



The Corporation of the Township of Pickle Lake
Minutes for the Regular Meeting of Council
 Thursday, February 29, 2024 at 6:00 p.m.

Attendance:

Council	Staff	Guest
Debbie Chartrand – Deputy Mayor John Millar – Councillor Leslie Moore - Councillor Zoom: Kayla Blakney – Councillor Regrets: James Dalzell, Mayor	Lynda Colby – Clerk Penny Lucas – Deputy Clerk/EDO Micah Moore – Superintendent Zoom: Margaret Kennard Fire Dept. Mike Cassidy Betty Johnson Clinic: Deborah Rasmussen	Joined meeting at 7 pm – Zoom Clearford: Lindsay Wolfenburg John Levie Adan Guuled

1. Call to Order: Chaired by Mayor James Dalzell

Motion #: 2024.02.29.021

Moved By: Cllr. J Millar

Seconded By: Cllr. L. Moore

Deputy Mayor Chartrand calls the Regular Meeting of Council to order this 29th day of February 2024 at **6:02** p.m.

2. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

3. Approval of Agenda

Motion #: 2024. 02.29.022

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the Agenda for the Regular Meeting of Council this 29th day of February 2024, **or amended**.

AND all directions and/or any recommendations or motions included therein.

Additions:

By-Law # 12:

2024.02 By-Laws - By-law to govern employment of persons who are related to Councillors and/or current employees.

Items Pulled for Discussion:

- 7.2.3 – Betty Johnson Clinic
- 8.3 - Matprint Custom Logo
- 8.16- Community Safety Policing Act (CSPA) – Changes effective April 01,2024
- 8.20 - Township of Ignace – Northwest Nuclear Exploration Event Invitation
- 8.29 - North West Company – Support Letter
- 8.30 - Draft By-Law 2024-05 – Proposed by-law to govern the proceedings of Council, The conduct of its members, and the calling of meetings.
- 8.31- OPP – 4th Quarter Report

- 4. **Delegations/Presentation: None**
- 5. **Matters Arising from Previous Minutes - None**
- 6. **Adoption/Approval of Previous Minutes**

Motion #: 2024. 02.29.023

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept and approve the minutes of the Regular Meeting of Council dated the 29th day of February 2024, as presented.

6.1 Minutes of the Regular Meeting of Council – January 25,2024

CARRIED

7. Report(s) of Officers

7.1 Mayor & Council

Motion #: 2024. 02.29.024

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented at the Regular Meeting of Council this 29th day of February 2024, chaired by Deputy Mayor Chartrand.

- Possibility of funds being available through Northern Ontario Heritage Fund (NONHFC) for future development or renovations for the following:
 - Discussion of community development
 - o Ball Diamond - consider relocating direction of baseball field and complete upgrade to the area
 - o Soccer field and basketball court – requires an assessment of grounds and equipment to obtain a detail list of repairs required to ensure safety for everyone
 - Discussion of relocating community gardens in bus loop which is centrally located
 - o Opportunities to utilizes for educational purpose and green industry course for students attending school
 - Discussion of possible Youth centre
 - o Location house on Crolancia School Property
 - o Completion of building assessment required
 - o KPDSB separate property 2019/2020
 - o Potential to host the Summer Recreation office

CARRIED

7.2 General Government

Motion #: 2024. 02.29.025

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented at the Regular Meeting of Council this 29th of February 2024 chaired by Mayor Chartrand.

- 7.2.1 Clerk's Report - Clerk provided a written and verbal report to Council
- 7.2.2 EDO's Report – EDO provided a written and verbal report to Council
- 7.2.3 Betty Johnson Clinic Report – Deborah Rasmussen, Medical Receptionist provided a written and verbal report to Council
 - o Discussion of security within the clinic
 - o X-ray Requests – the inability to have patient obtain x-rays in the area, resulting in patients having to go to a neighbouring community (Sioux Lookout) four hours away.
 - o Review current x-ray qualifications within staff
 - o Review location of possible x-ray unit.
- 7.2.4 Consultant Report – written report provided by Jeff Lederer and Clerk provided a verbal report to Council.

CARRIED

Motion #: 2024. 02.29.026

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the written and verbal reports as presented at the Regular Meeting of Council this 29th of February 2024 chaired by Deputy Mayor Chartrand.

AND FURTHER THAT, Council do hereby approved Administration to proceed with the purchase of a work cell phone for the nurse working at the Betty Johnson Clinic and laptop for the Medical Receptionist while working on the Community Pickle Lake Paper.

CARRIED

7.3 Operations Report

Motion #: 2024. 02.29.27

Move By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake do hereby accept the verbal reports as presented on this 29th day of February 2024, chaired by Deputy Mayor Chartrand.

- 7.3.1 Fire Department Report - Deputy Chief Mike Cassidy provided written report and verbal report to Council.
 - o Provided written and verbal report to Council
 - o Identified Fire Department team currently reviewing the cost of a new radio system to ensure clear communication with dispatch.
 - o Current radio system currently over 10 years old and outdated resulting in limited coverage for radio communication

- Discussion of possible partnership with Mishkeegogomang of utilizing their tower newly installed communication towers
- Best option would be for the municipality to purchase a Fleet Net unit at a cost of approximately \$ 5000.00 allowing direct contact with Kenora dispatch.
- Provided update on condition of trucks, on-going concerns of the units and continue to engage with various companies for new rescue truck for the department.
- Discuss the current workload for current staff and the concern of the increased workload and demands due to the legislative changes being implemented by the government.
- Explore the options of hiring a part-time fire clerk to assist with office administrative duties to assist the current team with the required record management, processing of invoices, creating database and spreadsheets, reconciling data, obtaining quotes, ordering, and purchasing
- MTO invoicing for service call for Motor Vehicle Collision (MVC)
- Discussion of the Pickle Lake Fire department team responding to calls out of town and the concerns of resources left in town in the event of another emergency.
- Discussion with Larry Lundy (MFOA); Pickle Lake Fire Department and Jeff Loon from Mishkeegogomang First Nation to discuss options of a mutual aid agreement for fire service in the area
- Fire Department SCBA assets – equipment reviewed and determined that new equipment required.
 - Current tanks are low pressure tanks and new set up require high pressure tanks
 - Inquiry into new SCBA asset would cost approximately \$ 130,000.00 for the complete kit which would include mask; harness and high-pressure tanks. The department continue to research for additional quote for the required equipment

7.3.2 Public Works Report – Miicah Moore, Public Works Superintendent provided a written and verbal report to Council.

- Superintendent went over the Council the Water Tower flooding incident in detail
- Batteries for the gas detector required at a cost of approximately \$ 1000.00 for confined space entry
- Hockey tournament to be held March 1 to 3,2024
- Identified for staff to be aware of the zero tolerance with alcohol being in the municipal building

7.3.3 Clearford – Water and Wastewater Report – written report provided by Clearford

8. Correspondence:

8.3 MatPrint Custom Logo Mat

- Presented to Council for future consideration of purchasing mats for the municipal office.

8.16 CSPA (Community Safety and Policing Act) Letter- Change effective April 01,2024
Motion #: 2024.02.29.028

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

- o Clerk provided update to Council that effective April 01st,2024 that the current municipality's contract Police Service will be replaced with the Community Safety Protection Agreement.
- o Pickle Lake and Sioux Lookout amalgamated to create new board under the CSPA board.
- o Clerk awaiting a call back from Brian McKinnon, CAO (Sioux Lookout) to discuss the changes and partnership.

8.20 Township of Ignace – Northwest Nuclear Exploration Event Invitation - April 12-13,2024

- o Council interested in attending the Northwest Nuclear Exploration event in Ignace hosted by the Township of Pickle were to notify the Clerk to make the necessary arrangements.

8.29 North West Company – Support Letter

Motion #: 2024.02.29.029

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

- o Council received and supported the North West Company in their application process to apply for an ammunition license to be located at the Pickle Lake Store.
- o Administration to send the support letter the Manager Christina Bosak, Store Manager

CARRIED

8.30 Draft By-Law 2024-05 – Being a By-Law to Govern the Proceedings of Council, The Conduct of its members and the Calling of Meetings

Motion # 2024.02.29.030

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

- o Clerk identified changes to the previous By-Law 2020-07:
- o Where previous by-law referred to Clerk-Treasurer **now refers** to Clerk and, in most cases, presiding officer changed to Clerk.
 - o Where Regular Meetings of Council were scheduled for the second Tuesday of every month **now reads** the fourth Tuesday of every month, time changed from 5:30 p.m. to 6 p.m.
 - o Addition to Section 3.2 (D) – added to By-Law - There shall be **NO Regular Meeting of Council** in the month of **August and December of each year.**
 - o Change item 4.2 – current by-law indicates electronic participation does not count towards quorum – **now reads** in the by-law electronic participation shall be counted toward quorum.
 - o Adjournment/Curfew (16) – currently reads adjourn meeting by 10:30 p.m. **Now reads** 10:00 p.m. adjournment.
 - o Changed item # 21 – refers to the repeal of the previous by-law.

CARRIED

16. Reconvene into the Regular Meeting of Council

Motion #: 2024.02.29.033

Moved By: Cllr. L. Moore

Seconded By: Cllr. J. Millar

THAT, Council reconvenes to the Regular Meeting of Council this 29th day of February 2024, chaired by Deputy Mayor Chartrand at **9:37 p.m.**

CARRIED

17. Business Arising from Closed Meeting Session

Motion #: 2024.02.29.034

Moved By: Cllr. J. Millar

Seconded By; Cllr. K. Blakney

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the hiring of Jeff Lederer on a contract basis to assist Administration with the Official Plan and Zoning By-Law; Community Improvement Plan; Community Safety Well Being Plan and the grant application process at this Regular Meeting of Council this 29th day of February 2024.

CARRIED

Motion #: 2024.02.29.035

Moved By: Cllr. K. Blakney

Seconded By; Cllr. J. Millar

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the hiring of an Asset Management Technician for a 6-month contract to assist Administration and Public Works with the Townships Asset Management Plan and data collection that has been mandated by the Province of Ontario to ensure compliance, at this Regular Meeting of Council this 29th day of February 2024.

AND FURTHER THAT, Council authorizes Administration to advertise and hire the Asset management Technician position at the rate between \$23.00 to \$30.00 per hour depending on knowledge and experience, plus 12% in lieu of benefits.

CARRIED

Motion #: 2024.02.29.036

Moved By: Cllr. J Millar

Seconded By; Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby approve the hiring of a Part-time Fire Clerk to assist the Fire Chief and Fire Department with Administration duties, at this Regular Meeting of Council this 29th day of February 2024.

AND FURTHER THAT, Council authorize Administration and Fire Chief to advertise and hire for the Part-time Fire Clerk position, 10 -20 hours per week at a rate of pay between \$23.00 to \$27.00 per hour depending on knowledge and experience, plus 12% in lieu of benefits.

Motion #: 2024.02.29.037

Moved By: Cllr. J Millar

Seconded By; Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake does hereby accept the expression of interest for Roll #: 60-49-000-002-53801 and Roll # 60-49-002-53900-000, in the amount of \$ 4,400.00 at the Regular meeting of Council this 29th day of February 2024.

AND FURTHER THAT, Council approves and direct Administration to execute the sale of two (2) Township of Pickle Lake surplus properties, identified as:

- 1) Property Roll # 60-49-002-53801-0000 – Legal Text: PLAN M686 LOT 59 PCL 5441; DPF
- 2) Property Roll # 60-49-002-53900-0000 - Legal Text: PLAN M686 LOT 60 PCL 5442; DPF
- a) That the applicant enters into a development agreement whereby property owners (or their succession) will be required to develop the properties within **2 years** of the original date of purchase from the Township obtaining the necessary building and occupancy permits;
- b) That the Applicant of respective surplus properties who intend to store personal items must adhere to zoning bylaws and property standards thereof;
- c) The Applicant wish to develop and build on their adjacent and respective vacant lots will need to seek Council approval of a “Deeming Bylaw” that blend the properties together, therefore, allowing for the minimum zoning requirements.
- d) That the applicant for respective surplus property will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and

Disbursements

Motion #: 2024.02.29.038

Moved By: Cllr. J. Millar

Seconded By: Cllr. L. Moore

THAT, Council for the Corporation of the Township of Pickle Lake accept and approve the Accounts Payable and Payroll Registry at the Regular Meeting of Council this 29th day of February 2024 as presented.

12.1 Accounts Payable / Payroll

18. Confirmatory By-Law

Motion #: 2024.02.29.039

Moved By: Cllr. J. Millar

Seconded By: Cllr. K. Blakney

THAT, By-Law # **2024-06**, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Pickle Lake Regular Meeting dated the 29th of February 2024, be read a First, Second, and a Third Time and Passed.

19. Adjournment

Motion #: 2024.02.29.039

Moved By: Cllr. K. Blakney

Seconded By: Cllr. L. Moore

THAT, the Regular Meeting of Council this 29th day of February 2024, be adjourned at **9:45 p.m.**


Deborah Chartrand, Deputy Mayor


Lynda Colby, Clerk