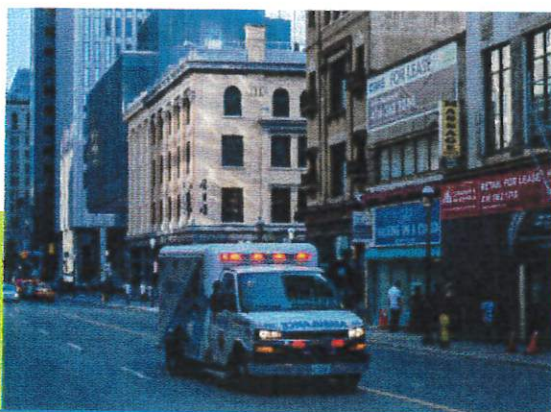


Hospitalizations

194,692



Emergency
department visits



Background

The 2023 guidance on alcohol and health provides significantly different recommendations from the previous 2011 guidelines for lowering risks from drinking alcohol, including the information that more than two standard drinks per week has the potential to increase health risks.⁸

Alcohol policies need to be based on the health and well-being of our communities and not as tools to increase revenue from sales if we want to reduce alcohol-related harms. In comparison to all other substances, including tobacco, alcohol is the most burdensome substance and cost Ontario \$7.11 billion in 2020 due to lost productivity, healthcare, criminal justice and other direct costs.⁹ The 2023 Canadian Alcohol Policy Evaluation (CAPE) report card for Ontario which assessed 11 policy domains that work together to prevent and reduce different alcohol harms, scored a failing grade of 40 per cent, down from 55 per cent in 2019.¹⁰

Alcohol cost Ontario
\$7.11 billion
in 2020⁹



Effective policies reduce alcohol-related harms

Evidence-based policy levers for reducing substance use-related harms are well known. Addressing the following areas through regulations and harm reduction measures will shape the impact alcohol has on individuals and communities

- Retail density and availability;
- Pricing and taxation;
- Advertising and marketing;
- Education and awareness;
- Treatment and other clinical interventions;
- Implementation and enforcement of harm reduction measures (drinking and driving, server training, etc.);
- Surveillance and reporting
- Implementation of a comprehensive alcohol strategy.

The rigour of regulatory controls within these policy areas work together to determine alcohol related harms in communities. While all policy areas are equally important, we draw attention to four domains for action: retail, marketing, treatment, and a comprehensive provincial alcohol strategy.


Recommendation 1: Ban alcohol retail expansion in Ontario



Expanding alcohol availability increases the amount of alcohol purchased by Ontarians.

Increased retail availability of alcohol creates an environment that contradicts a public health approach to substance use. Evidence shows that increasing alcohol retail density leads to several negative health outcomes including violence, injuries, alcohol-related crashes, and death by suicide.¹¹ These negative impacts are particularly pronounced in young adults.


Ontario has been increasing access to alcohol through retail expansion since 2015. Additional retail expansion to include other convenience stores is unnecessary and will only cause further alcohol-related harms.



Recommendation 2: Strengthen controls on advertising and marketing of alcohol, especially to young people

Marketing and promotion of alcohol encourages higher-risk alcohol consumption.

Alcohol is marketed on multiple platforms, including social media, labelling of alcohol containers, and via sponsored events. Alcohol is consumed responsibly by many people from diverse backgrounds. However, marketing alcohol as a way of life that includes glamour, joy, excitement, vitality, and as a behaviour that is essential for social gatherings, is detrimental and yet widespread in Canada. Such marketing encourages higher risk alcohol consumption, and drinking at an earlier age. Youth, young adults, pregnant people, and other vulnerable individuals, including people living with addictions and mental health concerns, are most impacted by alcohol consumption.¹²



Recommendation 3: Prioritize public awareness and access to treatment options

Increasing awareness about alcohol-related harms and when to seek treatment is an important part of a public health approach to alcohol use. Canada's new [Guidance on Alcohol and Health](#) is an important tool that should be promoted widely, especially with youth and young adults in mind. Mandatory labelling of all alcoholic beverages with the number of standard drinks in a container, and health warnings, similar to what is required for cannabis products, will support public awareness of how alcohol can negatively effect one's health and well-being.

Resources for individuals to access treatment without delay, and funding community-based supports for individuals experiencing harms from alcohol is fundamental to providing a supportive environment in our communities. There are a range of evidence-based treatment types and settings, including Rapid Access Addiction Medicine clinics, community care, withdrawal management centres, and continuing care programs in the continuum of treatment options. It is critical that harm reduction-based treatment approaches are fully funded so that individuals can seek the best option for successfully completing treatment.



Recommendation 4: Create and implement a comprehensive alcohol strategy for Ontario

Alcohol should be addressed as a public health issue with clearly outlined goals and strategies to reduce harms and mitigate risks. Implementing a government endorsed and funded evidence-based alcohol strategy that is independent of industry interests will support efforts to prevent health risks associated with alcohol use and reduce the burden of alcohol harms. A provincial alcohol strategy can provide the framework for a concerted effort to support and validate harm reduction policies pertaining to retail density and availability, pricing and taxation, advertising and marketing, public education, screening and treatment, enforcement of harm reduction, and surveillance and reporting. A shift in alcohol use culture is required to reverse the increasing harms from alcohol, and a comprehensive strategy is fundamental to achieving it.

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Canada's Guidance on Alcohol and Health

Guidance to support people in Canada to make informed decisions about alcohol and consider reducing their alcohol use

A standard drink means:

 **Beer**
 341 ml (12 oz) of beer
 5% alcohol

or

 **Cooler, cider, ready-to-drink**
 341 ml (12 oz) of drinks
 5% alcohol

or

 **Wine**
 142 ml (5 oz) of wine
 12% alcohol

or

 **Spirits**
 (whisky, vodka, gin, etc.)
 43 ml (1.5 oz) of spirits
 40% alcohol

To reduce the risk of harm from alcohol, it is recommended that people living in Canada consider reducing their alcohol use.

Alcohol Consumption Per Week

0 drinks per week
 Not drinking has benefits, such as better health and better sleep.

No risk

0 

1 to 2 standard drinks per week
 You will likely avoid alcohol-related consequences for yourself and others.

Low risk

1 
 2 

3 to 6 standard drinks per week
 Your risk of developing several different types of cancer, including breast and colon cancer, increases.

Moderate risk

3 
 4 
 5 
 6 

7 or more standard drinks per week
 Your risk of heart disease or stroke increases.
 Each additional standard drink
 Radically increases the risk of these alcohol-related consequences.

Increasingly high risk

7 
 8 
 +  ++



Alcohol Consumption Per Day

If you are going to drink, don't exceed 2 drinks on any day.
 Drinking less benefits you and others. It reduces your risk of injury and violence, and many health problems that can shorten life.



Pregnant, Trying to Get Pregnant or Breastfeeding

During pregnancy or when trying to get pregnant, there is no known safe amount of alcohol use.
 When breastfeeding, not drinking alcohol is the safest.



Sex and Gender

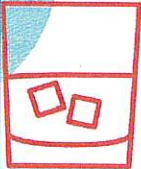
Health risks increase more quickly at 7 or more standard drinks per week for females.
 Overall, far more injuries, violence and deaths result from men's drinking.



The Canadian Centre on Substance Use and Addiction was commissioned by Health Canada to produce Canada's Guidance on Alcohol and Health. This document is a summary for the public of the new guidance. For more information, please visit www.ccsa.ca.

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Outreach letter




Straight Up Facts Campaign

For organizations interested in raising public awareness of alcohol consumption and cancer risk.


Background:

Many people don't know about the link between alcohol and cancer. Recent findings from Canada's new Guidance on Alcohol and Health showed even low levels of alcohol consumption increases risk for chronic diseases, including cancer. The "Straight Up Facts" campaign by the Thunder Bay District Health Unit and the Northwestern Health Unit is **launching January 22, 2024**. This public health campaign aims to raise awareness of the link between alcohol use and cancer and to empower individuals to make informed decisions about their health when it comes to alcohol use.




On January 22 support the campaign by:


- Displaying promotional posters
- Making rack cards and pens available to clients
- Reviewing the webpage and digital fact sheet
- Sharing information with clients on how to reduce alcohol use and connecting to supports
- Following NWHU on social media



For inquiries or assistance with promoting this campaign, please contact Randi Casey at: **807-468-3147, ext. 301227** or **rcasey@nwhu.com**




Northwestern Health Unit



Thunder Bay District Health Unit

Get the straight up facts.
straightupfacts.ca

Live on
Jan 22



Alcohol & Cancer

Frequently Asked Questions

Does drinking really cause cancer?

Yes, research shows that drinking alcohol is linked to an increased risk of several types of cancer. Alcohol is a carcinogen, which means it is known to cause cancer in humans. In Canada, drinking alcohol is linked to about 7,000 cases of cancer each year.¹

This does not mean that everyone who drinks alcohol will develop cancer. However, the chance of developing cancer is higher among people who drink alcohol, especially among those who drink more than two standard drinks per week.

How does alcohol increase the risk of cancer?

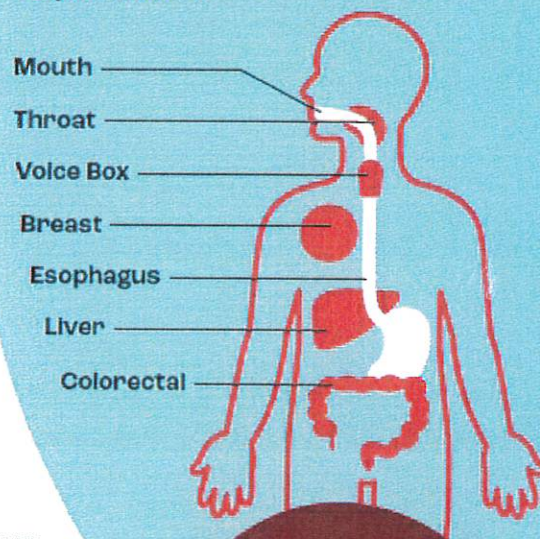
Drinking alcohol can increase the risk of cancer in a few ways. All alcoholic drinks have something called ethanol (ethyl alcohol). When our bodies break down ethanol, it damages DNA and stops our bodies from fixing it. That damage over time may cause cancer.

Alcohol use can also affect the risk of cancer in other ways by:

- Raising blood levels of certain hormones such as estrogen, a risk factor for breast cancer
- Making it easier for other toxins, like those found in tobacco smoke, to pass through the mouth and into the bloodstream
- Lowering the body's ability to process and absorb important nutrients, such as folate, which are needed for cells to stay healthy

Which types of cancer are associated with drinking alcohol?

There is strong evidence that drinking alcohol raises the risk of many types of cancers, including cancers of the breast, colon, rectum, mouth and throat (pharynx), liver, esophagus (food pipe) and larynx (voice box).²



Did you know?

Drinking 2 to 3 alcoholic drinks per day doubles the risk of developing cancer of the esophagus.²



Get the straight up facts.
straightupfacts.ca

2024

What is a standard drink?



Beer
341 ml (12oz) of beer
5% alcohol



**Cooler, older,
ready-to-drink**
341 ml (12oz) of drinks
5% alcohol



Wine
142 ml (5oz) of wine
12% alcohol



Spirits
(whisky, vodka, gin, etc.)
43 ml (1.5oz) of spirits
40% alcohol

What are the health benefits to drinking alcohol?

You may have heard that drinking small to moderate amounts of alcohol, such as a glass of red wine a day, can be good for the heart. However, the latest evidence does not back this up. There is no clear evidence to support the idea that drinking red wine lowers the risk of cancer. Drinking more than two alcoholic drinks per week puts someone at moderate risk for cancer as well as other diseases like liver disease and cardiovascular disease.³

Is it true that alcohol affects women and men differently?

Too much alcohol can take a toll on anyone's health, regardless of their sex or gender identity. However, research has shown that there are biological differences in the ways that women and men process alcohol. For example, women absorb more alcohol in their bloodstream even when drinking the same amount of alcohol as men.⁴ These biological differences mean that women may have more damage and disease at lower levels of alcohol use than men.

How much alcohol is considered safe?

There is no safe level of alcohol use when it comes to cancer risk. Even small amounts of alcohol can raise the risk of certain cancers. The less alcohol a person drinks, the better.

Does the type of alcohol matter when it comes to cancer risk?

No, the type of alcohol you drink does not matter when it comes to cancer risk. Beer, wine, and spirits all contain ethanol, which can raise your risk of cancer. What matters is the total amount and how often you drink alcohol, not the type of drink.

Resources and Supports

If you want to cut down, there are digital supports and online communities to get you started and keep you motivated. If you are concerned about your drinking, you're not alone. Help is available.

Talk to your health care provider, or try one of the supports listed at:
straightupfacts.ca



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Adapted with permission from BC Cancer http://www.bccancer.bc.ca/prevention/Documents/Prevention_AlcoholCancerFactSheet_20230420_Final.pdf

Sample Social Media Ads



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**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
January 19, 2024
Virtual

PRESENT: Doug Lawrance, Janelle Zacharias, Wendy Brunetta, Lucille MacDonald
Jamie Kristoff, Bob Bernie, Trudy Sachowski, Nicole Brown

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

Julie Slack, Manager – Chronic Disease Prevention & School Health
Zoe Brenner, Public Health Dietitian
Sandra Krikke, Acting Manager – Infectious Diseases

REGRETS: Bekkie Vineberg

ABSENT:

1. CALL TO ORDER

Interim Chair, Marilyn Herbacz, called the meeting to order at 8:30am

2. ELECTION OF OFFICERS

At this time, it must be noted that the Board of Health Constitution, ByLaw #1, provides for the following:

- a) Before a vote, a candidate may remove their name from the ballot;
- b) In a call for further nominations, a member may add their name from the ballot.
- c) Before the vote for each office, a candidate may address the Board on their own behalf for a total of three (3) minutes.
- d) When there is an alPHA representative on the Board of Health, that person will hold a seat on the Executive Committee.

Office of Chair

As there were no further nominations, the Chair of the election declared that Doug Lawrance be acclaimed to the position of Chair of the Board of Health for the year 2024.

Office of Vice-Chair

As there were no further nominations, the Chair of the election declared that Wendy Brunetta be acclaimed to the position of Vice-Chair of the Board of Health for the year 2024.

Executive Committee Member

As there were no further nominations, the Chair of the election declared that Bob Bernie be acclaimed to the position of Executive Committee Member for the year 2024.

Marilyn Herbacz passed the Chair to Doug Lawrance at 8:44am. Newly re-elected Chair, Doug Lawrance offered appreciation on behalf of the Board of Health to Nicole Brown, Executive member for 2023 whose provincial appointment to the BOH expires March 10,

2024. Nicole has opted not to seek reappointment and has been an invaluable member of the Board since 2020.

3. APPROVAL OF AGENDA

Motion / Resolution: # 01-2024 CARRIED	J. Kristoff J. Zacharias
THAT the Agenda for the Board of Health meeting dated January 19, 2024 be approved.	

4. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
None declared.

5. MINUTES OF BOARD OF HEALTH MEETING, DECEMBER 1, 2023,

Motion / Resolution: # 02-2024 CARRIED	W. Brunetta T. Sachowski
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held December 1, 2023 be approved as written.	

6. PROGRAM PRESENTATIONS

Sandra Krikke, Acting Manager of Infectious Diseases joined the meeting for a presentation on her program area: Infectious Diseases with an update on Invasive Group A Strep (iGAS).

Sandra Krikke left the meeting at 9:11am

7. IN CAMERA

Motion / Resolution: # 03-2024 CARRIED	T. Sachowski J. Zacharias
<p>THAT pursuant to section 239 of the <i>Municipal Act</i>, the Board of Health move to an in-camera session at 9:12am to discuss:</p> <ul style="list-style-type: none"> • Education/Orientation session for Board members (2 items: Monitoring Food Affordability; Strengthening Public Health) • Labour Relations or Employee Negotiations (1 item: Dental Positions) 	

Nicole Brown left the meeting at 9:59am

Julie Slack and Zoe Brenner joined the meeting at 9:13am and left at 10:07am

Motion / Resolution: # 04-2024 CARRIED	B. Bernie J. Kristoff
THAT the Board of Health move out of its closed session and resume the regular meeting at 10:45am	

Motion / Resolution: # 05-2024 CARRIED	T. Sachowski J. Zacharias
<p>WHEREAS Northwestern Health Unit has, since 2011 provided a unique Dental Health program in the north including the Healthy Smiles Ontario program and the operation of the Mobile Dental Office; and</p> <p>WHEREAS in the years between 2019 and 2024, Dental Health program expanded with the support of community partners and with the addition of private and Province-led oral health initiatives; and</p> <p>WHEREAS significant support offered by a contracted Dental Consultant ceased upon the Dentist's retirement in 2020, with this work falling to the program manager and other members of the Dental Health team; and</p> <p>WHEREAS the addition of additional classifications within the program would alleviate pressures and support the increased demands on the program; and</p> <p>WHEREAS the funding allocations to support additional classifications are available within the Dental Health program budget with an estimated cost of \$53,747 for 2024, subject to step and cost of living increases going forward;</p> <p>NOW THEREFORE, BE IT RESOLVED THAT the Board of Health for the Northwestern Health Unit approve the creation of three new classifications within the Dental Health program:</p> <ol style="list-style-type: none"> 1. Dental Program Specialist, to be aligned with the Senior Public Health Inspector and Speech Language Program Specialist salary grids; 2. Certified Dental Assistant and Educator, to be aligned with the Health Promoter and Student Support Navigator salary grids; 3. Non-Certified Dental Assistant and Educator, to remain on the Health Educator salary grid, <p>To be implemented effective January 1, 2024.</p>	

8. aIPHa UPDATES

Trudy Sachowski, aIPHa Representative spoke about her work with aIPHa, including aIPHa's work with the Provincial Budget process for which they have done some deputations and a paper on the topic.

The AMO Health Transformation Task Force continues to meet with Trudy and Doug participating. This group makes recommendations to AMO: a recommendation has been put forward to the Province and was included in the meeting package. This was highlighted to note how public health continues to be brought to the forefront.

The alPha Winter Symposium will be held virtually February 14-16. It is expected that there will be a lot of good information shared through facilitated sessions at the event and members are encouraged to attend.

Received a letter from the CMOH thanking alPha and Boards of Health for their participation in the Strengthening Public Health strategy.

Trudy has been invited by the Speaker of the House to attend an event at Queen's Park in her role on alPha in April which offers opportunities to converse with elected leaders about public health.

alPha's June AGM and Conference will be held in Toronto June 5-7. Information on this is forthcoming and attendance will be determined at an upcoming BOH meeting.

Motion / Resolution: # 06-2024 CARRIED	J. Kristoff J. Zacharias
THAT the January 2024 alPha Representative Report be received.	

Motion / Resolution: # 07-2024 CARRIED	W. Brunetta J. Zacharias
THAT the following Board of Health members be approved to attend the 2024 alPha Winter Symposium being held virtually February 14-16, 2024: <ul style="list-style-type: none"> - Trudy Sachowski - Doug Lawrance - Lucille MacDonald - Wendy Brunetta <p>AND FURTHER THAT all fees be covered by Northwestern Health Unit.</p>	

9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2024.01.19-9.1 the report will be kept on file.*

Marilyn shared that NWHU is working with a new auditor – BDO – as appointed by the City of Kenora; NWHU under the Municipal Act and ByLaw#1 adopt the auditor appointed by its largest obligated municipality. NWHU plans to take steps to remove itself from this process to appoint its own auditor at the end of the existing contract with BDO.

It is expected that our audit costs will increase based on some changes in regulation, in addition to a separate audit on the MCCSS programs, which runs on a different fiscal year.

NWHU has completed recruitment for the newly created Director position. The successful applicants are:

- Director of Corporate Services: Alexie Schussler
- Director of Health Promotion: Alex Berry
- Director of Health Protection: Donna Stanley

MNP will support NWHU in the transition and implementation of this new layer. Meetings have begun to get this work underway.

Corporate Service departments will begin reporting quarterly to the Board of Health rather than monthly within the CEO and Finance Report.

ONA has issued their Notice to Bargain, as their contract expires in March 2024. Bargaining will commence in the coming months.

9.2 2024 Board of Health Budget Marilyn Herbacz, CEO. Reference #2024.01.19-9.2 the report will be kept on file.

Marilyn shared the Board of Health budget for 2024 which was revised based on the 2023 actuals, and included an amount in light of the fact that the MOH and CEO Performance Appraisals will take place this year. As in previous years, any overages will be covered with gap dollars.

Motion / Resolution: #08-2024 CARRIED	J. Zacharias T. Sachowski
<p>THAT the following Corporate Administration Reports be received:</p> <ul style="list-style-type: none"> - 2024.01.19-9.1 CEO & Finance Report - 2024.01.19-9.2 2024 Board of Health Budget 	

9.3 Appointment and Delegation of Head of Institution for MFIPPA

Motion / Resolution: #09-2024 CARRIED	T. Sachowski B. Bernie
<p>THAT for the year 2024 and in accordance with Northwestern Health Unit Policy, 'Freedom of Information Requests,' the Board of Health appoints Doug Lawrance, as Northwestern Health Unit's "Head of the Institution" for the <i>Municipal Freedom of Information and Protection of Privacy Act, 1989</i>.</p> <p>AND FURTHER THAT all powers and duties of the "Head of the Institution" under the <i>Municipal Freedom of Information and Protection of Privacy Act, 1989</i>, be delegated to the Chief Executive Officer.</p>	

9.3 Bank Signing Authority for 2024

Motion / Resolution: #10-2024 CARRIED	J. Kristoff L. MacDonald
<p>THAT the Board of Health for the Northwestern Health Unit authorizes:</p> <p>Chair: Doug Lawrance Member: Bob Bernie Medical Officer of Health: Dr. Kit Young Hoon Chief Executive Officer: Marilyn Herbacz Director of Corporate Services: Alexie Schussler</p> <p>To be bank signing authority for the Northwestern Health Unit, effective January 19, 2024</p>	

10. PUBLIC HEALTH PROGRAMS

- 10.1 Medical Officer of Health Update** *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2024.01.19-10.1; the Report will be kept on file.*

Dr. Young Hoon noted that Respiratory Illness continues to circulate in the region.

The Board expressed their appreciation for the level of detail and professionalism in the regular reports from the MOH and CEO.

Motion / Resolution: # 11-2024 CARRIED	B. Bernie J. Kristoff
<p>THAT the following Public Health Program Reports be received:</p> <ul style="list-style-type: none"> 2024.01.19-10.1 Medical Officer of Health Update 	

11. NEXT MEETING DATE

March 1, 2024; 8:30am – Microsoft Teams

12. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 11:31am

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS1..... DAY OFMARCH.....2024


MEETING CHAIR, BOARD OF HEALTH


RECORDER

**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
December 1, 2023
Virtual

PRESENT: Doug Lawrance, Janelle Zacharias, Wendy Brunetta, Lucille MacDonald
Bekkie Vineberg, Jamie Kristoff, Bob Bernie, Trudy Sachowski

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS:

Jessica Kivell, Manager – Substance Use & Injury Prevention
Julie Slack, Manager – Chronic Disease Prevention & School Health

REGRETS: Nicole Brown

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 10:02am.

2. APPROVAL OF AGENDA

Motion / Resolution: # 94-2023 CARRIED	W. Brunetta J. Kristoff
THAT the Agenda for the Board of Health meeting dated December 1, 2023 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
None declared.

4. CHAIR'S ACTIVITY REPORT

Doug Lawrance shared his NWHU-related activity since the last meeting,

**5. MINUTES OF BOARD OF HEALTH MEETING, OCTOBER 27, 2023, SPECIAL MEETING
HELD NOVEMBER 7, 2023, and SPECIAL RESOLUTION OF NOVEMBER 15, 2023**

Motion / Resolution: # 95-2023 CARRIED	T. Sachowski B. Bernie
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held October 27, 2023, and special meeting held November 7, 2023, and Special Resolution and Report of November 15, 2023 be approved as written.	

6. PROGRAM PRESENTATIONS

Jessica Kivell, Manager of Substance Use & Injury Prevention, and Julie Slack, Manager of Chronic Disease Prevention & School Health joined the meeting for a joint presentation on their program areas.

Jessica Kivell and Julie Slack left the meeting at 10:35

7. IN CAMERA

Motion / Resolution: # 96-2023 CARRIED	B. Vineberg J. Kristoff
<p>THAT pursuant to section 239 of the <i>Municipal Act</i>, the Board of Health move to an in-camera session at 10:35am to discuss:</p> <ul style="list-style-type: none"> • Education/Orientation session for Board members (2 items: Provincial Announcements; 2024 Budget) 	
Motion / Resolution: # 97-2023 CARRIED	T. Sachowski J. Zacharias
THAT the Board of Health move out of its closed session and resume the regular meeting at 11:38am	

8. alPha UPDATES

The 2024 alPha Fall Symposium was held November 24, 2023 with pre-symposium sessions held in the days prior, including topics such as Risk Communications, Human Rights Based Frameworks in the Workplace, and Public Health Merger Experiences. alPha Representative, Trudy Sachowski, moderated a panel related to the Ontario Not for Profit Corporations Act.

Trudy also participates on the AMO Health Transformation Task Force on behalf of the alPha Board of Directors.

Motion / Resolution: # 98-2023 CARRIED	L. MacDonald W. Brunetta
THAT the November 2023 alPha Representative Report be received.	

9. EXECUTIVE COMMITTEE MEETING

Executive Committee Chair, Wendy Brunetta, provided a verbal update of the meeting held November 21, 2023 at which the committee reviewed the draft 2024 budget and the process to date for the joint voluntary merger committee based on the Board of Health resolution passed on November 15, 2023 by both NWHU and TBDHU.

Motion / Resolution: # 99-2023 CARRIED	L. MacDonald J. Zacharias
THAT the verbal report of the Executive Committee Meeting held November 21, 2023 be received.	

10. CORPORATE ADMINISTRATION**10.1 CEO & Finance Report** *Marilyn Herbacz, CEO. Reference #2023.12.01-10.1 the report will be kept on file.*

Marilyn spoke to her written report which included updates from Corporate Administration teams.

Overages in the Board of Health budget, which are due to increased travel and conference attendance by Board of Health members and the alPHa representative, will be covered by gap dollars which are accrued due to staffing vacancies.

It is anticipated that the organizational budget will be fully spent for the year, with gap dollars having been spent on in-year requests made by programs.

10.2 2024 Budget Report *Marilyn Herbacz, CEO. Reference #2023.12.01-10.2 the report will be kept on file.*

Marilyn shared the draft Budget Report and a related presentation with the board in advance of the meeting to enable Board members to reach out with any clarification questions in advance, and to support a fulsome discussion in closed session related to decision points.

Motion / Resolution: #100-2023 CARRIED	W. Brunetta L. MacDonald
<p>THAT the following Corporate Administration Reports be received:</p> <ul style="list-style-type: none"> - 2023.12.01-10.1 CEO & Finance Report - 2023.12.01-10.2 2024 Budget Report 	

Motion / Resolution: #101-2023 CARRIED	B. Vineberg J. Zacharias
<p>THAT the Board of Health for the Northwestern Health Unit approve the 2024 budget totalling 21,900,845 and broken down as follows:</p> <ul style="list-style-type: none"> • Mandatory Cost-Shared Budget <ul style="list-style-type: none"> ◦ Ministry of Health: \$8,763,669 ◦ Municipal Levy: \$2,921,228 • Unorganized Territory 100% Funded: \$2,436,700 • Unorganized Territory Indigenous Partnerships 100% Funded: \$2,052,700 • Ontario Seniors Dental Care Program 100% Funded: \$1,001,500 • Ministry of Health One-time Funding: \$657,372 • Ministry of Community, Children, and Social Services 2024/25: \$2,761,931 • Health Canada: \$279,088 • Interest Income, Other Revenue, & User Fees: \$1,026,658 	

10.3 2024 Municipal Levy

As part of the Province's *Strengthening Public Health* statements in August 2023, they announced a shift back to the previous cost-shared formula (25% municipal / 75% Provincial) will take place for 2024 with a 1% base budget increase for public health units for the next three years.

An important piece of the funding shifts that have taken place is that programs which were previously 100% funded by the province were moved over to the cost-shared model, thereby increasing the dollar amount within this facet of the budget, resulting in an increase to the Municipal Levy. This information will be included in a communication to municipalities when the letters and invoices are sent.

Motion / Resolution: # 102-2023 CARRIED	B. Vineberg J. Kristoff
<p>WHEREAS the <i>Health Protection and Promotion Act</i> specifies that "the obligated municipalities in a health unit shall pay the expenses incurred by or on behalf of the board of health of the health unit in the performance of its functions and duties" and that "in discharging their obligations under subsection (1) [of the HPPA], the obligated municipalities shall ensure that the amount paid is sufficient to enable to board of health to provide or ensure provision of health programs and services in accordance with [the HPPA]";</p> <p>NOW THEREFORE BE IT RESOLVED THAT the total 2024 Municipal Levy for Northwestern Health Unit's 19 obligated municipalities be set at \$2,921,228.</p>	

Motion / Resolution: # 103-2023 CARRIED	T. Sachowski J. Zacharias
<p>WHEREAS the Accumulated Surplus: Current and Reserve Fund Policy states that:</p> <p><i>The goal of the Current Fund is to have an amount approximately equivalent to two (2) months (16.67%) of municipal levy payments for the financial year that was audited. Any excess funds are to be rebated to the obligated municipalities using the same formula under which they were levied in that year.</i></p> <p><i>The Board of Health will estimate the rebate based upon the fourth quarter results and the status of the reserves from the previous year, and will issue a rebate to the obligated municipalities so the amount can be included in both the Board of Health's and the municipalities' audited financial statements.</i></p> <p><i>In addition to reserve funds, the Board of Health may retain a portion of the accumulated surplus (Current Fund) to provide working capital for emergency expenditures, or if significant financial impacts are anticipated that impact Municipalities directly.; and</i></p>	

WHEREAS the Current Fund balance sits at \$1,033,903 as a result of the 2020 estimate of provision for Mandatory Cost-Shared Programs that was overstated by \$610,960; and

WHEREAS the Maximum to be held in the current fund is 2/12 of the total levy (\$414,970.50),

NOW THEREFORE BE IT RESOLVED THAT the Board of Health for the Northwestern Health Unit rebate the total surplus amount of \$619,112.50 to municipalities in two phases: in 2023, rebate \$186,628, and in 2024, use the remaining reserve of \$432,435 to mitigate the impact to the 2024 municipal levy increase.

10.4 2024 Non-Union and Management Increase

Motion / Resolution: # 104-2023 CARRIED	B. Vineberg J. Kristoff
THAT the Board of Health approve a 2.5% salary increase for non-union and management employees effective January 1, 2024.	

11. PUBLIC HEALTH PROGRAMS

11.1 Medical Officer of Health Update *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2023.12.01-11.1; the Report will be kept on file.*

COVID-19 is circulating at a moderate level at this time. The healthcare sector locally is responding without capacity challenges. Influenza and RSV rates in the area are low.

11.2 CDP, School Health, Substance Use & Injury Prevention Annual Update *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2023.12.01-11.1; the Report will be kept on file.*

Motion / Resolution: # 105-2023 CARRIED	W. Brunetta L. MacDonald
THAT the following Public Health Program Reports be received: <ul style="list-style-type: none"> 2023.12.01-11.1 Medical Officer of Health Update 2023.12.01-11.2 CDP School Health, SUIP Annual Update 	

12. 2023 MOH AND CEO ANNUAL ATTESTATION

Under the MOH and CEO policies, the organization's senior leaders attest annually that the work done is in accordance with legislation, the Ontario Public Health standards, and agency policy.

Motion / Resolution: # 106-2023 CARRIED	J. Kristoff J. Zacharias
THAT 2023 MOH and CEO Annual Attestation Report be received.	

13. 2024 BOARD OF HEALTH ELECTIONS

Per the *Health Protection and Promotion Act*, election of officers for the board of health takes place at the first meeting of each year.

BOH members will be asked to indicate their interest in the position of Chair, Vice Chair, and Executive Committee member at large in advance of the meeting in January.

14. AMENDMENTS:**14.1 Attendance at Municipal Conferences**

alPHA member Trudy Sachowski and Marilyn Herbacz have found value for NWHU in attending municipal conferences to network and advocate for public health. Marilyn will attend ROMA and AMO, and Trudy will attend AMO in her role as alPHA Representative for the Board of Health, and as a member of alPHA's Board of Directors, with Board support. Because Trudy is not a municipal councillor, NWHU will be responsible for the costs associated with such attendance.

Motion / Resolution: # 106-2023 CARRIED	B. Vineberg L. MacDonald
THAT the Board of Health support alPHA Representative, Trudy Sachowski to attend the Association of Municipalities of Ontario in August 2024, with all fees and expenses to be covered by NWHU.	

15. NEXT MEETING DATE

January 19, 2023; 8:30am – Microsoft Teams

16. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 12:37pm

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS19..... DAY OFJANUARY.....2024



MEETING CHAIR, BOARD OF HEALTH



RECORDER



The Corporation of the Town of Cobourg

Resolution

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca
Town of Cobourg

Delivered via email
doug.fordco@pc.ola.org
premier@ontario.ca

March 11, 2024

RE: Correspondence from the County of Renfrew regarding the affordability of water and wastewater systems in rural and small urban municipalities

Please be advised that the Town of Cobourg Council, at its meeting held on February 28, 2024, passed the following resolution:

THAT Council support the correspondence from the County of Renfrew regarding the affordability of water and wastewater systems in rural and small urban municipalities; and

FURTHER THAT Council advocate to the Provincial and Federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and

FURTHER THAT Council advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally; and

FURTHER THAT Council direct Staff to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Minister of Infrastructure (Ontario); the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada); the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario); Philip Lawrence, MP, Northumberland-Peterborough South; David Piccini, MPP,



The Corporation of the Town of Cobourg

Resolution

Northumberland-Peterborough South; AMO; ROMA; FCM; and all
Municipalities in Ontario.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

cc. the Honourable Kinga Surma, Minister of Infrastructure (Ontario);
the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and
Communities (Canada);
the Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks
(Ontario);
Philip Lawrence, MP, Northumberland-Peterborough South;
David Piccini, MPP, Northumberland-Peterborough South;
AMO;
ROMA;
FCM; and
all Ontario Municipalities

Town Clerk

From: AMO Events <events@amo.on.ca>
Sent: Monday, March 11, 2024 1:00 PM
To: Town Clerk
Subject: Improved Registration Rate! Cybersecurity for Municipal Councillor's



Cybersecurity for Municipal Councillor's

With the number and frequency of municipal cyber-attacks, municipal leaders must understand their role in ensuring the cyber resilience of their organization, and in leading through a cyber incident.

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to help councillors understand cybersecurity and to make critical decisions related to preventing, preparing for, and responding to cyber security incidents.

This half-day session is comprised of short lectures, guided discussions, and activities focused on understanding the cyber threats and risks posted to municipalities, identify preventative actions and best practices, and define the role of the elected official in cyber security and during incidents.

Date: March 20, 2024 and June 12, 2024

Timing: 9:00am -12:00pm

Location: Virtual Event

Fee: \$300 +HST

Cancellation fee: \$75.00 (up to 1 week prior to event)

Register today.

Inquires: events@amo.on.ca

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Town Clerk

From: AMO Events <events@amo.on.ca>
Sent: Tuesday, March 12, 2024 9:01 AM
To: Town Clerk
Subject: AMO's Advanced Councillor Training Series



AMO's Advanced Councillor Training Series

As an elected official the demands never stop. The expectations to lead, solve problems and build the economic and social sustainability of your community are high. At the same time, this diversity and energy is the beauty of local leadership.

AMO has expanded its councillor education offerings understanding the expectations and demands you face every day. The 3 sessions available through our **Advanced Councillor Training Series** explores everything from creating and maintaining good and ethical governance, strategic planning, community engagement and fiscal sustainability.

Mid-way through your council term is a prime time to hone your skills and revitalize your leadership.

For full information including workshop descriptions, dates and registration visit amoeducation.ca

Advanced Councillor Training Series:

- **[Session 1:](#)**

This training focuses on the ABCD's of governance and leadership. You will explore foundational governance, ethical responsibility, council-staff relations, and code of conduct.

Dates:

- **[March 22, 2024](#)**
- **[May 8, 2024](#)**

- **[Session 2:](#)**

As an elected official, your understanding and approach to planning and leadership will be one of your lasting legacies on your organization and community. This session will look into various elements of leadership and actions you should be undertaking including stewardship, strategic planning and fiscal sustainability.

Dates:

- [May 29, 2024](#)
- [September 25, 2024](#)
- **[Session 3:](#)**

Budget and strategic planning are a great internal exercise but if your constituents and community members don't really understand what you are doing, why you are doing it and how priorities are identified and planned for, well, we all understand what the fallout can look like. This session explores the importance of and options to community engagement and how your leadership in this area is the key ingredient to meaningful and impactful local engagement.

Dates:

- [October 2, 2024](#)
- [November 20, 2024](#)

If you have questions please reach out to events@amo.on.ca

Inquires: events@amo.on.ca

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Town Clerk

From: AMO Events <events@amo.on.ca>
Sent: Friday, March 15, 2024 9:01 AM
To: Town Clerk
Subject: Indigenous Community Awareness Training



Indigenous Community Awareness Training

[April 2, 2024](#)

(space is limited)

An important aspect of strong relationships and collaboration is understanding.

Building on the Memorandum of Understanding (MOU) shared by the Association of Municipalities of Ontario (AMO) and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training that will provide insight and knowledge critical to laying the foundation of effective and meaningful relationships with Indigenous people and community.

The AMO-OFIFC MOU brings both organizations to the table on issues that matter to our communities with the primary mandate to help strengthen the relationship between Ontario's Indigenous and non-Indigenous communities. The AMO-OFIFC Indigenous Cultural Competency Training will provide knowledge and tools to utilize in moving improved and stronger relations forward in Ontario.

We recommend this training as a foundational component of strong local leadership.

About the Session

This session includes both self-paced learning modules and a live virtual component.

Self-paced learning modules

Participants will learn about policy and legislation that have and continue to impact Indigenous individuals, families, and communities. Topics that will be explored include *Early Relationship and Treaties, colonial logics, Residential schools, and the Indian Act*.

The self-paced learning must be completed in advance of the training session.

Applying Learning and Virtual Sessions

Understanding developed through the self-paced learning modules is followed by a 3.5 hour virtual session examining the impact and manifestation of micro and macro aggressions on Indigenous peoples/ through health care, justice education and housing. This session will explore the role of leadership in creating change. Participants will gain insight into *Urban Indigenous Action Plans*, developed by urban, rural and northern communities to help create change and build relationships with Indigenous Communities and how you can potentially apply to your municipality.

Live Virtual Session Training Dates:

April 2, 2024 – 9:00 AM – 12:30 PM

Cost: \$375.00

Availability: This training is **limited to 20 participants** on a first come first serve basis

****A \$75 cancellation fee will be applied one week in advance of the training dates****

Register [here](#)

Inquires: events@amo.on.ca

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Town Clerk

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, March 19, 2024 2:00 PM
To: Town Clerk
Subject: AMO Policy Update – Provincial Government Advocacy Ahead of 2024 Budget



Policy Update – Provincial Government Advocacy Ahead of 2024 Budget

Ontario's provincial and municipal governments share a commitment to making Ontario a leading jurisdiction in innovation, productivity, and social and economic opportunity. AMO's proposed [Social and Economic Prosperity Review](#) would create a provincial-municipal forum to explore new and innovative ways to deliver and finance the services and infrastructure that people and businesses rely on most.

In addition to AMO's proposed Social and Economic Prosperity Review, AMO highlighted for Ministers a number of other critical areas ahead of Budget 2024:

- **[Ministry of Infrastructure](#)**: highlighting investment needs for both growth-related infrastructure and for continued funding levels through programs that address maintenance backlog for existing infrastructure.
- **[Ministry of Municipal Affairs and Housing](#)**: ensuring that housing in Ontario is affordable for low-income residents and that those experiencing homelessness can be housed with the supports they need.
- **[Ministry of Health](#)**: emphasizing growing challenges in accessing health care, the need for investments in public health service delivery, municipal representation for planning and governance on Ontario Health Teams, stronger support of mental health and addictions, leadership from the provincial government in increasing supply of supportive housing and expanding health support for unhoused Ontarians beyond Toronto.
- **[Ministry of Community and Social Services](#)**: emphasizing the impact that social assistance transformation can have across the province, including specific investments in social assistance to support low-income and vulnerable individuals.
- **[Ministry of Long-Term Care](#)**: calling on the province for long-term, predictable funding to support aging communities as well as a provincial, sector-wide health human resources strategy to improve access to health services.
- **[Ministry of Finance](#)**: commenting on recent signals regarding limiting investment opportunities of public pension plans.

AMO looks forward to further details following the Government of Ontario's release of their 2024 spring budget.

Town Clerk

From: AMO Events <events@amo.on.ca>
Sent: Tuesday, March 19, 2024 12:01 PM
To: Town Clerk
Subject: New Registration Rate! Managing Communications through Crisis



Managing Communications through Crisis

Municipally elected officials are always at the front lines of their community. And during crisis, even more so.

Crisis can come in many shapes and sizes, and they can happen at any time. Knowing how and when to respond is critical.

AMO has partnered with [The Loomex Group](#) on an interactive, one-day course focusing on educating participants to manage all aspects of crisis communications during an emergency. This workshop provides attendees with techniques to effectively and proactively communicate with community members and media. Participants will learn how to be comfortable with managing local, national, digital and social media to get messages heard.

Learning Objectives:

- Engage in strategic communications with the media and public with confidence
- Knowledge of how to use social and traditional media to monitor and respond to public inquiries
- Understand the importance of communications during an emergency
- Learn how to prepare spokespeople for media inquiries and interviews
- Learn how to organize press conferences
- Demonstrate how to prepare organized and concise communications during a crisis.

For a full description, and to register click [here](#).

Limited to 20 participants

Date: [March 27, 2024](#)

Fee: **\$450+ HST****

A cancellation fee of \$75 applies.

If you are interested in bringing this training in-house, contact events@amo.on.ca

Town Clerk

From: AMO Events <events@amo.on.ca>
Sent: Wednesday, March 20, 2024 9:01 AM
To: Town Clerk
Subject: Advanced Strategies to Master Conflict Relationships (NCR 2.0)



Advanced Strategies to Master Conflict Relationships (NCR 2.0)

AMO's navigating complex relationships education workshops can help you and your council colleagues work through your council term in a productive and positive way. Consider promoting our navigating workshops to your colleagues.

Building on AMO's in demand and highly rated training, *Navigating Conflict Relationships as an Elected Official (NCR 1.0)*, AMO is now offering [**Advanced Strategies for Elected Officials to Master Conflict Relationships \(NCR 2.0.\)**](#)

If you completed **NCR 1.0** and are ready for the next steps in advancing your management of conflict relationships, this workshop is for you.

NCR 2.0 Learning Objectives:

- Properly preparing for a conflict conversation
- Developing greater questioning skills by examining the root causes of behavior (including broken promises) using a model that contains six sources of influence.
- Learning advanced, effective, and practical communication tools, to address more complex situations including:
 - Managing the angry person / the angry public
 - Dealing with confrontation
 - Delivering bad news
 - How to say "No"
 - Understanding unconscious bias
 - Unpacking the importance of the Best Alternative to a Negotiated Agreement (BATNA)

Participants will also learn a comprehensive step-based process known as the **Resolution Pathway** that ties everything together from the initial and advanced workshops to get you to a collaborative agreement which simultaneously addresses both your interests and those of the other party.

Duration:

NCR 2.0 takes place over 2 consecutive half days and is offered virtually.

- Part 1 (2 hours on-line) via Zoom
- Part 2 (2 hours on-line) via Zoom

Date: [April 9 & 10, 2024](#)

Timing: 10:00am -12:30pm

Location: Virtual Event

Fee: \$300 +HST

Cancellation fee: \$75.00 (up to 1 week prior to event)

[Register here](#)

If you have questions please reach out to events@amo.on.ca

Inquires: events@amo.on.ca

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