



The Corporation of the Township of Pickle Lake  
 Minutes of the Regular Meeting of Council  
 Thursday, January 25, 2024 at 6:00 p.m.

**Attendance:**

Council	Staff	Guest
James Dalzell – Mayor Debbie Chartrand – Deputy Mayor John Millar – Councillor Leslie Moore - Councillor  <u>Zoom:</u> Kayla Blakney – Councillor	Lynda Colby – Clerk Penny Lucas – Deputy Clerk/EDO  <u>Fire Dept.</u> Mike Cassidy  <u>Regrets:</u> Micah Moore – Superintendent	

**1. Call to Order: Chaired by Mayor James Dalzell**

**Motion #: 2024.01.25.001**

Moved By: Deputy Mayor D. Chartrand

Seconded By: Cllr. L. Moore

Mayor Dalzell calls the Regular Meeting of Council to order this 25th day of January 2024 at 6:02 p.m.

**2. Declarations of Pecuniary Interest**

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. – None Noted

**3. Approval of Agenda**

**Motion #: 2024.01.25.002**

Moved By: Cllr. J. Millar

Seconded By: Deputy Mayor D. Chartrand

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, as amended.

**AND** all directions and/or any recommendations or motions included therein.

**Additions:**

- 8.14 Xylem Proposal
- 8.15 Crolancia School – Ice usage

**Items Pulled for Discussion:** 7.2.1/ 7.2.3/ 8.1/ 8.4/ 8.5/ 8.6/ 8.7/ 8.14/8.15

**4. Delegations/Presentation: None Noted**

**5. Matters Arising from Previous Minutes – None Noted**

**6. Adoption/Approval of Previous Minutes**

**Motion #: 2024.01.25.003**

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby accept and approve the minutes of the minutes of the Regular Meeting of Council dated the 25<sup>th</sup> day of January 2024, as presented.

6.1 Minutes of the Regular Meeting of Council – December 18,2023

**7. Report(s) of Officers**

**7.1 Mayor & Council**

**Motion #: 2024.01.25.004**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. J. Millar

**THAT**, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, chaired by Mayor Dalzell.

- Discussion of the BWA notice that was hand delivered to all residents of Pickle Lake
- Ensure all Council is notified of BWA notices
- Clerk provided Council an update on the notification from Clearford with regards to the BWA
- Curling rink renovations – facility upgrades look great
  - New lighting installed in the curling rink
  - Organizers to schedule a learn to curl for anyone interested in curling
  - Doors have been ordered and upon their arrival will be installed - items back ordered
  - Consideration of a rubber mat be placed on the new flooring in the curling rink (skates)
- Sargeant Dylan Grant joined the Council meeting at 6:24 pm to introduce himself to Council
- House Decorating Contest winners:
  - Councils review and decision: 1<sup>st</sup> Place - Senia Dalzell / 2<sup>nd</sup> Place- Roy and Lucie Hoffman and 3<sup>rd</sup> Place – Mackenzie and Kayliana Moore.

**7.2 General Government**

**Motion #: 2024.01.25.005**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented at the Regular Meeting of Council this 25<sup>th</sup> of January 2024 chaired by Mayor Dalzell.

7.2.1 Clerk's Report – provided written and verbal report

- The clerk recommended to Council of entering into an agreement with Public Sector Digest – Citywide for the Citywide Software Implementation in the amount of \$ 43,050.00 that will provide a central repository for linear and standalone assets (including fleet, facilities, and park assets) and allows for attachment of relevant digital documentation (permits, photos, report, drawings, etc.) to individuals assets. Maintenance Manager module provides organization

7.2.2 EDO's Report

- EDO provided Council a written and verbal report to Council.

7.2.3 Betty Johnson Clinic Report

- Written report provided by staff at the clinic
- Clerk provided a verbal report with regards to the request of the staff at the Betty Johnson clinic.

**7.3 Operations Report**

**Motion #: 2024.01.25.006**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented on this 25<sup>th</sup> day of January 2023, chaired by Mayor Dalzell.

7.3.1 Fire Department Report

- Deputy Chief Mik Cassidy presented a written and verbal report to Council

7.3.2 Public Works Report

- Written report provided to Council by Public Works Superintendent and verbal update provided by the Clerk

7.3.3 Water & Wastewater Report

- Written report by Clearford provided to Council

**8. Correspondence**

8.1 Letter from the Honourable Graydon Smith, Minister of Natural Resources and Forestry - Crown Land Disposition in Northern Municipalities – speak to Jeff

8.4 Fire Smart Development Program – Dale Smyk

**Motion #: 2024.01.25.007**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby accept the proposal from Dale Smyk for the proposed costs and timelines for the development of a Firesmart plan for Pickle Lake at the Regular Meeting of Council dated the 25<sup>th</sup> day of January 2024, as presented.

**AND FURTHER THAT**, Council authorizes entering into an agreement with Dale Smyk for the proposed scope of work in the amount of \$ 14,690.00.



**12. By-Laws:**

**2024.001 Being a By-Law to Provide for Interim Tax Levies**

**Motion #: 2024.01.25.010**

Moved by: Cllr. J. Millar

Seconded by: Deputy Mayor D. Chartrand

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby approve By-Law 2024.001 being a by-law to provide for Interim Tax Levies at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, as presented.

**2024.002 Being a By-Law to Appoint an Auditor for the Corporation of the Township of Pickle Lake.**

**Motion #: 2024.01.25.011**

Moved by: Cllr. J. Millar

Seconded by: Deputy Mayor D. Chartrand

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby approve By-Law 2024.002 being a by-law to Appoint an Auditor for the Corporation of the Township of Pickle Lake at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, as presented.

**13. Disbursements**

**Motion #: 2024.01.25.12**

Moved by: Cllr. J. Millar

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake accept and approve the Accounts Payable and Payroll Registry at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024 as presented.

12.1 Accounts Payable / Payroll

**14. New Business**

**15. Adjournment to Closed Meeting Session of the Regular Meeting of Council**

**Motion #: 2024.01.25.013**

Moved by: Cllr. J. Millar

Seconded by: Cllr. L. Moore

**THAT**, Council convenes into the Closed Session of this Regular Meeting of Council this 25<sup>th</sup> day of January 2024, chaired by Mayor Dalzell, at 7:36 p.m. to discuss the following items:

**Closed Session Matters**

**Pursuant to Section 239(2) (b), (e), (i), (j) of the Municipal Act:**

- b) personal matter about an identifiable individual, including municipal or local board employees**
  - Human Resources
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;**
  - Legal

- i) a trade secret or scientific, technical, commercial, financial, or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to significantly prejudice the competitive position, or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

➤ Municipal Infrastructure

- j) A trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board has monetary value or potential monetary value; or

➤ Financial

**16. Reconvene into the Regular Meeting of Council**

**Motion #: 2024.01.25.014**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. J. Millar

**THAT**, Council reconvenes to the Regular Meeting of Council this 25th day of January 2024, chaired by Mayor Dalzell at 8:47 p.m.

**17. Business Arising from Closed Meeting Session**

**Motion # 2024.01.15.015**

Moved by: Cllr. L. Moore

Seconded by: Cllr. J. Millar

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby accept the following report from the Deputy Chief Mike Cassidy this 25<sup>th</sup> day of January 2024, at the Regular Meeting of Council, as presented.

**AND FURTHER THAT**, Council approves the recruitment of John Adams as a Volunteer Fire Fighter with the Township of Pickle Lake Fire Department as per Deputy Chief Mike Cassidy's recommendation.

**Motion # 2024.01.15.016**

Moved by: Cllr. J. Millar

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby accept the correspondence from Clearford dated January 19, 2024 proposal # P-E-2312055 -Proposal for Options Assessment Study for Pickle Lake Potable Water Tower at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, as presented.

**AND FURTHER THAT**, Council approves the Clearford proposal in the amount of \$ 12,975.00 plus HST for the assessment study.

**Motion # 2024.01.15.017**

Moved by: Cllr. L. Moore

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake does hereby authorize Administration to transfer the NORDS Reserve funds to an RBC GIC account to gain a better rate of interest, at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, as presented.

**Motion # 2024.01.15.018**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. L. Moore

**THAT**, Council for the Corporation of the Township of Pickle Lake accepts the correspondence from One Investment, at the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, as presented.

**AND FURTHER THAT**, Council appoints and authorizes the following Mayor James Dalzell; Lynda Colby, Clerk; Margaret Kennard, Treasurer, and Penny Lucas EDO/Deputy Clerk, or any two of them, to give investment, withdrawal and transfer instructions via email communications to LAS or CIBC Melon, in connection with the various investment opportunities offered through ONE Investment pursuant to the Agreement executed between Local Authority Services Limited and CHUMS Financing Corporation (as agents for ONE Investment) and the investor.

**AND FURTHER THAT**, the above Officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and except where otherwise provided, are hereby directed to execute all documents necessary as per **By-Law 2024-03** and Corporation procedure in that behalf and to affix the Corporate Seal of the Township to all such documents.

**18. Confirmatory By-Law**

**Motion #: 2024.01.25.019**

Moved by: Deputy Mayor D. Chartrand

Seconded by: Cllr. L. Moore

**THAT**, By-Law # **2024-04**, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Regular Meeting dated the 25th of January 2024, be read a First, Second, and a Third Time and Passed.

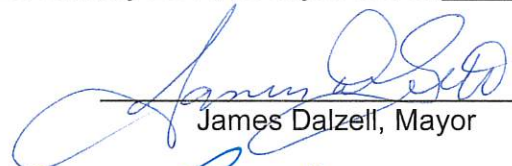
**19. Adjournment**

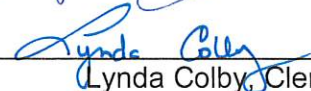
**Motion #: 2024.01.25.020**

Moved By: Dalzell / Blakney / Chartrand / Millar / Moore

Seconded By: Dalzell / Blakney / Chartrand / Millar / Moore

**THAT**, the Regular Meeting of Council this 25<sup>th</sup> day of January 2024, be adjourned at 8:50 p.m.

  
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James Dalzell, Mayor

  
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Lynda Colby, Clerk