



The Corporation of the Township of Pickle Lake

By-Law No. 2025-08

Being a By-Law to Appoint a Lottery Licensing Officer for The Corporation of the Township of Pickle Lake

WHEREAS, the *Municipal Act* 2001, Section 9, as amended, provides that a Municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this, or any other Act;

WHEREAS, Section 10(2),7, of the Act, authorizes a single-tier Municipality to pass a By-Law for services or things that the Municipality considers necessary or desirable for the public;

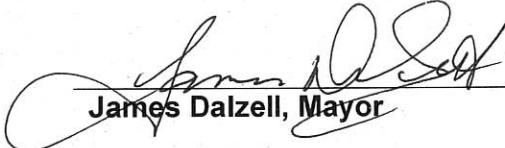
AND WHEREAS, it is deemed expedient to appoint a Pro-Tempore Lottery Licensing Officer;

NOW THEREFORE, the Council of The Corporation of the Township of Pickle Lake enacts as follows:

1. THAT, Lynda Colby, is hereby appointed Pro-Tempore Lottery Licensing Officer for the Corporation of the Township of Pickle Lake;
2. THAT the said Lynda Colby, shall hold office until such a time as a Lottery Licensing Officer is appointed by By-Law;
3. THAT this By-Law rescinds By-Law 2012-10 and all other By-Laws not consistent with this By-Law are hereby repealed and rescinded.
4. THAT this By-Law comes into force and takes effect on its passing.

READ A FIRST AND SECOND TIME THIS 25th DAY OF February 2025.

READ A THIRD AND PASSED THIS 25th DAY OF February 2025.


James Dalzell, Mayor


Lynda Colby, Clerk



The Corporation of the Township of Pickle Lake

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Schedule A - Lottery Licensing Eligibility Review

Who is Eligible?

Eligible religious, charitable and non-profit organizations may be licensed to conduct lotteries in the Township of Pickle Lake.

An organization may be eligible if it:

1. Has been in existence for at least one (1) year;
2. Has provided charitable community services with goals and activities that are consistent with the mandate of the organization for at least one (1) year within the Township of Pickle Lake;
3. Proposes to use the proceeds for charitable programs and services that directly benefit the Township of Pickle Lake and its residents.
4. Assumes full responsibility for the conduct and management of its event.

An individual is **not** eligible for a lottery license.

Instructions

Applying for a lottery license is a TWO STEP process if your organization has **not** been licensed by the Municipality in the past two (2) years.

Step 1 – Applying for Eligibility Review

To apply for the Eligibility Review, an organization must submit to the Lottery License Officer:

1. Lottery Licensing Eligibility Review Application;
2. Organization's constitution and/or By-Laws, signed, and dated;
3. Letters Patent, if applicable;
4. List of Board of Directors showing name, position in the organization, address, phone number, and email address;
5. Membership list, if applicable;
6. Brochures, pamphlets, and any other background information describing programs and services delivered by the organization;
7. Revenue Canada Notification of Charitable Designation, if applicable;

8. Most recent documentation filed with Revenue Canada (T3010), if the organization is registered as a charity under the Charities Account Act or Income Tax Act;
9. Operating budget for the current year, and previous year, including all sources of revenue and expenditure.
10. Most recent annual signed financial statement;
11. Eligibility review fee of \$26.00 (HST not applicable), payment can be made by one of the following methods:
 - a. Cash;
 - b. Cheque payable to The Corporation of the Township of Pickle Lake;
 - c. Debit Card; or
 - d. Credit Card.

Incomplete applications will be returned to the Applicant.

The Lottery License Officer will review your application and notify you in writing of your organization's eligibility to conduct a lottery. An eligibility review usually takes up to thirty (30) business days to complete.

Step 2 – Applying for a Lottery License

To apply for a Lottery License, an organization must submit it to the Lottery License Officer:

1. Application to Manage and Conduct the Lottery and supporting documentation; and
2. Lottery Licensing Fee.



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Schedule A - Lottery Licensing Eligibility Review

LOTTERY TYPE

Select all lottery options which your organization which will be applying for:

- | | |
|---|---|
| <input type="checkbox"/> Raffles | <input type="checkbox"/> Break Open Tickets |
| <input type="checkbox"/> Lottery Events at a Bazaar | <input type="checkbox"/> Bingo in a Non-Commercial/Public Place
(organizations hosting less than 3/week) |

CONTACT US

If you have any questions regarding your application, contact the Lottery Licensing Officer:

Address: 2 Anne St. S., P.O. Box 340
Pickle Lake, ON P0V 3A0

Phone: 807-928-2034

E-mail: townclerk@picklelake.org

Website: www.picklelake.org

Hours: Monday to Friday
8:00 a.m. to 5:00 p.m.
(except holidays)

ORGANIZATION DETAILS

Applicant Information

Company/Corporation Name		
_____		_____
Phone		Email

Address for Service:

_____	_____	_____
P.O. Box	Street No.	Street Name
_____	_____	_____
City/Town	Province	Postal Code

Bona Fide Member – Designated in Charge

_____	_____	_____
Surname	First Name	Middle Name
_____		_____
Phone		Email

Address for Service:

_____	_____	_____
P.O. Box	Street No.	Street Name
_____	_____	_____
City/Town	Province	Postal Code

Service Details

Providing Service since: _____ to present.
(YYY/MM/DD)

Category which best describes the organization:

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Sports | <input type="checkbox"/> Education |
| <input type="checkbox"/> Community Support | <input type="checkbox"/> Health and Welfare | <input type="checkbox"/> Service Club |
| <input type="checkbox"/> Religious | <input type="checkbox"/> Relief of Power | |

PROGRAMS AND/OR SERVICES PROVIDED

Attach Additional Information if Needed

	Annual Cost
Name of Program/Service: _____	\$ _____
Name of Program/Service: _____	\$ _____
Name of Program/Service: _____	\$ _____
Name of Program/Service: _____	\$ _____
Name of Program/Service: _____	\$ _____
Name of Program/Service: _____	\$ _____
Name of Program/Service: _____	\$ _____

:

Proposed Use of Proceeds

Lottery Revenues must be spent in a manner which provides a direct benefit to the residents of the Township of Pickle Lake and is consistent with the mandate of the organization. Explain in detail the proposed use of lottery proceeds. Attach additional pages if required

Financial Details

Name of Institution: _____

Fiscal Year-end Date: _____

Last Date of Filing (if applicable): _____

Bona Fide Member – Designated in Charge

Surname First Name Title/Position

Phone Email

Address for Service:

P.O. Box Street No. Street Name

City/Town Province Postal Code

Signature Date Signed

Bona Fide Member – Designated in Charge

Surname First Name Title/Position

Phone Email

Address for Service:

P.O. Box Street No. Street Name

City/Town Province Postal Code

Signature Date Signed

INTAKE COMPLETION

OFFICE ONLY

Eligibility Review **Accepted** or **Returned By:**

Surname First Name Title/Position

Signature Date



The Corporation of the Township of Pickle Lake

By-Law No. 2025-08

Schedule B - Lottery License Application

What You Need to Know

Eligible religious, charitable and non-profit organizations may be licensed to conduct lotteries in the Township of Pickle Lake. An organization must first apply for an Eligibility Application and Review if the organization has not been licensed within the Township in the previous two (2) years before applying for a Lottery License.

The Township Licenses Bingo is a non-commercial/public place for organizations that host less than three (3) events per week, and with a maximum prize board of \$5,500.00. For a Bingo in a public place or commercial hall with prizes over \$5,500.00, you must contact the Alcohol and Gaming Commission of Ontario at 416-326-8700 or visit www.agco.on.ca.

Instructions

1. Review the Regular and Special Bingo License Terms and Conditions.
2. Submit to the Lottery Licensing Officer:
 - a. Completed Application to Manage and Conduct a Bingo Lottery;
 - b. Games schedule outline:
 - i. Bingo games to be played;
 - ii. Winning arrangement of numbers for each game;
 - iii. Value of the prize of each game;
 - iv. Total value of all prizes for the special bingo lottery;
 - v. Price of bingo paper;
 - vi. Name and address of the premises where the special bingo lottery is being held;
 - vii. Start and end time for the special bingo event;
 - viii. Rules of play – all bingo players must be eighteen (18) years of age or over;
 - ix. Lottery licensing fee;
 - x. Financial information (an organization **must** have a lottery trust account as a condition of a lottery license),
 1. Name and address of bank/financial institution;
 2. Trust account number.

Incomplete application packages will be returned to the Applicant.

The Lottery Licensing Officer will review and process your application within fifteen (15) days.

ORGANIZATION DETAILS

Applicant Information

Company/Corporation Name

Phone

Email

Address for Service:

P.O. Box

Street No.

Street Name

City/Town

Province

Postal Code

Bona Fide Member – Designated in Charge

Surname

First Name

Middle Name

Phone

Email

Address for Service:

P.O. Box

Street No.

Street Name

City/Town

Province

Postal Code

CONTACT US

If you have any questions regarding your application, contact the Lottery Licensing Officer:

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Phone: 807-928-2034

E-mail: townclerk@picklelake.org

Website: www.picklelake.org

Hours: Monday to Friday
8:00 a.m. to 5:00 p.m. (except holidays)



The Corporation of the Township of Pickle Lake
2 Anne Street South, P.O. Box 340
Pickle Lake, Ontario P0V 3A0
807-928-2034 www.picklelake.ca

Schedule C - Lottery License
in accordance with By-Law No. 2025-08

I, Lynda Colby, hereinafter referred to as the "Lottery Licensing Officer", hereby confirm and approve the Application for a Lottery License, and issue this Lottery License to,

License Holder

Company/Corporation Name		
_____	_____	_____
Phone		Email
Address for Service:		
_____	_____	_____
P.O. Box	Street No.	Street Name
_____	_____	_____
City/Town	Province	Postal Code

Validation

_____	_____
Issue Date	Expiry Date
_____	_____
Lottery License Officer Signature	Date Signed

CONTACT US

If you have any questions regarding your License, contact the Lottery Licensing Officer:

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 Pickle Lake, ON P0V 3A0

Phone: 807-928-2034

E-mail: townclerk@picklelake.org

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