

## Town Clerk

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**From:** AMO Education <events@amo.on.ca>  
**Sent:** Wednesday, March 20, 2024 12:00 PM  
**To:** Town Clerk  
**Subject:** New Registration Rate! Municipal Codes of Conduct: Essential to Good Governance



### ***Municipal Codes of Conduct: Essential to Good Governance***

**April 25, 2024 - 9:00 AM (EST) to 11:00 AM (EST)**

**(Virtual)**

Municipal Codes of Conduct are extremely valuable for local councils to establish a general standard to ensure that all Members of Council share a common basis for acceptable conduct, and to which all Members are expected to adhere to and comply with.

As AMO and municipalities await provincial direction, your Association has developed a course that helps and guides municipal leaders in:

- developing or revitalizing existing codes of conduct,
- establishing buy-in or ownership at council,
- expectations on ethical behaviour and how to ensure adherence,
- how to address and manage breaches, Integrity Commissioners as a supporting resource and so much more.

This training will be delivered by a leading Ontario lawyer in the municipal sphere including in that of integrity commissioners.

Space is limited.

**Date:** [April 25, 2024 - 9:00 AM \(EST\) to 11:00 AM \(EST\)](#)

[Register Here](#)

Inquires: [events@amo.on.ca](mailto:events@amo.on.ca)

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

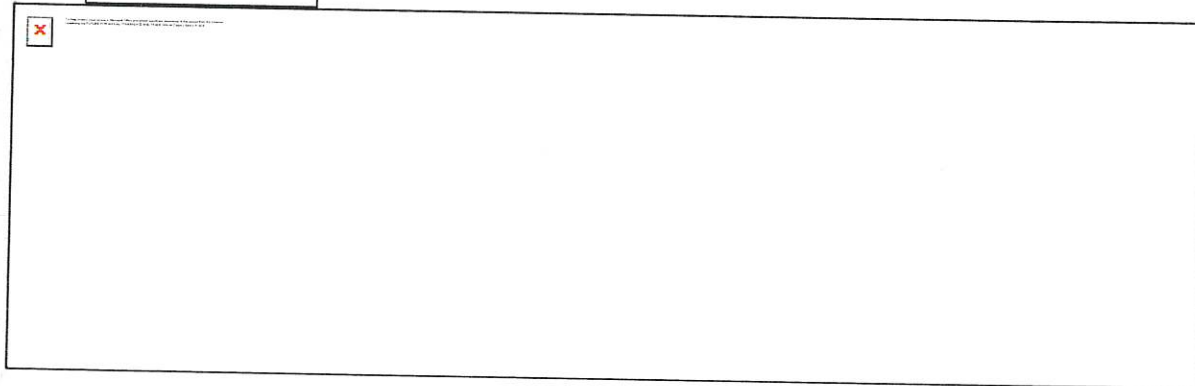
## Town Clerk

**From:** FCM Events <events@fcm.ca>  
**Sent:** Wednesday, March 13, 2024 2:14 PM  
**To:** Town Clerk  
**Subject:** AC2024: Explore our Trade Show for unmatched opportunities to connect!

[Click here to view this email in your browser.](#)



March 13, 2024



### Are you ready to connect with over 150 of Canada's top municipal partners, experts and suppliers?

Look no further than **FCM's 2024 Trade Show**, taking place during our [Annual Conference \(AC2024\)](#), from Thursday, June 6 to Saturday, June 8 in Calgary, AB. This three-day Trade Show event is a must-attend core element of our conference and promises to be a dynamic hub of activity, tailored to meet the needs of both rural and urban municipalities.

Kicking off on Thursday evening from 5:30 to 7:30 p.m., the Trade Show will open its doors to hundreds of delegates. This inaugural event will feature a reception, live music and ribbon-cutting ceremony presented by our sponsors: Egg Farmers of Canada, Chicken Farmers of Canada, Turkey Farmers of Canada, Canadian Hatching Egg Producers and Dairy Farmers of Canada.

#### Here's what you can expect:

- **Network with a wide range of exhibitors:** With more than [150 exhibitors](#) showcasing the best practices and latest technology, our Trade Show offers opportunities to create connections that will support your mission to address the needs of your community.

- **Learning and problem-solving:** Explore a wide range of topics, broaden your expertise and gain the tools to address your community's unique challenges.
- **Experience new-this-year features:** Discover CN's photo booth and explore CMHC's Housing Supply Challenge, which will showcase 12 successful innovative projects addressing barriers to new housing supply. Be sure to pop by Municipal World's podcast booth as they record live episodes during the Trade Show.
- **Dine on the Trade Show floor:** Enjoy two lunches on the Trade Show floor on Friday (presented by Lidstone & Associates) and Saturday (presented by Nuclear Waste Management Organization) from 12 to 1:30 p.m., along with breakfast offered on the Trade Show floor on Friday and Saturday from 7 to 8 a.m.
- **Win prizes:** Don't miss your chance to win exciting prizes at our Friday and Saturday prize draws. Tip: Engage with exhibitors to increase your odds of winning! Sponsored by the Port of Vancouver, this year's prize draw includes a grand prize of a cruise valued at \$5,000.

Be sure to visit our [2024 Annual Conference and Trade Show program page](#) for detailed information about our exciting line up of conference events.

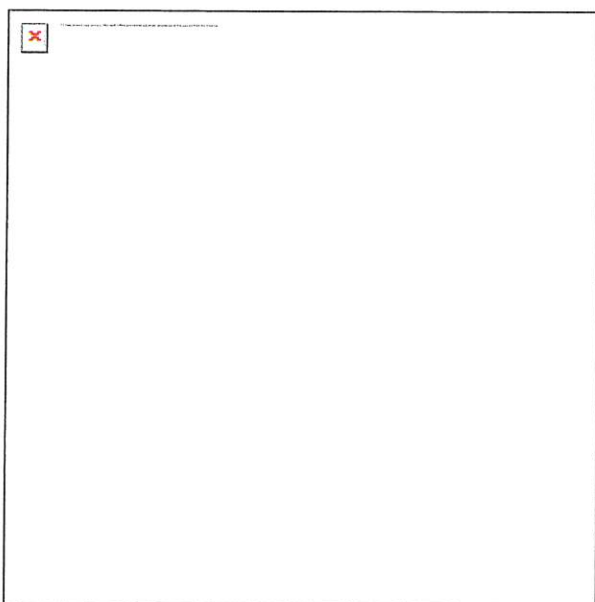
Haven't yet registered for AC2024?

**REGISTER TODAY!**

We look forward to seeing you there!

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FCM's 2024 Trade Show is presented by the Egg Farmers of Canada, Chicken Farmers of Canada, Turkey Farmers of Canada, Canadian Hatching Egg Producers and Dairy Farmers of Canada.







374028 6TH LINE • AMARANTH ON • L9W 0M6

March 12, 2024

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

Sent by email to: [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

**Re: Operational Budget Funding**

At its regular meeting of Council held on March 6, 2024, the Township of Amaranth Council passed the following resolution.

**Resolution #: 4**

**Moved by:** G Little

**Seconded by:** A. Stirk

Whereas all Ontario municipalities are prohibited from running budget deficits for operating purposes, and;

Whereas all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing, and;

Whereas the City of Toronto has recently received Provincial funding to cover a \$1.2 billion dollar operating shortfall and approximately \$12 million in Federal and Provincial funding for their Police operating budget, and;

Whereas the City of Toronto has the lowest tax rates in the Province, approximately 40% less than the average Dufferin rural municipal tax rate.

**Be it Resolved That** the Township of Amaranth call on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

**CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.  
CAO/Clerk

C: Premier of Ontario; AMO; Ontario Municipalities



## **Town Clerk**

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**From:** AMCTO Zone 9 <amctozone9@gmail.com>  
**Sent:** Thursday, March 14, 2024 12:06 PM  
**To:** Jaspers Cheryl; Dawn Galusha; Grace Malcolm; Darlene Stone; Wayne Hanchard; Marlene Bottomley; Lise Koroscil; Shara Lavallee; Jackie Trenholm; Lynda Colby; Laura Bruni; Dana Earle; Lavoie Leanne; Chris Townes; Judy Jacobson; Wanda Kabel; Jenna; John MacGillivray; Holly Toews; Crago Linda; Larose Michelle; Cameron Samantha; Indy Ischkin; Neufeld Maureen; Paul Greenwood; Holliday Jamie; Tara Allaire; Brian P. MacKinnon; Gabrielle Lecuyer; Allyson Euler; Piche Katie; Warren Patricia; Daryl Skworchinski; Town Clerk; Shelly Kocis; Erin Laforest; Cecile Mayry; Florence MacLean; Julie A. Tiboni; Nathan Dias; Anita Everett; Paakkunainen Kelly; Alton Katherine; Krista Power; Lex Lynda; Dan Mulligan; Jennifer Kruzick; Miousse Kristina; Joanne Scerba; Figliomeni Mark; Patrick Giles; Jennifer Jeffery; Roxanne Cox; Erika Kromm; Kristina Grondin; Larocque Tina; Jason Young; Teresa Desserre; Susan Moore; Suzanne Bouchard; Linda Racicot; Collins Carly; Lajeunesse Heather; Veldron Vogan; Track Flo-Ann; Leah Fraser; Shannon Jeffries; Sue Bates; Christine Goulet; Gray Crystal; Patricia Spielmacher; Laura Jones; Heather Pihulak; Kukkee Nadia; Linda Pauluik; Gordon Allan; Garner Scott; Jon Hall; Cindy Nielson; Tammy Rob; Patti L. McDowall; Kimberly Ballance; Dawn Hayes  
**Subject:** Upcoming AMCTO Zone 9 Spring Meeting  
**Attachments:** Registration Form.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

## **Zone 9 – Update on the Upcoming Spring Meeting!**

Location, location, location!

AMCTO Zone 9 will be holding our Spring Meeting in Thunder Bay on Tuesday, April 30 and Wednesday, May 1, 2024. Location will be at the Home – Goods & Co. in the CO LAB Gallery (251 Red River Road).

We have reserved a block of room at the Courthouse Hotel (277 Camelot Street). The block includes 2 queens or 1 king room at the rate of \$199/night. Please call the hotel directly at 807-699-7666 and quote LX4812 (block reserved under the City of Thunderbay Room Block). Rooms come with a hot breakfast and free parking and will be held until Sunday, March 31, 2024.

A reminder that we will only be serving lunch on Tuesday and a small break on Wednesday, so make sure to eat before coming to the meeting location.

More information about the Tuesday evening Pub Crawl will be coming later.

The registration form is attached and the agenda will follow shortly once presenters have been confirmed.

Any questions or comments are to be directed to Louise Lees, Zone 9 Secretary/Treasurer by email at [amctozone9@gmail.com](mailto:amctozone9@gmail.com) or by telephone at 807-228-0139.

**Louise Lees**

**AMCTO Zone 9**

**Secretary/Treasurer**





# Zone 9 Spring Meeting & Conference

## Registration Form

**Zone 9 Spring Meeting:** Tuesday, April 30, 2024 and Wednesday, May 1, 2024

**Location:** Goods & Co (CO LAB Gallery) (251 Red River Road)

For accommodations please call the hotel directly at 1-807-699-7666  
A block of rooms will be held until Sunday, March 31, 2024 at a rate of \$199 (for 2 queens or a king room)  
(Quote Group Code LX4812 : City of Thunderbay Room Block)

Name: \_\_\_\_\_

Municipality: \_\_\_\_\_ Position: \_\_\_\_\_

Email: \_\_\_\_\_

☐ Zone 9 Spring Meeting: Registration Fee: \$100.00

Total Amount Submitted: \$ \_\_\_\_\_

Please indicate any food allergies: \_\_\_\_\_

Will you be attending the Zone 9 Port Arthur Marina District Pub Crawl on Tuesday, April 30<sup>th</sup>

☐ Yes ☐ No

Please make cheque payable to **"AMCTO - Zone 9"** and mail along with this registration form to:

c/o Louise Lees  
Box 2045  
Marathon, ON  
P0T 2E0

Phone: 807-228-0139  
E-mail: [amctozone9@gmail.com](mailto:amctozone9@gmail.com)



To: Ag Info <ag.info.omafra@ontario.ca>

Subject: Weed Inspector Appointments and Annual Weed Inspectors Conference 2024

Good afternoon,

The following is important information about Weed Inspection under the Weed Control Act. Find attached three documents.

1. The first provides details about your requirement to notify the Ontario Ministry of Agriculture, Food and Rural Affairs of any new Weed Inspector Appointments that have occurred in your Municipality within the last calendar year.
2. The second attachment should be filled out if you have appointed a new weed inspector in the last calendar year.
3. The Annual Weed Inspectors' Meeting is taking place on Tuesday April 9<sup>th</sup>. Please note that there is a venue change this year and **the event will be held at the University of Guelph Arboretum Centre**. If you wish to attend, please complete the attached registration form. If you have any additional questions about the event, contact the Agricultural Information Contact Centre at 1-877-424-1300. The agenda for this event is still being developed and will be provided as soon as it has been available. I look forward to seeing you all there!

**Address for the Weed Inspector's Meeting – Tuesday April 9<sup>th</sup>, 2024**

**The Arboretum, University of Guelph**

**200 Arboretum Rd, Guelph, ON N1G 2W1**

**<https://maps.app.goo.gl/DHEtiCWoVXFZpzU9A>**

Contact OMAFRA at [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca) if you have any questions or concerns.

4<sup>th</sup> Floor  
1 Stone Road West, 4NE  
Guelph, Ontario N1G 4Y2  
Tel: 1-877-424-1300  
[www.ontario.ca/OMAFRA](http://www.ontario.ca/OMAFRA)

4<sup>e</sup> étage  
1 Stone Road West, 3SW  
Guelph (Ontario) N1G 4Y2  
Tél. : 1-877-424-1300  
[www.ontario.ca/MAARO](http://www.ontario.ca/MAARO)

## Agriculture Development Branch

Date: March 6, 2024

To: Clerks of County, District, Regions and other Municipalities

From: Mike Cowbrough  
Chief Weed Inspector

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Subject: Weed Control Act R.S.O. 1990 and appointment of Weed Inspectors

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The following requirements of municipalities exist under the *Weed Control Act, R.S.O. 1990, Chapter W.5*:

- Section 6 (1) the council of every upper-tier and single-tier municipality shall by by-law appoint one or more persons as area weed inspectors to enforce this Act in the area within the council's jurisdiction and fix their remuneration or other compensation.
- Section 7 (1) the clerks of each upper-tier and single-tier municipality shall report the names of all area weed inspectors **before April 1, 2024.**
- Section 8 (1) municipalities may by by-law appoint one or more persons as municipal weed inspectors.
- Section 9 (1) the clerks of municipalities who have appointed municipal weed inspectors shall report the names of all municipal weed inspectors before **April 1, 2024.**

**If since last year (2023) there has been no change in personnel appointed as weed inspector in your municipality, then there is no need to fill out the attached form.**

.../2



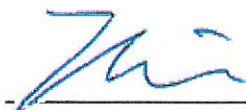
**If there has been a new person appointed as a weed inspector**, please fill out the attached form and return it to the attention of the Agricultural Information Contact Centre at [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca) or mail the form the address below **before April 1, 2024.**

Agricultural Information Contact Centre  
Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West, 4<sup>th</sup> Floor NE  
Guelph, Ontario N1G 4Y2

**Please forward on the following information to your appointed weed inspector:**

There are two options that provide continuing education related to Weed Inspection and the Weed Control Act. First, there is an online course that can be accessed at: <https://adb-omafra.thinkific.com/> Please contact me if you have any issues regarding the online training.

Secondly, we are hosting an in-person meeting for Weed Inspectors on Tuesday April 9<sup>th</sup>. Please note that the venue for this event has changed from past years. This year's meeting will be hosted at the University of Guelph Arboretum Centre.

  
\_\_\_\_\_  
Mike Cowbrough  
Chief Weed Inspector



# REGISTRATION FORM

## WEED INSPECTORS MEETING - 2024

Tuesday, April 9th, 2024 – Arboretum Centre - University of Guelph  
 Please fax registration to the Agriculture Information Contact Centre at:  
 1-519-826-3442 or mail the attached form to the address provided below.  
 Registration for this event is \$60.00 (taxes included).

*Please Print*

Name:		
Address:		
City/Town/Province/County:		
Telephone:		Postal Code:
Fax:	Email:	Amount Enclosed:
Name:		
Address:		
City/Town/Province/County:		
Telephone:		Postal Code:
Fax:	Email:	Amount Enclosed:
Name:		
Address:		
City/Town/Province/County:		
Telephone:		Postal Code:
Fax:	Email:	Amount Enclosed:
<b>Payment Details</b>		
Card Holder Name: _____	Credit Card: Mastercard <input type="checkbox"/> Visa <input type="checkbox"/>	
Credit Card Number: _____	Other: _____	
Signature: _____	Expiry Date: _____	
Any additional registration, please copy form.		

Make cheque(s) payable to: Minister of Finance  
 Fax or mail registration to: 1-519-826-3442 or by mail to  
 OMAFRA  
 Agricultural Information  
 Contact Centre  
 1 Stone Road West, 4<sup>th</sup> Floor N.E.  
 Guelph, ON N1G4Y2

## The CAO and Senior Manager Four Day Programme Leaders:

Fred Dean and Nigel Belchamber have delivered hundreds of highly acclaimed training programmes and workshops in all parts of Ontario since 2002, from Thunder Bay to Cornwall, from Windsor to Timmins.

They have also developed a Two Day Programme for the same audience, which is quite adaptable to local needs and local delivery.

### Fred Dean



Fred practiced municipal law in Ontario for over 40 years, including 23 as Sudbury's City Solicitor. Clients have been from all parts of Ontario, municipalities large and small. Also a professional speaking coach, Fred is well respected for his practical municipal webinar series and presentations.

### Nigel Belchamber



After serving as CAO for two Counties and Treasurer of the City of London, Nigel established a consulting practice that includes senior staff recruitment and financial master plans. He has served on the executive of OMAA, AMO, and PSAB and adds a wide ranging perspective as a result.

### Amberley Gavel Orientation and Educational Sessions

Nigel and Fred formed Amberley Gavel Ltd. in 2008 to undertake Closed Meeting Investigations. The firm has also served as Integrity Commissioner and Municipal Ombudsman. Since October 2022 they have conducted

over 30 orientation sessions for newly elected Councils across Ontario. Having delivered educational sessions at every municipal Conference in Ontario, they continue to be invited to do so.



Amberley Gavel Ltd.



For more information about any of the Amberley Gavel Academy Programmes please visit [www.agavel.com](http://www.agavel.com), [info@agavel.com](mailto:info@agavel.com) or call 519-671-1189.

12<sup>th</sup> year this value packed programme has been offered!



Amberley Gavel  
ACADEMY

Book early!  
Space is limited.



## Four Day Programme for CAOs and Senior Managers

**April 30-May 3, 2024**

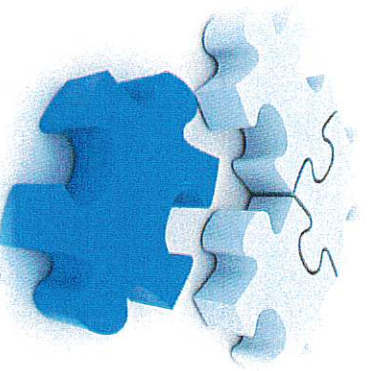
Mariposa Inn &  
Conference Centre  
400 Memorial Ave  
Orillia, ON  
705-325-9511

Enhanced and  
Updated!



## You will benefit by learning how to:

- ✓ Deal with personal attacks from those who don't agree with your advice
- ✓ Enhance your communication skills, written and oral
- ✓ Navigate the challenging ethical framework for municipal governments
- ✓ Understand the critical success factors for senior managers
- ✓ Maximize the use of your personal network
- ✓ Use simple techniques to make the most of your time
- ✓ Implement effective succession management
- ✓ Understand and communicate the financial dilemma facing municipalities
- ✓ Become a more effective negotiator
- ✓ Implement effective asset management processes
- ✓ Manage conflict beneficially
- ✓ Improve meetings both as a chair and as a staff person
- ✓ Develop your personal leadership strengths
- ✓ And more...



## A Value packed Programme!

The Programme begins at 7:00 p.m. on Tuesday evening and continues for the next two days and evenings, wrapping up at noon on Friday, allowing for maximum learning while minimizing your time away from both work and significant others.

Dozens of senior staff have taken this Programme since its original offering in 2008. Participants have become, or enhanced their roles as, CAOs since that time.

### Reviews include:

“Wow! Excellent value!”

“I learned something new and practical in each area we covered.”

“My staff will be attending as part of their personal development plans.”

**Last day for Registration April 15th  
CAO/Sr Managers Programme**

Name \_\_\_\_\_

Municipality \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Email \_\_\_\_\_

Programme Fee Enclosed ☐ \$2195.00 plus HST = \$2480.35\*

- Includes three breakfasts, two lunches, two dinners and snacks

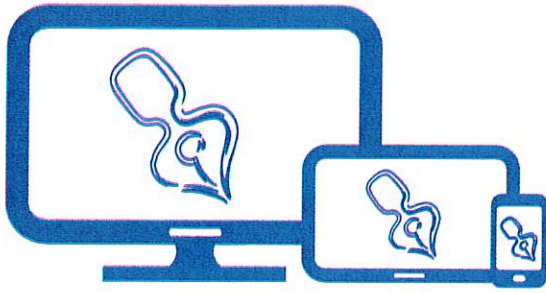
Pricing for in-house and locally delivered programmes available upon request  
Cheques only, payable to Amberley Gavel Ltd.

**Mail to :** Amberley Gavel Academy  
35 Ambleside Dr.  
London, ON N6G 4M3

**Payment Due Date:** April 15th.

**Contact:** Tel: 519-671-1189 Email: [info@agavel.com](mailto:info@agavel.com)





# Fred Dean's 2024 "User Friendly" Webinars

The first webinars for 2024 will offer practical advice and insights to ongoing issues affecting municipal staff, particularly Clerks and CAOs. In webinar 24-1, the first for this year we will explore the question "Whose Meeting is it?" from several directions. The second webinar, 24-2, will explore the issue of council orientation. Now is the time! Really.

Finally, 24-3 offers the unique opportunity for new members and staff to spend two hours with Fred learning the basics of municipal government.

Put a group together, staff in Clerk's office or a managers group and participate in the webinar together. One registration gives access to more than one person in your office. The webinar becomes a jumping off point for staff dialogue.

It isn't too late to register for the Amberley Gavel 4 Day intensive programme for CAOs and senior managers running from April 30 to May 3rd. Contact [info@agavel.com](mailto:info@agavel.com) or call me at 416 553 8811 for details.



## 24-1 Whose Meeting is it?

In some municipalities, council meetings are becoming more of a challenge. Disruptive members; putting off making decisions, increased Code of Conduct and MCIA complaints; public disruptions, attacks against staff; and the list goes on. This three session webinar will explore these issues and more. What is the role of the Head of Council? What is appropriate participation by the public? What to do if a member of staff is attacked?

This 3 session webinar will begin on Thursday May 16 at 11:00. Each session will be 45 minutes in length.

### "User Friendly" Webinars means:

- No hassles
- Participate & learn from a location convenient to you
- No time & travel costs
- Participate with your colleagues & learn together
- If you miss a live webinar you will be able to see and hear the recording at a later date, convenient to you.



*Fred Dean is a municipal coach and former municipal solicitor with extensive experience. He has delivered numerous orientation and councillor training sessions across Ontario. He has presented workshops and webinars to municipal administrators across the province for years.*



## 24-2 Council Orientation... Its Time!

"Context." Why do a follow up orientation session with council over a year into the term? Members have recently told me that the initial orientation was overwhelming, that it was all new and that much of it was lost because everything was unfamiliar. I have done several of these orientations recently. The one consistent comment is that this second opportunity to receive training put many of the concepts heard first time around into context. It begins to make sense.

This webinar explores what should be included in the orientation for members and senior staff. How and where should it be delivered? Should the public be invited? What are the critical topics to cover?



## 24-3 New to the Municipality?

This is a unique opportunity to provide a new council or staff members with training on the fundamentals of municipal government. It is also designed to assist committee chairs and local board members. Each session is two hours in length, at a mutually agreeable time. There will be a maximum of five participants in each session. This is an interactive experience with the members being able to have their questions answered. Topics will include Roles & Responsibilities, Meeting procedures, Personal responsibilities and more. This programme will enhance the knowledge base of the new arrival.

**Save \$100 when you register  
for both webinars 24-1 and 24-2.  
\$494 + HST \$64.22 = \$558.22**

**Register Today! Register by email - [webinar@citysolicitor.net](mailto:webinar@citysolicitor.net)**

### Webinar 24-1

Thursday May 16 & 23 & 30. from 11:00 to 11:45  
\$299 + \$38.87 HST = \$337.87

### Webinar 24-2

Thursday June 13, 20 & 27 from 11:00 to 11:45  
\$295 + \$38.35 HST = \$333.35

### Webinar 23-3

\$450 + 58.50 HST = \$508.50

Registration is payable 10 days prior to the Webinar. A full refund is available with cancellation before the due date. No refunds after the due date but a full credit will be given towards future webinars or workshops.

Forward a cheque payable to "FRED DEAN"  
7 Clarendon Ave., Unit B, Toronto, ON M4V 1H8

**Questions?** Call 416 553 8811 or email:  
[webinar@citysolicitor.net](mailto:webinar@citysolicitor.net)

*If you do not sign on for one of the sessions, a recording will be available.*



## Town Clerk

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**From:** admin@noma.on.ca  
**Sent:** Friday, March 15, 2024 11:44 AM  
**To:** admin@noma.on.ca  
**Subject:** Action Required: Minister Forum Questions & Distribution List  
**Attachments:** 2024 NOMA Conference & AGM Agenda Draft.pdf

Good Afternoon Clerks, CAO's, Association ED's, and Elected Officials,

I am reaching out today to first provide everyone an updated draft agenda for the NOMA Conference April 24-26 (attached).

We currently have 8 Ministers confirmed to attend the Minister Forum:

Hon. Paul Calandra, Minister of Municipal Affairs & Housing

Hon. Greg Rickford, Minister of Northern Development & Minister of Indigenous Affairs

Hon. Jill Dunlop, Minister of Colleges, and Universities

Hon. Graydon Smith, Minister of Natural Resources & Forestry

Hon. George Pirie, Minister of Mines

Hon. Andrea Khanjin, Ministry of the Environment, Conservation and Parks

Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs

Hon. Michael Parsa, Minister of Children, Community and Social Services

I am looking to gather questions for the Minister Forum beforehand. We will still take questions from the floor but I want to ensure every Minister receives a question this year. Please provide me with one or more questions to ask Ministers at the Forum. Please include the Minister(s) the question is directed to, the question, and a follow up question (if necessary). **Please send me Minister questions by April 12<sup>th</sup> at 4:30pm (EST).**

For the NOMA Board, I gather relevant correspondence, news, articles relating to NWO, and anything else I think may be of interest. Some you may already receive through your own channels but there may be items of interest. We have moved to sharing correspondence through email (vs in person at the board meetings) and it has been going well.

I wanted to reach out and give all NOMA Members an opportunity to join a NOMA correspondence distribution list to also receive these correspondence items. If you are interested, please send me an email and indicate who would like to receive the correspondence and what email to use. You may unsubscribe at any time by sending me an email to remove you. All Correspondence items will be uploaded to dropbox and shared that way. I add updated correspondence every few weeks.

Have a great weekend! Thank you

### Andrea Strawson

Executive Director

Northwestern Ontario Municipal Association (NOMA)

PO Box 10308, Thunder Bay, ON P7B 6T8

E: [admin@noma.on.ca](mailto:admin@noma.on.ca)

P: (807) 683-6662

[www.noma.on.ca](http://www.noma.on.ca)

Follow us on Twitter: @noma\_nwo

## 2024 NOMA Annual Meeting & Conference Agenda

**Wednesday, April 24, 2024, Location: Victoria Inn, Embassy Ballroom**

12:00 pm	<b>Registration Opens</b>
1:00 pm (EST)	<b>Conference Welcome &amp; Opening Remarks</b> <i>Call to Order</i> <i>Bag Pipes played by Peter MacDonald</i> <i>Opening Prayer by Elder Sheila DeCorte, Fort William First Nations</i> <i>O'Canada sung by Laura Daniele</i> <i>Roll Call &amp; Greetings from Mayor Wendy Landry, NOMA President</i> <i>Host Community Highlight: Municipality of Shuniah, Mayor Wendy Landry</i> <i>Greeting from the City of Thunder Bay – Mayor Ken Boshcoff</i> <i>Greeting from Fort William First Nations – Chief Michele Solomon (TBD)</i> <i>Greeting from ROMA – Mayor Robin Jones, President</i>
1:30 pm	<b>Leader Addresses</b> <i>Marit Stiles, Leader of NDP (TBD)</i> <i>Bonnie Crombie, Leader of Ontario Liberal Party (TBD)</i> <i>Mike Schreiner, Leader of Green Party</i> <i>Sol Mamakwa Deputy Leader of NDP (TBD)</i>
2:10 pm	<b>AMO Update</b> Presented by: Colin Best, AMO President & Brian Rosborough, Executive Director
2:30 pm	<b>MPAC Update</b> Presented by: Al Spacek – Board Chair, Nicole McNeill – President & CAO, Carmelo Lipsi – VP & COO
2:50 pm	<b>Health Break</b>
3:00 pm	<b>Partnering with Indigenous Communities</b> Presented by: TBD
3:30 pm	<b>Transportation Discussion</b> Presented by: Judy Dezell, Director AMO Enterprise Centre, Business Partnerships, LAS, & Wendy Landry, Chair, Northern Ontario Transportation Task Force
4:00 pm	<b>Working Together to Grow Tourism in Northwestern Ontario</b> Panelists: <b>David MacLachlan</b> , Executive Director, Destination Northern Ontario, <b>Paul Anthony Pepe</b> , Manager, Tourism Thunder Bay, Thunder Bay Community Economic Development Commission, <b>Dan Bevilacqua</b> , Executive Director, Superior Country & Todd Eastman, Director of Northern Partnerships & Marketing, Destination Ontario Moderated by: <b>Andrew Siegwart</b> , President & CEO, Tourism Industry Association of Ontario (TIAO)
4:30 pm	<b>Key Advocacy Initiatives that represent Northern issues</b> Presented by: <b>Andrew Siegwart</b> , President & CEO, Tourism Industry Association of Ontario (TIAO)
4:40 pm	<b>Northwestern Ontario's Energy Future</b> Presented by: Ahmed Maria, Director of Transmission, IESO
5:10 pm	<b>NOMA Annual General Meeting (78<sup>th</sup>)</b> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of minutes of 77<sup>th</sup> Annual General meeting</li> <li>3. Approval to receive the Presidents Report</li> <li>4. Approval of Auditors Report &amp; 2023 Financial Statements</li> <li>5. Appointment of Auditors for 2024</li> <li>6. Approval of 2024 Operating Estimates</li> <li>7. Business Transacted</li> <li>8. Economic Development Plan</li> <li>9. Resolutions Committee</li> <li>10. Adjournment</li> </ol>
6-8 pm	<b>Opening Reception and Trade Show (Regency Rooms)</b> Join your colleagues for networking, appetizers, and a cash bar. Be sure to visit the exhibitors!



**Thursday, April 25, 2024: Victoria Inn, Embassy Ballroom**

**(EST) 7:45 am to 5:00 pm Registration & Expo**

7:45 am	<b>Buffet Breakfast &amp; Exhibitor Booth</b> <i>At 8am join Ahmad Al-Ali, Director, Business Development, Ontario Power Generation &amp; Paul Norris, President Ontario Waterpower Association to discuss the value of hydroelectric power, and how it can support the province's economic and clean energy goals</i>	
8:30 am	<b>Leadership</b> <i>Presented by: Liana Frenette, CEO, TBT Engineering Ltd.</i>	
8:45 am	<b>Economic Development Opportunities for Northwestern Ontario</b> <i>Presented by: Valerie Gideon, President, FEDNOR</i>	
9:00 am	<b>Addressing the Health Care Crisis in Northwestern Ontario</b> <i>Presented by: TBD</i>	
9:45 am	<b>Enbridge Update</b> <i>Presented by: TBD, Enbridge Gas Inc.</i>	
10:00 am	<b>Coffee Break with Exhibitors</b>	
10:30 am	<b>Ontario's Forestry Industry Update</b> <i>Presented by: Ian Dunn, President and CEO, Ontario Forestry Industry Association</i>	
11:00 am Concurrent Session	<b>Connecting Communities: Networking Session (Embassy Ballroom)</b> <i>Moderated by: Councillor Eric Pietsch of Greenstone</i>	<b>CAO Succession Planning (Kensington Room)</b> <i>Presented by: Scott Vokey, Executive Director, Ontario Municipal Administrators Association</i>
11:30 am	<b>NWMO Update</b> <i>Presented by: Joanne Jacyk, Site Director – Ignace, Nuclear Waste Management Organization</i>	
11:45 am	<b>Lunch with Keynote Althia Raj - The State of Canadian Politics</b> <i>She will share a behind the scenes look at the inner workings of Ottawa and today's political landscape.</i>	
12:45 pm	<b>Minister Graydon Smith – Forestry Update</b>	
12:50 pm	<b>Hydro One Update</b> <i>Presented by: TBD, Hydro One</i>	
1:05 pm Concurrent Session	<b>Encouraging Youth to Consider Municipal Public Works (Embassy Ballroom)</b> <i>Presented by: Joe Reid &amp; Kelly Elliott, Marketing and Communications Specialist, Association of Ontario Road Supervisors (AORS)</i>	<b>Building Brighter Futures with Data (Kensington Room)</b> <i>Presented by: Sarah Benčić, GIS Innovation Coordinator, CRIBE</i>
1:35 pm	<b>Social Engineering and Cyber Insurance – The 2024 Reality for Municipalities</b> <i>Presented by: Jess Jaremchuk, Vice President, Risk Management Services, Intact Public Entities</i>	
1:55pm	<b>The Power of Partnerships</b> <i>Presented by: Carol Cline, Dean, Workforce Development, Confederation College</i>	
2:40pm	<b>Coffee Break with Exhibitors – Final</b>	
3:15 pm	<b>Municipal Growth Framework</b> <i>Presented by: Rachel Rizzuto, Rural and Northern Policy Officer, Policy, and Public Affairs, FCM</i>	
3:45 pm Concurrent Session	<b>From Risk to Resilience: Charting the Course for Rural and Urban Development (Embassy Ballroom)</b> <i>Panelists: James Heigh Colliers Project Leaders, Kerri Marshall, City of Thunder Bay, &amp; Monica Budiselic, Matawa First Nation</i> <i>Moderator: Wes Bova, Colliers Project Leaders</i>	<b>A New Era of Modular Construction: Solution to the Housing Crisis (Kensington Room)</b> <i>Presented by: Chris Holland, Sales Manager – Thunder Bay Region, Smart Modular Canada</i>
4:30 pm	<b>Keynote: Celebrating the North - Municipal Success Stories</b> <i>Presented by: Judy Dezell, Director AMO Enterprise Centre, Business Partnerships, LAS</i>	
5:00 pm	<b>Prize Wheel</b> <i>Must be in attendance to win. Limited 1 win/person (If you win an exhibitor prize you will not be eligible to win at the wheel)</i>	
5:10 pm	<b>Break</b>	
6:00 pm	<b>Pre-Dinner Reception (cash bar)</b>	
6:45 pm	<b>Gala Dinner – followed by entertainment at 7:45pm - Mackinley Delusions Round 2</b>	

**Friday, April 26, 2024 Location: Victoria Inn, Embassy Ballroom**

7:45 am (EST)	<b>Buffet Breakfast</b>
8:30 am	<b>Labour Market Trends</b> <i>Presented by: Gary Christian, Executive Director, North Superior Workforce Planning Board</i>
8:55 am	<b>Attracting Youth to Municipal Government</b> <i>Presented by: Animki Courchene and Sawyer Redden, Student Councilors, Township of Marathon &amp; Henry Khamonde, AMO Youth Fellow</i>
9:05 am	<b>Agriculture is Economic Development</b> <i>Presented by: Chloe Langlois, Economic and Business Advisor, Labour, Trade and Economic Development Branch, Ontario Ministry of Food, Agriculture, and Rural Affairs (OMAFRA)</i>
9:45 am	<b>Health Break</b>
9:50 am	<b>MP Marcus Powlowski – Thunder Bay-Rainy River</b>
10:00 am	<b>MP Patty Hajdu – Thunder Bay-Superior North</b>
10:10 am	<b>MP Eric Melillo – Kenora</b>
10:20 am	<b>MPP Lise Vaugois - Thunder Bay-Superior North</b>
10:30 am	<b>MPP Kevin Holland – Thunder Bay-Atikokan &amp; PA to Minister of Northern Development &amp; Minister of Indigenous Affairs</b>
10:40am	<b>Hon. Greg Rickford, Minister of Northern Development &amp; Minister of Indigenous Affairs</b>
10:50 am	<b>Hon. Paul Calandra, Minister of Municipal Affairs &amp; Housing</b>
11:00 am	<b>Minister Forum</b> <i>Hon. Paul Calandra, Minister of Municipal Affairs &amp; Housing</i> <i>Hon. Greg Rickford, Minister of Northern Development &amp; Minister of Indigenous Affairs</i> <i>Hon. Jill Dunlop, Minister of Colleges, and Universities</i> <i>Hon. Graydon Smith, Minister of Natural Resources &amp; Forestry</i> <i>Hon. George Pirle, Minister of Mines</i> <i>Hon. Andrea Khanjin, Ministry of the Environment, Conservation and Parks</i> <i>Hon. Lisa Thompson, Ministry of Agriculture, Food and Rural Affairs</i> <i>Hon. Michael Parsa, Minister of Children, Community and Social Services</i>
12:00pm (EST)	<b>End of conference – take home lunch</b>

## Town Clerk

---

**From:** admin@noma.on.ca  
**Sent:** Wednesday, March 20, 2024 10:42 AM  
**To:** Aileen - hornepayne; Allyson Euler; 'Brian MacKinnon'; 'Christine Goulet'; 'Conmee'; Crystal Gray; 'Dana Earle'; 'Daryl Skworchinski'; 'Dawn Hayes'; 'Dawson Township'; deputyclerk@manitouwadge.ca; 'Erika Kromm'; 'Faisal Anwar'; 'Florence MacLean'; Gabrielle Lecuyer - Fort Frances; Gillies Township - Laura Bruni; Heather Gropp SNNE; 'Heather Pihulak'; info@ignace.ca; 'Jason Young'; jlecours@hearst.ca; 'Jonathon Hall'; 'Judy Jacobson'; Julie Roy-Ward; kattanasio@kenora.ca; 'Kelly Paakkunainen'; 'Kerry Bellamy'; khaney@fortfrances.ca; 'Kimberley Ballance'; krista.power@thunderbay.ca; Kristina Miousse Greenstone; 'Lake of the Woods Township'; 'Laura Jones'; lindaberube@nipigon.net; 'Lorna Buob'; Town Clerk; Town Clerk; 'Mark Figliomeni'; 'Mark Wright'; 'Mavis Harris'; mayor@schreiber.ca; Municipality of Machin; 'Nathan Dias'; 'Norm Gale'; 'Patti McDowall'; 'Paul Greenwood'; 'Peggy Johnson'; Red Lake Clerk; 'Roger Nesbitt'; Samantha Cameron - Red Rock; Serena Goodchild Marathon Clerk; sue.bates@atikokan.ca; 'Teresa Desserre'; Township of Emo; treasurer@conmee.com; Trilbee Stirling-Kattler - Red Lake - Interim CAO; 'Veldron Vogan'; 'Wanda Kabel'; 'Wayne Hanchard'; Courtney Gallant; 'Doug Hartnell'; Eric Pietsch; Eric Pietsch; 'Fred Mota'; 'Gord Griffiths'; JIM VEZINA; Ken Boshcoff; 'Kevin Kahoot'; kristen.oliver@thunderbay.ca; Larry Joy; Leanne Lavoie; Lisa teeple Emo; Mayor Kenora; 'Rick Dumas'; 'Wendy Brunetta'; 'Wendy Landry'; Wendy Landry CC  
**Subject:** FYI: **Regional Workforce Training - Save on Energy**  
**Attachments:** SoE Building Commissioning Expert Career Stream (1).pdf; SoE Energy Consultant Career Stream (1).pdf; SoE Energy Advisor Career Stream (1).pdf; SoE HVAC Designer Career Stream (1).pdf; SoE Energy Manager Career Stream (1).pdf

Good Morning,

If anyone is interested or knows someone interested in regional workforce training please see the email below to register. The training is free to anyone working or living in Northern Ontario. You must register by May 1<sup>st</sup>.

Thank you

### Andrea Strawson

Executive Director

Northwestern Ontario Municipal Association (NOMA)

PO Box 10308, Thunder Bay, ON P7B 6T8

E: [admin@noma.on.ca](mailto:admin@noma.on.ca)

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Follow us on Twitter: @noma\_nwo

*My work day may look different than yours. There is no expectation to read or respond to this email outside of your normal working hours.*

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**Platinum/Speaker:** [Intact Public Entities](#), [Ontario Power Generation \(OPG\)](#), [TBT Engineering Ltd.](#)

**Gold Sponsor:** [Tbaytel](#), [TBDML](#)

**Lanyard Sponsor:** [Ontario Forest Industries Association](#)

**Bronze/Entertainment:** [LAS](#), [CLAC](#), [Municipal World](#)

**Refreshment Break:** [Municipal Finance Officers' Association \(MFOA\)](#)

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**From:** Elissa Williamson <[ewilliamson@econoler.com](mailto:ewilliamson@econoler.com)>

**Sent:** Thursday, March 14, 2024 9:26 AM

**To:** [iainangus@tbaytel.net](mailto:iainangus@tbaytel.net)

**Subject:** Regional Workforce Training - Save on Energy

Hi Ian,

To support the need for qualified tradespeople, technicians and energy service providers, **Save on Energy** is kicking off its Regional Workforce Development Initiative in Northern Ontario.

The training being offered is **free for anyone working or living in Northern Ontario** and includes the most in-demand courses in five of the most common energy-related careers. Each training stream includes CEUs and a potential path to certification towards some of the most desired accreditations such as AEEs Certified Energy Manager (CEM), Certified Energy Auditor (CEA) and Certified Building Commissioning Professional (CBCP). All training is delivered virtually throughout 2024 by accredited training organizations such as CIET, ASHRAE and IGSHPA.

If this is something you feel the members of CVNW would be interested in, please feel free to pass the information along. Although the **deadline to register is May 1<sup>st</sup>**, there is a chance the program could become fully subscribed so I would encourage anyone interested to register sooner than later. The link to register of each career training stream is found on the bottom right corner of the attached brochures.

I'm happy to answer any questions. Thanks in advance!

**Elissa Williamson, ing./P.Eng. CEM, CMVP**

**Consultante Sénior / Senior Consultant**

(+1) 514 764-9695 (ext. 4328)

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*Powering the energy transition and decarbonization*







# BUILDING COMMISSIONING EXPERT

## CAREER PATH

Are you interested in a career as a building commissioning expert? Communities across Ontario need qualified tradespeople, technicians and energy service providers to support energy-efficiency initiatives in the buildings sector. Save on Energy is offering comprehensive training in new building commissioning and existing building recommissioning for Ontarians at no cost\*.

## BUILDING COMMISSIONING EXPERT BACKGROUND

Good candidates for a career as a building commissioning expert are those with a background in one or more of the following:

- building engineering or operations
- HVAC systems
- automation and control systems
- construction management

\* Subject to availability. Terms and conditions apply.

## WHAT IS A BUILDING COMMISSIONING EXPERT?

Large buildings are complex systems providing heat, light, fresh air and water to the people inside. Most buildings are designed to provide these services efficiently, but that efficiency declines over time as building spaces and equipment change. Existing building commissioning is the process of investigating and optimizing building performance to lower energy bills, reduce greenhouse gas emissions and improve user comfort. Whether they are working in a hospital, airport, school or office building, commissioning professionals are responsible for making new or existing buildings operate as efficiently as possible by ensuring that building systems are installed, operated and maintained as designed.

Certified Building Commissioning Professionals (CBCP) are highly skilled in managing key building systems and operations, including mechanical, electrical and plumbing. They lead the commissioning or recommissioning process for building owners, identify opportunities to improve building performance and coordinate contractors to implement these upgrades.

## ENHANCING BUILDING PERFORMANCE AND ENERGY EFFICIENCY

Energy efficiency helps companies and organizations in Ontario achieve their energy reduction and climate-change goals. Building commissioning experts enhance the energy performance of buildings, saving money and reducing emissions.

## PATH TO CERTIFICATION

Building commissioning experts who want to become a Certified Building Commissioning Professional (CBCP) through the Association of Energy Engineers (AEE) must:

Fulfill the work experience and educational requirements

Complete an approved CBCP training program

Submit an application for certification

Pass the CBCP exam



## 2024 TRAINING COURSES

Save on Energy is providing Ontario residents with training to develop their energy-efficiency expertise and provide needed services in their communities. Participants may enroll in any of the following training courses at no cost\*.

COURSE	LEARNING OBJECTIVE	DAY(S)
<b>Building Automation Systems Essentials</b>	Overviews system basics and energy conservation strategies for efficient building automation system (BAS) operation	1
<b>Advanced Building Automation System Optimization</b>	Explores all stages of the existing building commissioning process including planning, investigation, implementation and monitoring	1
<b>Working with the National Energy Code for Buildings</b>	Reviews the National Energy Code for Buildings including building envelopes, lighting, HVAC and water heating	2
<b>Certified Building Commissioning Professional (CBCP)</b>	Focuses on the technical details of the commissioning process from pre-design through to the operations phase	5

## EDUCATION AND WORK EXPERIENCE REQUIREMENTS

To become a **CBCP**, applicants must have **one** of the following combinations of education AND work experience in energy engineering or energy management:

EDUCATION	WORK EXPERIENCE
Four-year related <sup>1</sup> degree or Professional Engineer (P.Eng) or Registered Architect (RA)	Three years experience <sup>2</sup>
Four-year unrelated degree	Five years experience <sup>2</sup>
Two-year associate degree	Five years experience <sup>2</sup>
NONE	10 years experience <sup>2</sup>
Current status of Certified Energy Manager (CEM®)	NONE

<sup>1</sup> Related degree in science, engineering, architecture, business, law, finance or related field

<sup>2</sup> Related experience in facilities management HVAC or process engineering design, construction project management, electrical/controls design, installation or operations, testing, adjusting and balancing or building commissioning.

\* Subject to availability. Terms and conditions apply.





# HVAC DESIGNER

GEOHERMAL HEATING  
AND COOLING

## CAREER PATH

Are you interested in a career in energy-efficient heating, ventilation and air conditioning (HVAC) design? Communities across Ontario need qualified tradespeople, technicians and energy service providers to design and install high-performing HVAC systems. Save on Energy is offering comprehensive training in HVAC system design for Ontarians at no cost\*.

### HVAC DESIGNER SKILLS AND QUALIFICATIONS

An HVAC designer may have a post-secondary education in mechanical engineering or similar and may develop their skills in the following areas:

- drafting and blueprints
- building codes and standards
- geothermal or air source heat pumps
- energy consumption data analysis
- HVAC, plumbing, electrical and control systems
- building envelope and construction methods
- maintenance and commissioning

## WHAT IS AN HVAC DESIGNER?

An HVAC designer is responsible for the design and oversight of heating, ventilation and air conditioning (HVAC) systems in residential or commercial buildings. HVAC designers may work for consulting firms or for themselves as small business owners. They are skilled at calculating design loads, completing ductwork layouts, selecting equipment and completing energy modeling.

In cold climates, such as those in Northern Ontario, ground source heat pumps (GSHP) offer the most efficient heating and cooling solution, produce the lowest amount of greenhouse gas emissions and have the lowest operational costs compared to traditional heating methods. For those interested in specializing in geothermal design, Certified GeoExchange Designers (CGD) are professionals recognized for their experience, competence and proficiency in the principles of practice of geothermal heat pump design.

## IMPROVING SYSTEM PERFORMANCE AND SAVING ENERGY

Energy efficiency helps companies and organizations achieve their energy reduction and climate-change goals. HVAC designers play an important role in making this happen. Heat pumps are a key opportunity for Ontario homes and businesses to save energy and reduce emissions.

## PATH TO CERTIFICATION

HVAC designers who want to become a Certified GeoExchange Designer (CGD) through the Association of Energy Engineers (AEE) must:

Fulfill the work experience  
and educational  
requirements

Complete an  
approved CGD  
training program

Pass the  
CGD exam

Submit an  
application for  
certification



## 2024 TRAINING COURSES

Save on Energy is providing Ontario residents with training to develop their energy-efficiency expertise and provide needed services in their communities. Participants may enroll in any of the following training courses at no cost\*.

COURSE	LEARNING OBJECTIVE	DAY(S)
HVAC Design Training: Tools for High Performance Building Design - Essentials (ASHRAE)	Reviews design essentials for recent graduates or those new to the field of HVAC design	5
HVAC Design Training: Tools for High Performance Building Design - Applications (ASHRAE)	Explores specific design applications for those with HVAC design experience or who have completed the essentials course	3
Heat Pump Essentials (CIET)	Provides key information about heat pump design, installation and performance	1
Certified GeoExchange Designer (CGD) - AEE and IGSHPA (International GSHP Association)	Explores economic analysis of ground-source heat pump versus traditional systems	3
Design of affordable and efficient commercial GSHP Systems (ASHRAE)	Teaches how to analyze all types of energy-efficiency and renewable energy technologies and the GHG emissions impact of a project	0.5
Making the Case for Energy Management Projects (CIET)	Demonstrates the added value of energy management projects and services including non-energy benefits	1

## EDUCATION AND WORK EXPERIENCE REQUIREMENTS

To become a **CGD**, applicants must have **one** of the following combinations of education AND work experience in commercial geothermal heat pump design and/or HVAC:

EDUCATION	WORK EXPERIENCE
Four-year engineering graduate and/or Professional Engineer (P.Eng) or Registered Architect (RA)	Three years experience
Four-year technical degree	Five years experience
Two-year non-technical degree	Eight years experience
NONE	10 years experience

\* Subject to availability. Terms and conditions apply.



# ENERGY CONSULTANT

## CAREER PATH

Are you interested in a career as an energy consultant? Communities across Ontario need qualified tradespeople, technicians and energy service providers to support to support energy-efficiency initiatives for homes and businesses. Save on Energy is offering comprehensive training for Ontarians who are new energy consultants and those already in the field at no cost\*.

### ENERGY CONSULTANT SKILLS

Energy consultants help organizations understand and use their energy more efficiently. They will use their skills in the following areas:

- project management
- data processing
- renewable energy
- energy rate structures
- effective communication
- analysis and problem solving

\* Subject to availability. Terms and conditions apply.



## WHAT IS AN ENERGY CONSULTANT?

An energy consultant helps organizations understand their energy profile as well as how to reduce their energy use, while becoming more cost-effective and decreasing emissions. Energy consultants collect and analyze energy consumption data to identify energy-efficiency opportunities and decarbonization and renewable energy projects.

Energy consultants may work for engineering firms, consulting firms or lead their own business. Their focus is on providing expert advice to businesses across Ontario on their energy-efficiency and decarbonization journeys.

## ENHANCING BUILDING PERFORMANCE AND ENERGY EFFICIENCY

Energy efficiency helps companies and organizations in Ontario achieve their energy reduction and climate-change goals. Ontario businesses need energy consultants to make recommendations on capital and operational changes, encourage participation in energy-efficiency incentive programs and provide guidance towards achieving decarbonization.

Some energy consultants choose to become Certified Energy Auditors (CEA) who are energy specialists that analyze how energy is used in commercial or institutional facilities. They conduct facility audits, set reduction targets and provide advice on energy-efficiency and retrofit projects.

## PATH TO CERTIFICATION

Energy consultants who want to become a Certified Energy Auditor (CEA) through the Association of Energy Engineers (AEE) must:

Fulfill the work experience and educational requirements

Complete an approved CEA training program

Submit an application for certification

Pass the CEA exam



## 2024 TRAINING COURSES

Save on Energy is providing Ontario residents with training to develop their energy-efficiency expertise and provide needed services in their communities. Participants may enroll in any of the following training courses at no cost\*.

COURSE	LEARNING OBJECTIVE	DAY(S)
<b>Becoming Carbon Neutral: Key Concepts, Strategies and Initiatives</b>	Provides an overview of common terms associated with carbon neutrality as well as strategies to achieve it	1
<b>Making the Case for Decarbonization Projects</b>	Explores how to conduct a total cost analysis and develop a business case for decarbonization projects	1
<b>Working with the National Energy Code for Buildings</b>	Reviews the National Energy Code for Buildings including building envelopes, lighting, HVAC and water heating	2
<b>Certified Energy Auditor (CEA)</b>	Covers fundamental skills to evaluate how energy is used in a facility and to identify where consumption can be reduced	4
<b>Certified RETScreen Expert (CRE)</b>	Focuses on how to analyze all types of energy-efficiency and renewable energy technologies as well as the GHG emissions of a project	3

## EDUCATION AND WORK EXPERIENCE REQUIREMENTS

To become a CEA, applicants must have **one** of the following combinations of education AND work experience in energy auditing and/or participate in a team doing energy assessments:

EDUCATION	WORK EXPERIENCE
Four-year engineering graduate and/or Professional Engineer (P.Eng) or Registered Architect (RA)	Three years experience
Four-year unrelated degree	Four years experience
Two-year associate degree	Five years experience
Current status of Certified Energy Manager (CEM®)	Three years experience
NONE	10 years experience

\* Subject to availability. Terms and conditions apply.





# ENERGY MANAGER

## CAREER PATH

Are you interested in a career in energy management? Communities across Ontario need qualified tradespeople, technicians and energy service providers. Save on Energy is offering comprehensive energy manager training for Ontarians at no cost\*.

### ENERGY MANAGER SKILLS

An energy manager's job involves tracking, optimizing and reducing energy consumption to enhance the energy efficiency of a system or organization. Energy managers use their skills in the following systems and processes:

- energy consumption data analysis
- energy accounting and economics
- HVAC systems
- building envelope
- power systems and motors
- building automation and control systems
- lighting systems
- thermal energy storage systems
- boilers and steam systems
- measurement and verification
- maintenance and commissioning

### WHAT IS AN ENERGY MANAGER?

Are you a critical thinker and skilled communicator? Are you a leader looking to drive energy efficiency in the workplace? Energy managers blend technical and business skills to identify and execute projects to help large organizations meet their energy goals.

Energy managers work for large power consumers, such as mines, manufacturing facilities and municipalities. As an energy manager, you could lead a compressed air or steam optimization project, recommend compressor or fan upgrades, or develop new standard operating procedures for process equipment.

### ENHANCING PERFORMANCE AND THE BOTTOM LINE

Energy efficiency helps companies and organizations in Ontario achieve their energy reduction and climate-change goals. Ontario businesses need energy managers driving the improvements to make this happen.

The most common and recognized certifications for energy managers are Certified Energy Manager (CEM) and Certified Measurement and Verification Professional (CMVP). Taking the right courses and obtaining these certifications show employers that you have the expertise they require.

\* Subject to availability. Terms and conditions apply.

## PATH TO CERTIFICATION

Energy managers who want to become a Certified Energy Manager (CEM) or a Certified Verification and Measurement Professional (CMVP) through the Association of Energy Engineers (AEE) must:

Fulfill the work experience  
and educational  
requirements

Complete an  
approved CEM or CMVP  
training program

Submit an  
application for  
certification

Pass the CEM or  
CMVP exam



# 2024 TRAINING COURSES

Save on Energy is providing Ontario residents with training to develop their energy-efficiency expertise and provide needed services in their communities. Participants may enroll in any of the following training courses at no cost\*.

## INTRODUCTORY STREAM

COURSE	LEARNING OBJECTIVE	DAY(S)
<b>Energy Management Professional 101</b>	Provides an overview of energy management and energy use, energy-consuming systems and opportunities for energy savings	3
<b>Making the Case for Energy-Efficiency Projects</b>	Trains participants on how to develop and present the energy and non-energy benefits of a project	1
<b>Measurement and Verification Essentials</b>	Covers the main elements of measurement and verification of energy savings	1
<b>Energy Engagement Strategies</b>	Focuses on how to engage operations and management staff in energy efficiency	2
<b>Energy Management and the ISO 50001 Standard</b>	Addresses fundamentals of the ISO 50001 Energy Management Systems Standard	1
<b>Strategic Energy Management</b>	Teaches skills in developing and implementing strategic energy management processes	2

## ADVANCED STREAM

COURSE	LEARNING OBJECTIVE	DAY(S)
<b>Certified Energy Manager (CEM)</b>	Addresses the technical, economic and regulatory aspects of energy management	5
<b>Certified Measurement and Verification Professional (CMVP)</b>	Teaches skills for planning, measuring, collecting and analyzing energy data in order to verify savings	3
<b>Heat Integration of Industrial Processes</b>	Explores heat transfer optimization and energy efficiency in industrial operations	2
<b>50001 Certified Practitioner (CP EnMS)</b>	Trains participants how to implement best practices in energy management based on the ISO 50001 Energy Management Systems Standard	4

\* Subject to availability. Terms and conditions apply.

# EDUCATION AND WORK EXPERIENCE REQUIREMENTS

To become a **CEM**, applicants must have **one** of the following combinations of education AND work experience in energy engineering or energy management:

EDUCATION	WORK EXPERIENCE
Four-year engineering/architectural degree or Professional Engineer (P.Eng) or Registered Architect (RA) or equivalent degree	Three years experience
Four-year degree in technology, environmental science, physics, earth science or equivalent degree	Four years experience
Four-year degree in business (or related field) or equivalent degree	Five years experience
Two-year energy management associate degree or equivalent degree	Six years experience
Two-year associate degree or equivalent degree	Eight years experience
NONE	10 years experience

To become a **CMVP**, applicants must have **one** of the following combinations of education AND work experience in energy management projects involving measurement and verification:

EDUCATION	WORK EXPERIENCE
Bachelor degree from an accredited university or college in science, engineering, architecture, business, law, finance, or related field	Three years experience
Registered Professional Engineer (P.Eng) or Registered Architect (RA)	Three years experience
Bachelor degree from an accredited college or university in a field not specified above	Five years experience
Two-year technical degree	Five years experience
NONE	10 years experience



# ENERGY ADVISOR

## CAREER

Are you interested in a career as an energy advisor? Communities across Ontario need qualified tradespeople, technicians and energy service providers to support energy-efficiency initiatives in the residential sector. Save on Energy is offering comprehensive energy advisor training for Ontarians at no cost\*.

### ENERGY ADVISOR BACKGROUNDS

Energy advisors demonstrate skills in the following:

- construction practices
- building sciences
- mathematics and computer skills
- energy-efficiency practices

Energy advisors may have previous experience as:

- building contractors
- home inspectors
- architects
- engineers

\* Subject to availability. Terms and conditions apply.

## WHAT IS A REGISTERED ENERGY ADVISOR?

Registered energy advisors guide homeowners on their energy-efficiency journeys by recommending upgrades to improve their home's performance and comfort. This may involve recommending improvements to the home's structure, upgrading windows and doors or improving heating and cooling systems. Their work is important for making residential spaces more energy efficient and environmentally friendly.

Energy advisors are sought-after energy-efficiency experts, knowledgeable in building science and construction practices. They are trained to perform blower door air leakage tests and in the use of Natural Resources Canada (NRCan) HOT2000 energy simulation software. Energy advisors understand building codes and are knowledgeable about a variety of building materials. They are skilled at energy modeling and design, as well as in the use of insulation, mechanical systems and windows and doors.

## ENHANCING HOME PERFORMANCE AND ENERGY EFFICIENCY

Energy efficiency helps companies and organizations in Ontario achieve their energy reduction and climate-change goals. Ontario homeowners need energy advisors to help them make the most of their investments in their homes' performance.

## PATH TO CERTIFICATION

Energy advisors who want to become a Registered Energy Advisor (REA) through NRCan must:

Pass NRCan's  
Foundation-Level  
exam

Pass NRCan's  
Energy Advisor  
(House) exam

Explore employment  
opportunities with NRCan's  
licenced service organizations

Service organization will  
notify NRCan to  
register the candidate



## SERVICE ORGANIZATIONS SUPPORT ENERGY ADVISORS

Service organizations work with energy advisors to assess the energy performance of new and existing homes. They are independently-licensed by NRCan to use NRCan's official marks, trademarks and software, and to deliver the NRCan EnerGuide Rating System and ENERGY STAR for New Homes.

Service organizations support energy advisors in skills mentoring, training and registration with NRCan.

## 2024 TRAINING COURSES

Save on Energy is providing Ontario residents with training to develop their energy-efficiency expertise and provide needed services in their communities. Participants may enroll in any of the following training courses at no cost\*.

COURSE	LEARNING OBJECTIVE	DAY(S)
Building Science and Numeracy Essentials	Covers home construction practices and building science	2
Working with Canada Greener Homes Grant	Provides a deeper understanding of grants offered by Canada Greener Homes Grant	1
Prep Course for the NRCan Foundation-Level Exam	Reviews materials that will be tested in NRCan's Foundation-Level exam	3
Prep Course for the NRCan Energy Advisor (House) Exam	Reviews materials that will be tested in NRCan's Energy Advisor (House) exam	4
Advanced HOT2000 User	Provides an in-depth understanding of NRCan's HOT2000 energy modelling software	1
Tools for Completing Probationary Files	Provides guidance on the completion of complex home energy assessment files	2

\* Subject to availability. Terms and conditions apply.

**Platinum/Speaker:** [Intact Public Entities](#), [Ontario Power Generation \(OPG\)](#), [TBT Engineering Ltd.](#)

**Gold Sponsor:** [Tbaytel](#), [TBDML](#)

**Lanyard Sponsor:** [Ontario Forest Industries Association](#)

**Bronze/Entertainment:** [LAS](#), [CLAC](#), [Municipal World](#)

**Refreshment Break:** [Municipal Finance Officers' Association \(MFOA\)](#)

**Event Supporter:** [Hobson Chahel Advisory Group - CIBC Wood Gundy](#), [Grant Thornton](#)

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**From:** IESO Community Engagement <[communityengagement@ieso.ca](mailto:communityengagement@ieso.ca)>

**Sent:** March 12, 2024 1:10 PM

**Subject:** LT2 RFP Webinar for Municipalities

Communities continue to play a vital role in Ontario's energy transition and in shaping our shared electricity future. New energy projects will help to maintain reliability and address rising demand for electricity to support population and economic growth, electrification and decarbonization.

The IESO is pleased to host a virtual information session with multiple provincial ministries who will present on key topics for communities related to the new Long-term Two RFP (LT2 RFP). It will be held exclusively for municipal elected officials and staff on Tuesday, March 26 at 1:00 p.m. [Registration](#) is now open. Instructions for joining the webinar will be emailed directly to registrants in advance.

This session will include:

- Ministry of Environment, Conservation and Parks (MECP) to present on the Environmental Assessment and Renewable Energy Approval processes
- Ministry of Natural Resources and Forestry (MNRF) to present on access to Crown Land for siting projects
- Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) to discuss the current land use planning policies in place to guide the siting of energy projects in prime agricultural areas
- Ministry of Municipal Affairs and Housing (MMAH) to provide an overview of the provincial land use planning framework

This session will build on previous IESO webinars held for the broader public on [February 9](#) and [February 22](#) that involved these ministries, and will provide a deeper discussion about issues specific to local communities.

To stay informed, [subscribe](#) for updates to receive information about key initiatives and engagement opportunities that are most relevant for your community.

Please feel free to reach out with questions to [communityengagement@ieso.ca](mailto:communityengagement@ieso.ca).

Sincerely,

## Town Clerk

---

**From:** ANAVETS\_info@lmediaNorthside.com  
**Sent:** Wednesday, March 20, 2024 10:42 AM  
**To:** Margaret J  
**Cc:** Town Clerk  
**Subject:** Anavets Magazine  
**Attachments:** Information.pdf

**Dear MARGARET or LYNDA**

Please find attached **RENEWAL** information on ANAVETS Magazine. We hope to regain your much needed support for this worthwhile program. Can we send you a renewal invoice? Please advise.

BUSINESS CARD \$349.00

I will follow up with you.

Thank You.

**Dan McCormick**





# ANAVETS

## SHOULDER TO SHOULDER

Your support of *Shoulder to Shoulder Magazine* helps ensure that our servicemen and women returning home from active duty receive the programs and services they require.

With your help, we can continue to provide:

- Financial support to veterans' hospitals
- Scholarships & bursaries for Canadian students
- Hot meals and wellness checks for veterans & their families during COVID-19
- Mental Health Programs and Services

*and much more!*

#### WEBSITE TRAFFIC STATISTICS

WEBSITE TRAFFIC OVER THE PAST 4 YEARS

**5,640,000** TOTAL VISITS

WITH OVER **90,000** MONTHLY VISITS

**3,000+**

DAILY  
WEBSITE HITS



**Army, Navy & Air Force Veterans in Canada**

2 Beechwood Ave Vanier, ON K1L 8L9

Tel: 613-744-0222 • Fax: 613-744-0208

Toll Free: 1 877-554-2622 • Email: [anavets@storm.ca](mailto:anavets@storm.ca)

[www.anavets.ca](http://www.anavets.ca)





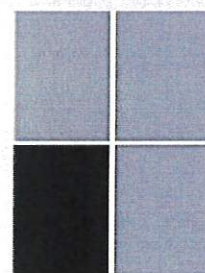
# THANK YOU FOR YOUR INTEREST IN ARMY, NAVY & AIR FORCE VETERANS IN CANADA ASSOCIATION (ANAVETS)

ANAVETS is comprised of a Dominion Command, which is located in Ottawa where the Headquarters is situated, and seven provincial commands. Currently the Association has units in British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Quebec, and Nova Scotia as well as a unit in Woodstock N.B. and a unit in the United States (ANAVICUS), which is part of the American Legion. Ladies' Auxiliaries may be found at some units.

## ADVERTISEMENT SIZES



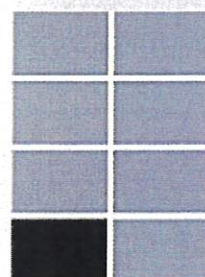
**FULL PAGE AD**  
174.625 x 254mm / 6.875 x 10 inches



**QUARTER PAGE AD**  
65.725 x 123.025mm / 3.375 x 4.875 inches



**HALF PAGE AD**  
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**EIGHTH PAGE AD**  
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Please ask your Account Representative  
for more details or email  
[anavets\\_info@imedianorthside.com](mailto:anavets_info@imedianorthside.com)

March 20, 2024

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing  
Sent by email to: [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

**Re: Operational Budget Funding**

At its regular meeting of Council held on March 19, 2024, the Council of the Municipality of Powassan passed the following resolution:

**Resolution #: 2024-93**

**Moved by:** M. Wand      **Seconded by:** R. Hall

*That the council of the Municipality of Powassan supports the request of the Township of Amaranth calling upon the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.*

If you have any questions regarding the above, please feel free to contact me.

Sincerely,



Allison Quinn  
Clerk  
Municipality of Powassan

Cc: Premier of Ontario; AMO; Ontario Municipalities





374028 6TH LINE • AMARANTH ON • L9W 0M6

March 12, 2024

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

Sent by email to: [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

**Re: Operational Budget Funding**

At its regular meeting of Council held on March 6, 2024, the Township of Amaranth Council passed the following resolution.

**Resolution #: 4**

**Moved by:** G Little

**Seconded by:** A. Stirk

Whereas all Ontario municipalities are prohibited from running budget deficits for operating purposes, and;

Whereas all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing, and;

Whereas the City of Toronto has recently received Provincial funding to cover a \$1.2 billion dollar operating shortfall and approximately \$12 million in Federal and Provincial funding for their Police operating budget, and;

Whereas the City of Toronto has the lowest tax rates in the Province, approximately 40% less than the average Dufferin rural municipal tax rate.

**Be it Resolved That** the Township of Amaranth call on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.

**CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.  
CAO/Clerk

C: Premier of Ontario; AMO; Ontario Municipalities



Box 608, Little Current, Ontario, POP 1K0  
705-368-3500

Please find below a motion of support for the recent motion shared by Renfrew County. We would also like to bring to everyone's attention a motion that we recently passed and forwarded on.

This is an issue that seems to be affecting many small communities and in these tight economic times an important factor to keeping residents in their homes and our water systems safe.

Resolution No. 38-02-2024

Moved by: D. Orr

Seconded by: L. Cook

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands supports the resolution put forth by the County of Renfrew to advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine of the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

Carried

**Resolution No. 29-02-2024**

Moved by: D. Orr

Seconded by: M. Erskine

where they do not have sufficient financial resources to meet the ongoing demands of everyday living. This has created a situation where residents who are struggling to pay their daily expenses lack the financial resources to maintain the critical infrastructure required to sustain the water and wastewater systems that service their homes. It is critically important that the other levels of government recognize this fact and provide funding assistance that can be accessed based on operational and financial need. Whereas the current housing accelerator fund provides financial support for small communities and water and distribution systems are considered eligible under the program guidelines, And whereas one of the primary criteria for this funding is the ability to prove that the funds will accelerate the development of housing stock on the water or distribution system, And whereas many smaller communities are not experiencing the level of growth necessary to meet the requirements of the program for growth in housing stock, And whereas the water and wastewater systems in those communities represents a higher cost to operate per capita than the systems in larger built-up areas, And whereas the cost of maintaining those systems on a user-pay basis is creating undo financial hardship for the limited number of residents on those systems Therefor be it resolved that the Council for the Town of Northeastern Manitoulin and the Islands requests that the Province of Ontario implement a funding stream for water and wastewater systems that primarily utilizes operational and financial need as a criteria.

And furthermore that a copy of this motion be forwarded to Premier Ford, the Ministry of Housing, the Ministry of the Environment and Michael Mantha, MPP

Carried





**The Township of Georgian Bay  
Resolutions  
Council - 04 Mar 2024**

Item 11.(e)

**Date: March 4, 2024**

**C-2024-089**

**Moved by** Councillor Steven Predko

**Seconded by** Councillor Stephen Jarvis

WHEREAS Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities; in addition, approximately 8,000 essential search and rescue volunteers respond to thousands of incidents every year; and

WHEREAS many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting; and

WHEREAS without volunteer firefighters and search and rescue volunteers, thousands of communities in Canada would have no fire and emergency response coverage; and

WHEREAS these essential volunteers not only put their lives on the line and give their time, training and efforts to Canadians, but they also allow cities and municipalities to keep property taxes lower than if paid services were required; and

WHEREAS in 2013, the federal government initiated a tax credit recognizing these volunteer firefighters and search and rescue volunteers;

NOW THEREFORE BE IT RESOLVED THAT the Township of Georgian Bay Council request the Government of Canada to increase the tax credit from \$3,000 to \$10,000 for volunteer firefighters and search and rescue volunteers; and

THAT a copy of the resolution be shared with the Association of Fire Chiefs of Ontario, Association of Municipalities of Ontario, all Ontario municipalities, and Scott Aitchison, MP.

☒ Carried      ☐ Defeated      ☐ Recorded Vote      ☐ Referred      ☐ Deferred

**Peter Koetsier, Mayor**



**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**

**69 FOURTH AVENUE, P. O. Box 40, LARDER LAKE, ON P0K 1L0**

**PH: 705-643-2158 FAX: 705-643-2311**

**LARDERLAKE.CA**

January 11<sup>th</sup>, 2024

***\*Sent Via Email\****

**Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"**

Please be advised that at the Township of Larder Lake Regular Council Meeting held Tuesday, January 9<sup>th</sup>, 2024, the following resolution of support was adopted:

**Resolution: 4**

Moved by: Councillor Kelly

Seconded by: Mayor Quinn

BE IT RESOLVED, that Larder Lake Council hereby supports the City of Greater Sudbury regarding an amendment to the Occupational Health and Safety Act to clarify the definition of "Employer" And

FURTHER, that this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, the Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, John Vanthof, Timiskaming-Cochrane MPP, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

**Carried**

A copy of the above noted resolution is enclosed for your reference.

Sincerely,

Crystal Labbe

CAO/ Clerk Treasurer



**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**  
 69 Fourth Avenue, Larder Lake, ON  
 Phone: 705-643-2158 Fax: 705-643-2311



**MOVED BY:**

- ☐ Thomas Armstrong  
☐ Patricia Hull  
☒ Paul Kelly  
☐ Lynne Paquette

**SECONDED BY:**

- ☐ Thomas Armstrong  
☐ Patricia Hull  
☐ Paul Kelly  
☐ Lynne Paquette

Motion #: 4

Resolution #: 4

Date: January 9, 2024

*Mayor Quinn*

BE IT RESOLVED, that Larder Lake Council hereby supports the City of Greater Sudbury regarding an amendment to the Occupational Health and Safety Act to clarify the definition of "Employer" And

FURTHER, that this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, the Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, John Vanthof, Timiskaming-Cochrane MPP, the Association of Municipalities OF Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Reginal Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

☒ Carried  
☐ Lost / Defeated  
☐ Deferred to: \_\_\_\_\_ (enter date)  
 Because: \_\_\_\_\_  
☐ Referred to: \_\_\_\_\_ (enter body)  
 Expected response: \_\_\_\_\_ (enter date)

Chair:

*[Signature]*

Disclosure of Pecuniary Interest\*

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

December 12, 2023

**\*Sent Via Email\***

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

PO BOX 5000 STN A  
200 BRADY STREET  
SUDBURY ON P3A 5P3

CP 5000 SUCCA  
200, RUE BRADY  
SUDBURY ON P3A 5P3

705.671.2489

[www.greatersudbury.ca](http://www.greatersudbury.ca)  
[www.grandsudbury.ca](http://www.grandsudbury.ca)

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

*CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;*

*AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");*

*AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;*

*AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;*

*AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;*

*AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;*

*AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;*

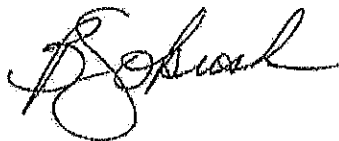


*AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;*

*NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;*

*AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.*

Yours truly,



Brigitte Sobush  
Manager of Clerk's Services/Deputy City Clerk

- c.      Members of City Council  
         Eric Labelle, City Solicitor and Clerk



The Honourable Doug Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)  
*DELIVERED VIA EMAIL*

January 15<sup>th</sup> 2024

**Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of 'Employer'**

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on January 10<sup>th</sup> 2024, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the City of Greater Sudbury re. Amendment to the Occupational Health & Safety Act to Clarify the Definition of 'Employer'.

***Motion 14***

*Moved by Councillor Bob Woolvett*

*Seconded by Councillor Kristen Rodrigues*

*That Council support item 'L' of correspondence from the City of Greater Sudbury re. Amendment to the Occupational Health & Safety Act to Clarify the Definition of 'Employer'.*

***Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

Erin Kwarciak  
Clerk  
Town of Plympton-Wyoming

cc: Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development  
Honourable Paul Calandra, Minister of Municipal Affairs and Housing  
Bob Bailey, MPP – Sarnia-Lambton  
Association of Municipal Affairs and Housing  
Ontario's Big City Mayors  
Mayors and Regional Chairs of Ontario  
Council of Ontario Construction Associations  
Ontario Chamber of Commerce  
All Ontario Municipalities





## Northumberland County Council Resolution

SENT VIA EMAIL

February 22, 2024

Honourable Doug Ford, Premier of Ontario  
Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development  
Honorable Paul Calandra, Minister of Municipal Affairs and Housing  
All Ontario Municipalities

**Re: Northumberland County Resolution –  
'Support for Amendment to the Occupational Health and Safety Act to Clarify  
the Definition of Employer'**

At a meeting held on February 21, 2024 Northumberland County Council approved the following Council Resolution # 2024-02-21-109 adopting the below recommendation from the February 6, 2024 Corporate Support Committee meeting.

**Moved by:** Councillor Lucas Cleveland

**Seconded by:** Deputy Warden Olena Hankivsky

"**That** the Corporate Support Committee, having considered correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', recommend that County Council support this correspondence and attached motion from the City of Greater Sudbury; and

**Further That** the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development), and the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), and all Ontario Municipalities.

**Council Resolution # 2024-02-21-109**

**Carried**

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at [matherm@northumberland.ca](mailto:matherm@northumberland.ca) or by telephone at 905-372-3329 ext. 2238.



**The Corporation of the  
County of Northumberland**  
555 Courthouse Road  
Cobourg, ON, K9A 5J6

Sincerely,  
Maddison Mather

A handwritten signature in blue ink that reads "M Mather".

Manager of Legislative Services / Clerk  
Northumberland County



## Council Resolution

Moved By L. Cleveland Agenda Item 10 Resolution Number 2024-02-21- 109  
 Seconded By O. Hurd  
 Council Date: February 21, 2024

**"That** Council adopt all recommendations from the four Standing Committees, as contained within the Committee Minutes (meetings held February 6 and 7), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

Committee Name	Item #	Description	Held By
----------------	--------	-------------	---------

- |   |                                      |   |                                     |
|---|--------------------------------------|---|-------------------------------------|
| - | Social Services Committee, Item 7.a, | 'Correspondence, '310 Division Street, Cobourg' | <b>Held by Councillor Cleveland</b> |
|---|--------------------------------------|---|-------------------------------------|

**And Further That** the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote Requested by \_\_\_\_\_  
 Councillor's Name

Carried [Signature]  
 Warden's Signature

Deferred \_\_\_\_\_  
 Warden's Signature

Defeated \_\_\_\_\_  
 Warden's Signature

## Corporate Support Committee Resolution

---

**Committee Meeting Date:** February 6, 2024

**Agenda Item:** 7.b

**Resolution Number:** 2024-02-06-077

**Moved by:** S. Dibb

**Seconded by:** B. Ostrander

**Council Meeting Date:** February 21, 2024

---

"**That** the Corporate Support Committee, having considered correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', recommend that County Council support this correspondence and attached motion from the City of Greater Sudbury; and

**Further That** the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development), and the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), and all Ontario Municipalities.

Carried   
Committee Chair's Signature

Defeated \_\_\_\_\_  
Committee Chair's Signature

Deferred \_\_\_\_\_  
Committee Chair's Signature





**The Corporation of the Town of Grimsby  
Administration**

Office of the Town Clerk  
160 Livingston Avenue, Grimsby, ON L3M 0J5  
**Phone:** 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010  
**Email:** [vsteele@grimsby.ca](mailto:vsteele@grimsby.ca)

March 7, 2024

SENT VIA E-MAIL

555 Courthouse Road  
Cobourg, ON, K9A 5J6

Attention: County of Northumberland

**RE: Support for Amendment to the Occupational Health and Safety Act to  
Clarify the Definition of Employer**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on March 4, 2024, received, and endorsed the correspondence from The Corporation of the County of Northumberland dated February 22, 2024, regarding support for amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer with the following motion:

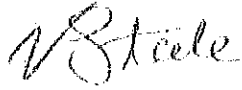
**Moved:** Councillor Howe

**Seconded:** Councillor Davoli

Resolved that Council endorse Northumberland County's resolution regarding support for amendment to the Occupational Health and Safety Act to clarify the definition of Employer.

If you require any additional information, please let me know.

Regards,

A handwritten signature in cursive script, appearing to read 'V Steele'.

Victoria Steele  
Town Clerk

CC: Hon. Doug Ford, Premier of Ontario  
Hon. David Piccini, Minister of Labour, Immigration, Training and Skills  
Development  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
All Ontario Municipalities



February 16, 2024

Please be advised that during the regular Council meeting of February 13, 2024 the following resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates was carried.

**RESOLUTION NO. 2024-81**

**DATE:** February 13, 2024

**MOVED BY:** Councillor Roberts

**SECONDED BY:** Councillor Hirsch

**WHEREAS** poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

**WHEREAS** the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

**WHEREAS** people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

**WHEREAS** Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

**WHEREAS** Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 per cent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month)

**WHEREAS** OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

**WHEREAS** the poverty risk profile for Prince Edward County created by Vital Signs states that 10.1% - 13.5% of County residents are living on low income;

**WHEREAS** designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

**WHEREAS** leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

**THEREFORE BE IT RESOLVED THAT** the Council of Prince Edward County joins the Town of Orangeville to calls on the Provincial Government to urgently:

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by "Raise the Rates" campaign and the "Income Security Advocacy Centre";
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

**AND FURTHER THAT** a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Prince Edward Lennox and Addington Social Services, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Hirsch, and Marcia Wallace, CAO



**The Corporation of the Town of Grimsby  
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

**Phone:** 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

**Email:** [vsteele@grimsby.ca](mailto:vsteele@grimsby.ca)

March 7, 2024

SENT VIA E-MAIL

332 Picton Main Street,  
Picton, ON, K0K 2T0

Attention: Catalina Blumenberg, Clerk

Dear: Clerk Blumenberg

**RE: Support for a Review of the Ontario Works and Ontario Disability Support  
Program Financial Assistance Rates**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on March 4, 2024, received, and endorsed the correspondence from The Corporation of the County of Prince Edward dated February 16, 2024, regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates with the following motion:

**Moved:** Councillor Korstanje

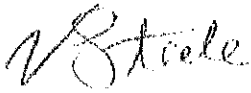
**Seconded:** Councillor Freake

Resolved that Council endorse the County of Prince Edward's resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates.

If you require any additional information, please let me know.



Regards,

A handwritten signature in cursive script, appearing to read "V Steele".

Victoria Steele  
Town Clerk

CC: Hon. Michael Parsa, Minister of Children, Community, and Social Services  
Hon. Sylvia Jones, Minister of Health  
Hon. Paul Calandra, Minister of Housing and Municipal Affairs  
The Association of Municipalities of Ontario (AMO)  
The Ontario Municipal Social Services Association  
All Ontario Municipalities

**SUBJECT :** Provincial Cemetery Management Support Request

The Municipality of Markstay-Warren at its meeting on February 20, 2024 adopted the following resolution:

**Resolution #2024-35**

**Moved by:** Francine Bérubé  
**Seconded by:** Maurice Turcot

**BACKGROUND**

The Municipality of Markstay Warren is responsible for 6 cemeteries. This is a similar situation in many municipalities in Ontario, and that trend will continue. Several municipalities in the Province have passed resolutions asking for annual funding, staff training as well as appropriate and affordable software development for all municipalities to use to administer these cemeteries.

**RECOMMENDATION**

Staff have reviewed this issue and recommend that the Council of the Municipality of Markstay-Warren pass the proposed resolution.

**Resolution**

**Whereas** under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

**And Whereas** over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

**And Whereas** municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

**And Whereas** cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

**And Whereas** the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

**Now Therefore Be It Resolved** that Council of the Municipality of Markstay-Warren requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

**And that this resolution** be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Carey Roy a/s Kim Morris

*Kim T. Morris*

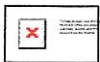
CAO/Clerk

DG/Greffière

Municipality of Markstay-Warren

(705)853-4536 ext. 202

Email: [kmorris@markstay-warren.ca](mailto:kmorris@markstay-warren.ca)



Virus-free. [www.avg.com](http://www.avg.com)





Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024  
Member Motion 8.1.9 - Councillor Gilliland; Re: Council/Committee Meeting  
Structure Under Strong Mayor Powers**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

**Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and**

**Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and**

**Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;**

- 1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but rather remains the same as officials were originally elected to do; and**
- 2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.**

Town of Aurora Council Resolution of February 27, 2024  
Council/Committee Meeting Structure Under Strong Mayor Powers  
March 6, 2024

2 of 2

The above is for your consideration and any attention deemed necessary.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael de Rond', written in a cursive style.

Michael de Rond  
Town Clerk  
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill  
Dawn Gallagher Murphy, MPP Newmarket—Aurora  
All Ontario municipalities



### 8. Standing Committee Reports

**Moved by** Councillor Thompson

**Seconded by** Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

**Carried (6 to 0)**

#### 8.1 General Committee Meeting Report of February 6, 2024

##### 8.1.9 Member Motion - Councillor Gilliland; Re: Council/Committee Meeting Structure Under Strong Mayor Powers

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but



rather remains the same as officials were originally elected to do; and

2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.

**Carried**



### 8. Standing Committee Reports

#### 8.2 General Committee Meeting Report of February 20, 2024

##### 8.2.8 Member Motion - Councillor Gilliland; Re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

**Moved by** Councillor Gilliland

**Seconded by** Councillor Gallo

Whereas all Ontarians deserve and expect a safe and respectful workplace; and

Whereas municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst municipal members of councils across Ontario; and

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

Whereas municipal governments have limited abilities in their toolkit to adequately enforce compliance with municipal Codes of Conduct; and

Whereas the most severe penalty that can be imposed on a municipal member of council is the suspension of pay for 90 days, even when egregious acts are committed and substantiated; and

Whereas AMO has called on the government to table and pass legislation that reflects the following recommendations:

- Updating municipal Codes of Conduct to account for workplace safety and harassment

- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
  - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
  - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
  - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;
1. Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario, (AMO), has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and
  2. Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as
    - Updating municipal Codes of Conduct to account for workplace safety and harassment
    - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
    - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
    - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
    - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and



3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

**Carried (6 to 0)**



Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024  
Member Motion 8.2.8 - Councillor Gilliland; Re: Legislative Amendments to  
Improve Municipal Codes of Conduct and Enforcement**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

**Whereas all Ontarians deserve and expect a safe and respectful workplace;  
and**

**Whereas municipal governments, as the democratic institutions most  
directly engaged with Ontarians need respectful discourse; and**

**Whereas several incidents in recent years of disrespectful behaviour and  
workplace harassment have occurred amongst municipal members of  
councils across Ontario; and**

**Whereas these incidents seriously and negatively affect the people involved  
and lower public perceptions of local governments; and**

**Whereas municipal Codes of Conduct are helpful tools to set expectations of  
council member behaviour; and**

**Whereas municipal governments have limited abilities in their toolkit to  
adequately enforce compliance with municipal Codes of Conduct; and**

**Whereas the most severe penalty that can be imposed on a municipal  
member of council is the suspension of pay for 90 days, even when  
egregious acts are committed and substantiated; and**

**Whereas AMO has called on the government to table and pass legislation  
that reflects the following recommendations:**

- Updating municipal Codes of Conduct to account for workplace safety and harassment
  - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
  - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
  - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
  - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;
1. Now Therefore Be It Hereby Resolved That the Town of Aurora supports the call of action the Association of Municipalities of Ontario (AMO) has submitted to the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them, in consultation with municipal governments; and
  2. Be It Further Resolved That the legislation encompasses the Association of Municipalities of Ontario's letter of recommendations which includes options for enforcing compliance by council members with municipal Codes of Conduct such as
    - Updating municipal Codes of Conduct to account for workplace safety and harassment
    - Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
    - Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
    - Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
    - Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office; and



- 3. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, and Dawn Gallagher Murphy, MPP Newmarket—Aurora, the Hon. Paul Calandra, Minister of Municipal Affairs and Housing, and all 444 Ontario municipalities.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond  
Town Clerk  
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill  
Dawn Gallagher Murphy, MPP Newmarket—Aurora  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing  
Association of Municipalities of Ontario (AMO)  
All Ontario municipalities



## SIoux LOOKOUT Hub of the North

The Corporation of the  
Municipality of Sioux Lookout  
25 Fifth Avenue, P.O. Box 158  
Sioux Lookout, Ontario • P8T 1A4  
Telephone: (807) 737-2700  
Facsimile: (807) 737-3436  
[www.siuoxlookout.ca](http://www.siuoxlookout.ca)

### Office of the Mayor

March 4, 2024

Mr. James Dalzell, Mayor  
Township of Pickle Lake  
2 Anne Street South, P. O. Box 340  
Pickle Lake, ON P0V 3A0

Via email: [mayor-idalzell@picklelake.org](mailto:mayor-idalzell@picklelake.org)

Dear Mayor Dalzell:

**Re: Transition from Police Services Boards to OPP Detachment Board –  
Sioux Lookout OPP Detachment**

As you are aware, the new *Ontario Community Safety and Policing Act* (CSPA) will come in to force on April 1, 2024. Among many other changes, the new legislation will convert existing Police Services Boards (PSBs) to, in many cases, regional "OPP Detachment Boards" (DBs). Many municipalities with OPP services are currently working on transition arrangements from PSBs to DBs.

Since the Sioux Lookout OPP Detachment provides policing for Sioux Lookout and Pickle Lake (and four First Nations communities), and based on the Regulation dealing with the composition of the new DBs, Sioux Lookout and Pickle Lake will form a new joint OPP Detachment Board. It's my understanding that the four First Nations communities have "opted out" of participating on the new Board and that the government (the Solicitor General's (SOLGEN) Ministry) will allow this.

We have been working on transition arrangements since approximately October of 2023. Information has been slow or non-existent from the SOLGEN's Office; however, our staff has been researching the matter and accessing training from the Ontario Association of Police Services Boards in order to determine what's required for the transition.

In addition, our CAO/Clerk, Brian P. MacKinnon, reached out to Pickle Lake representatives at the recent KDMA conference. We're happy to report that your Clerk, Linda Colby, has contacted Brian. He will be contacting her with an update within the next few days.

It's my understanding that the new Act will automatically dissolve existing Police Services Boards so "new" Detachment Board members have to be appointed. I believe Brian will be suggesting to Linda that Pickle Lake make its Council and community member appointments to the Board as soon as possible, to be effective April 1, 2024 through the end of this Council's term. Appointees are also required to obtain a Police Record Check, which can be applied for online through [opp.ca](http://opp.ca). There is no cost to volunteers, which would apply to both appointees. Sioux Lookout will be making their appointments at its March 20<sup>th</sup> Council Meeting, subject to receipt of a satisfactory Police Record Check.

Another requirement of DBs under the new legislation is prescribed training. Board Members will be required to take online training (at no cost, I understand) on their Roles and Responsibilities (under three hours) and "thematic" training in four areas: human rights; systemic racism; the diverse, multi-cultural, multiracial nature of Ontario society; and rights and cultures of First Nation, Métis, and Inuit Peoples (under eight hours). It's my understanding that the Board cannot make any decisions, and

possibly they can't even meet, until all members have successfully completed the training. This is another reason why we're trying to get an early start on appointments.

The SOLGEN's office is requiring "bulk enrolment" in the training. Once Sioux Lookout's and Pickle Lake's appointments are made, if you let us know the names of the individuals, we would be pleased to register everyone for training.

Also, in order to continue moving forward with the transition and so we can be as ready as possible by the April 1<sup>st</sup> "in-force" date of the legislation, I would respectfully propose the following:

1. That the Township of Pickle Lake authorizes the Municipality of Sioux Lookout to take the lead on the arrangements for the transition from Police Services Boards to an OPP Detachment Board.
2. That the Township of Pickle Lake approves, in principle, that the "administrative headquarters" of the new OPP Detachment Board be the Sioux Lookout Municipal Office. Final approval, if desired, will have to be given by the new Board once it is fully operational.
3. That the Township of Pickle Lake authorizes the Municipality of Sioux Lookout to proceed with developing and drafting the "Rules of Procedure" required by Section 46 of the CSPA, governing how the Board will operate, as "proposals" to be submitted to and reviewed by the Township upon completion. To clarify, Sioux Lookout will propose details such as frequency of meetings, meeting method, apportionment of Board operating costs, Board member compensation, etc., for review by Pickle Lake. Any changes can be made and/or discussed. These would be "draft" Rules and Procedures since final approval will still have to be given by the new Board once it is fully constituted and operational (after training).

If you agree with the above, I would appreciate receiving confirmation in writing.

If you have any questions or concerns regarding the above, please do not hesitate to contact me at: 807-737-2700, ext. 2221 or [dlawrance@siouxlookout.ca](mailto:dlawrance@siouxlookout.ca).

Thank you for your assistance and cooperation.

Sincerely,



Doug Lawrance, Mayor

cc: Brian P. MacKinnon, CAO/Municipal Clerk



## Town Clerk

---

**From:** Town Clerk  
**Sent:** Wednesday, March 20, 2024 6:20 PM  
**To:** joehunter3@live.ca  
**Subject:** FW: Hall rental  
  
**Importance:** High

Good evening Mr. Hunter,

I am reaching out in follow up to your email sent on Monday, March 18, 2024. My name is Lynda Colby, Clerk for the Township of Pickle Lake and I am hoping to get in contact with you to further discuss your request, as I would like to bring this to Council at the Regular Meeting of Council on Tuesday, March 26, 2024.

Could you please give me a call at 807-936-0280 or provide more information indicating the date that you would like to host the AA meeting at the Pickle Lake Community Hall. Would this be open to all residents of Pickle Lake?

Thank you in advance for your time and look forward to speaking with you.

Respectfully,

Lynda Colby  
Clerk

**From:** J H <[joehunter3@live.ca](mailto:joehunter3@live.ca)>  
**Sent:** Monday, March 18, 2024 5:42 PM  
**To:** Anna Marie Beever <[reception@picklelake.org](mailto:reception@picklelake.org)>  
**Subject:** Hall rental

I am a Counsellor for Mishkeegogamang. I and a few others have been holding AA meetings in the community for about 4-5 yrs now.

More and more now, we are being asked if we would ever hold AA meetings in Pickle Lake. We would certainly like to do that.

Although we are unable to give a concrete day of the week at this time, we could have discussions amongst the staff as to the best day. Right now we hold AA meetings in Mish on Monday's and Thursday's with an occasional breakfast meeting on a weekend. But this is not every weekend.

Rental hours would be estimated at 2 hrs.

Joe Hunter  
Grief Recovery Specialist  
(807) 861-0557



THE CORPORATION OF THE TOWNSHIP OF PICKLE LAKE

PICKLE LAKE COMMUNITY HALL RENTAL AGREEMENT

BETWEEN

*The Corporation of the Township of Pickle Lake*

AND

*choose Life - Mishkeegogamang FN.*

ON THIS 21<sup>ST</sup> DAY OF MARCH, 2024

## APPLICANT INFORMATION

Name of Applicant

Gray-MKay	Connie	M
Last	First	Middle Initial

On Behalf of:

Choose Life - Mishkeegogamang F.N.
Company Organization

Applicant Company Contact Information:

807-928-2083	807-323-2083
Home Phone	Work Phone

Mailing Address:

Box 37
4 First Nation St. Mishkeegogamang, ON P0V2H0

Club Organization:

Alcoholics Anonymous
----------------------

Name/Nature of Event:

A.A. Meeting
--------------

Alcohol Served: ☐ Yes ☒ No

Special Occasion Permit #:

N/A
-----

Name of Applicant on SOP:

N/A
-----

Date(s) of event:

Twice Monthly
w/ Notice of
Day.

Time(s) of event:

7-9 pm

Doors open to public:

☒

Yes

☐

No



**RATES AND INVOICING**

LICENSED EVENT			
Category	Price	Quantity	Total
Residents - 1/2 Day	\$150.00		
Residents - All Day	\$225.00		
Non-Resident - 1/2 Day	\$225.00		
Non-Resident - Full Day	\$300.00		
Total + Taxes			

UN-LICENSED EVENT			
Category	Price	Quantity	Total
COMMUNITY SERVICE GROUPS	\$10.00/hr \$100.00/day	2	\$20.00
RESIDENTS	\$25.00/hr \$175.00/day		
NON-RESIDENT	\$35.00/hr \$225.00/day		
Total + Taxes			

KITCHEN RATES			
Category	Price	Quantity	Total
Stove *Stove will be switched on once rental fee is paid*	\$40.00		
Dishes	\$30.00		
Coffee Maker	\$10.00	1	\$10.00
Total + Taxes			

**OFFICE USE ONLY**

Key Rental:

Cleaning Fee:

Event Fee:

Invoice Number:

Receipt Number:

Amount Owed:

NOTE: THIS DUE WHEN BOOKED ON STATUTORY HOLIDAY

AS PER CONSOLIDATED FEE BY LAW 2018-06 SCHEDULE "F" - PARKS AND RECREATION

5

CERTIFICATE OF APPLICANT

I hereby make application for the above indicated accommodation (and/or grounds) and equipment and certify that the above information is correct. I further certify that I have read the Regulations and Conditions and other information on the attached documents and I agree to conform thereto and to strictly bind thereby and by any other applicable Policies and Regulation of the Township Council and or LLBO, and by all applicable federal and provincial legislation.

I agree with the fees and estimated charges, and I understand that these amounts may be revised if necessary and that I may be required to pay for additional charges resulting from misuse, breakage and clean-up.

I understand that this rental agreement or eligibility for future rental agreements may be cancelled for failure to comply with the terms and conditions of this rental agreement.

Connie Gray-McKay

Name of Applicant (Please Print)

Gray-McKay

Applicant Signature

Lynna Colby

Name of Township Representative (Please Print)

Lynna Colby

Township Representative Signature

Accepted this 21 day of MARCH, 2024.

By the Corporation of the Township of Pickle Lake



The Corporation of the Township of Pickle Lake  
2 Anne Street., P.O. Box 340  
Pickle Lake, Ontario P0V 3A0  
Phone: 807-928-2034  
Fax: 807-928-2708

**Prepared By:**

Lynda Colby

**Report To:**

Mayor and Council

**Subject:**

**MFOA – Northern Finance Workshop**  
Thunder Bay, Ontario  
October 16-18, 2024

**Date:**

March 21, 2024

Administration has received notification from MFOA that they be hosting a Northern Finance Workshop in Thunder Bay, Ontario on October 16-18, 2024 at the Valhalla Hotel & Conference Centre. This two-day event will allow the opportunity for Clerk, Deputy Clerk and Treasurer to engage with neighbouring communities and allow for hands on training with some of the following topics that will be covered during the workshop.

- Procurement Bylaw Workshop
- Asset Management
- Budget Considerations

The workshop registration fee is \$75.00 per participant which includes accommodation, mileage, the Thursday evening dinner and social event funded by MFOA and OECM.

**Recommendation:**

**That**, Council for the Corporation of the Township of Pickle Lake approve the following members: Lynda Colby, Clerk; Penny Lucas, EDO/Deputy Clerk and Margaret Kennard, Treasurer to attend the MFOA – Northern Finance Workshop at a cost of **\$75.00** per participant at the Regular Meeting of Council this 26<sup>th</sup> day of March 2024.

Respectfully submitted,

Lynda Colby  
Clerk



**From:** MFOA <corpserv@mfoa.on.ca>  
**Sent:** Tuesday, March 12, 2024 8:00 AM  
**To:** Town Clerk  
**Subject:** Save the Date! - MFOA Northern Finance Workshop

Problem viewing this email? [Click here](#) for our online version.

**SAVE-THE-DATE!**

**Northern Finance Workshop**

*(hosted by MFOA)*

**You are invited to join us!**

<b>THUNDER BAY</b> October 16-18,2024 Valhalla Hotel & Conference Centre	<b>SUDBURY</b> November 6-8, 2024 The Northbury Hotel and Conference Centre	<b>Livestream</b> November 6-8, 2024
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**2 FULL DAYS OF TRAINING FOR ONLY**

**\$75.00**

The registration fee of \$75.00 includes:

- Accommodation and mileage funded by MFOA and OECM
- Thursday evening dinner and social event funded by MFOA and OECM

Very reputable group of Subject Matter Experts supported by MFOA, are coming to a Northern Ontario municipality near you (Thunder Bay and Sudbury), armed with everything you need to know including engaging, hands-on working sessions:

- Procurement Bylaw Workshop
- Asset Management
- Budget Considerations
- and more

Don't miss out on this exclusive 2-3 day (half-day, full-day, half-day) workshop in Northern Ontario. Registration information will be available in May 2024.

For further information, please feel free to contact Danica Edmonds at [danica@mfoa.on.ca](mailto:danica@mfoa.on.ca)

**Sponsored by:**



The Municipal Finance Officers' Association of Ontario (MFOA), established in 1989, is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils on matters of finance policy.



OECM is a trusted not-for-profit collaborative sourcing partner for Ontario's education sector, broader public sector, municipalities and other not-for-profit organizations. We contract with innovative, reputable suppliers to offer a comprehensive choice of quality products and services, and generate significant savings for our customers. Marketplace Guide - OECM.

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The Corporation of the Township of Pickle Lake  
2 Anne Street., P.O. Box 340  
Pickle Lake, Ontario P0V 3A0  
Phone: 807-928-2034  
Fax: 807-928-2708

**Prepared By:** Lynda Colby  
**Report To:** Mayor and Council  
**Subject:** Township of Pickle Lake Council Meeting – April 2024  
**Date:** March 21, 2024

At the February 2024 Regular Meeting of Council, Council approved By-Law 2024.05, being a By-Law to govern the proceedings of Council, the conduct of its members and the calling of meetings.

### **3.2 Regular Meetings:**

- (a) Regular Meetings of Council shall be held in the Council Chambers at 6 pm on the fourth Tuesday of every month;
- (b) Council may by motion alter the date and/or time of a Regular Meeting provided that adequate notice of the change is posted.
- (c) When the day for a regular meeting of Council is public or civic holiday, the Council shall meet at the same hour on the next business day, unless Council passes a resolution at the previous regular meeting which directs otherwise.
- (d) There shall be **NO** Regular Meeting of Council in the month of August and December of each year.

Upon reviewing the April 2024 schedule, the month April is going to be a busy month for Council and Administration, as some of Council and staff will be attending the Ontario Good Roads Conference in Toronto followed by the NOMA conference in Thunder Bay, Ontario during the timeframe of April 19<sup>th</sup> to 26<sup>th</sup>, 2024.

### **Recommendation:**

The Clerk recommends that Council approve altering the April Regular Meeting of Council from Tuesday, April 23, 2024 to a new date of Tuesday, April 16, 2024 for the April Regular Meeting of Council.

Respectfully submitted,

Lynda Colby  
Clerk





The Corporation of the Township of Pickle Lake  
2 Anne Street., P.O. Box 340  
Pickle Lake, Ontario P0V 3A0  
Phone: 807-928-2034  
Fax: 807-928-2708

**Prepared By:** Lynda Colby

**Report To:** Mayor and Council

**Subject:** **2024 Northwestern Ontario CAO/Clerks' Forum (Thunder Bay  
– Virtual Meeting using Microsoft Teams Platform)  
May 22<sup>nd</sup> and 23<sup>rd</sup>, 2024**

**Date:** March 21, 2024

The Ministry of Municipal Affairs and Housing will be hosting the 2024 Northwestern Ontario CAO /Clerks' Forum (Virtual meeting using Microsoft Teams platform) on May 22<sup>nd</sup> from 10 am to 4 pm and May 23<sup>rd</sup>, 2024 from 9:30 a.m. to 12 noon.

The two-day session will provide the participants a greater understanding of current municipal governance issues and a broader list of municipal contacts, as well as the opportunity to listen to presentation from guest speakers.

**Recommendation:**

The Clerk recommends that Council approve the attendance of the Clerk and Deputy Clerk to attend the event of the 2024 Northwestern Ontario CAO/Clerk's virtual forum.

Respectfully submitted,

Lynda Colby  
Clerk



## SAVE THE DATE

MSO-North  
Ministry of Municipal Affairs and Housing

### 2024 Northwestern Ontario CAO/Clerks' Forum (Thunder Bay)

**Date:** May 22nd (10:00 am to 4:00 pm) and May 23rd (9:30 am to 12:00 pm) (one and half days)

**Location:** Virtual meeting using Microsoft Teams platform

#### **Agenda:**

We are working on some exciting topics for you related to current municipal governance issues. Please mark your calendars with the date of this event as you don't want to miss out on important municipal updates and training.

#### **Who Should Attend:**

This two-day session will be of interest to municipal staff who are involved in municipal governance. An essential and beneficial forum for all municipal CAOs and Clerks!

#### **Why attend:**

In addition to the impressive list of guest speakers that we are planning to invite to present, everyone who attends will leave the session with a greater understanding of current municipal governance issues and a broader list of municipal contacts.

#### **Registration form:**

Feel free to register at anytime using this link:

<https://forms.office.com/r/Epy8JgzsWp?origin=IprLink>

Please note that you should receive an automatic response that you are registered.

#### **Inquiries:**

Leisel Edwards, Municipal Advisor

**Email:** [Leisel.Edwards@ontario.ca](mailto:Leisel.Edwards@ontario.ca)

**Phone:** 807-358-2134

## Town Clerk

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**From:** OSUM Events <events@osum.ca>  
**Sent:** Saturday, March 23, 2024 7:00 AM  
**To:** Town Clerk  
**Subject:** The City of Orillia Welcomes OSUM Members for the 2024 Conference



## The City of Orillia Welcomes OSUM Members for the 2024 Conference

**May 1-3, 2024**

The 2024 Ontario Small Urban Municipalities (OSUM) Conference has so much to offer small urban leaders.

The annual conference is the only opportunity for elected municipal officials representing small urban municipalities to join together on matters of common interest.

This year's [educational programming](#) focuses on many of the critical issues challenging your municipality including:

- the loss of local media
- political polarization
- homelessness and financing affordable housing
- AMO's advocacy strategy on addressing the outdated provincial-municipal fiscal arrangements
- Remarks by provincial political representatives including: the Honourable Paul Calandra, Minister of Municipal Affairs, Bonnie Crombie, Provincial Liberal Leader and Mike Schreiner leader of the Provincial Green Party
- Preparing for labour disruptions
- The release of AMO's water and wastewater position paper
- *Steve Paikin*, host of TVO's *The Agenda*, perspective on *Six Year's with Premier Ford*
- In addition to these great program topics, the City of Orillia is offering a number of study tours with details coming soon!

OSUM's conference provides a rich forum for small urban leaders to understand and align on common areas of interest. **This really is a do not miss event.**

For more program information click [here](#).

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### Registration and Accommodations

Haven't registered yet? You can do so [here](#).

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## Interested in Sponsorship or Exhibitor Opportunities?

The OSUM Conference is an opportunity to connect with small urban municipal leaders from across Ontario. Municipalities are a \$60B sector in Ontario's economy. Do not miss your chance to build your business by supporting the social and economic growth and sustainability Ontario's small urban municipalities.

For more information [click here](#) or contact us today at [events@osum.ca](mailto:events@osum.ca)

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Association of Municipalities of Ontario

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